REGULAR MEETING
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10
BOARD OF DIRECTORS
October 14, 2026

Attendees:
Jon Luce, President
Buster McCall, Vice President
Greg Reynolds, Secretary/Treasurer
Pam Reed, Director
Carla Orts, General Manager, WCID 10
Louise Winder, WCID 10
James McDermott, GF Engineering
Mike Morin, Crossroads Utility Services
Jordan Ludzenski, The Carlton Law Firm

Absent:
Davin Fillpot, Director

1. **Call Meeting to Order:** Meeting was called to order at 12:05 pm, with a quorum present.

General Manager noted there will be an interview with a local news station on the art mural project at Drummond Pump Station, and will send out date for news and will create an Agenda to publicize date and time since there will be a quorum.

2. **All Consent Agenda Items Listed are Considered to be Routine by the Board of Directors and Will be Enacted by a single Motion. No Separate Discussion or Action on any of the Items is Necessary Unless Desired by a Board Member (General Manager):**

(A) Approval of Minutes From:
(i) Regular Meeting September 9, 2026;
(B) Discuss, Consider, and Take Action as Necessary Regarding District Bills and Bookkeeper's Report;
(C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs;

Discussion: Mike Morin with Crossroads noted that a customer paid twice and it will show as a refund under the write off section on next month's report.
Decision: MOTION WAS MADE by Director Reed, seconded by Director Reynolds to approve the consent agenda items. The motion passed unanimously.

3. **Discuss, Consider, and Take Action as Necessary Regarding the District's Capital Projects, Including Possible Action on Pay Applications, Change Orders, Contracts, Amendments, And Progress Updates for The Following Projects (GF):**

(A) Windsong Trail Waterline Project;

Discussion: The pre-construction meeting was held last week. The project is expected to begin at the end of October.

Decision: No action needed at this time.

(B) SCADA;

Discussion: Still in engineer review phase.

Decision: No action needed at this time.

(C) McConnell Pump Station – New Tank;

Discussion: Crews are working on retaining walls. The project is expected to be completed mid-November. Engineer will request that wall be smoothed out per Board request. Both tanks are completed and we will introduce water to the new tank once the electrical engineer approves doing so. The Board inquired about the customer issues and they have been addressed. Pay Application No. 18 was presented for approval in the amount of $134,263.69 for part of the tank and some electrical instrumentation.

Decision: MOTION WAS MADE by Director McCall, seconded by Director Reynolds to approve the pay application. The motion passed unanimously.

(D) 5524 Bee Cave Rd;

Discussion: The pre-construction meeting is scheduled for next Wednesday. The contractor has requested some documents from the engineer. There will be traffic control needed as part of this project.

Decision: No action needed at this time.

(E)Tank Painting Project;

Discussion: This project is completed. There are two (2) pay applications for approval.
Pay Application No. 2 was presented for approval in the amount of $103,599.40 and Pay Application No. 3 was presented for approval in the amount of $18,552.60.

Decision: MOTION WAS MADE by Director Reed, seconded by Director McCall to approve both pay applications. The motion passed unanimously.

(F) 2 ¼ Water Line Replacement Project;

Discussion: The pre-construction meeting was held last week. The contractor plans to begin in a few weeks. They will start at Buckeye Trail since it is the largest one.

Decision: No action needed at this time.

(G) Wakefield PLC Replacement Project;

Discussion: Currently in design phase.

Decision: No action needed at this time.

(H) Addie Roy Road Waterline;

Discussion: The project is underway.

Decision: No action needed at this time.

4. Discuss, Consider, and Take Action Regarding Water Service Requests (General Manager);

(A) Westlake Court – 3663 Bee Cave Rd.

Discussion: This project was approved in 2022 but the City did not ask us to sign plans until 2025. There were revisions on the plans that were not submitted to the District. The engineer has reviewed and made red line comments so no Board approval is needed.

Decision: No action needed at this time.

5. Discuss, Consider, and Take Action Regarding Wakefield Pump Station 2 VDS and 1 Soft Start Recommendation for Replacement;

Discussion: The VFD and soft start were installed in 2005. The district's inspector recommends replacing due to age and before they fail. We are unable to get parts. Met with company last week and they are not same the dimensions. We are looking at best way to house it. The engineer said these parts usually have a 20-to-25-year life span.

Decision: The Board does not have any objections to moving forward with replacing these parts now. The district's attorney will look into if bids are required.

6. **Discuss, Consider, and Take Action Regarding General Manager's Report Regarding Financial Matters, Service Area Issues, Utility Operations, System Maintenance, Service Requests, Customer Issues, Water Supply Status, Surplus Property, Management Activities and Personnel (General Manager)**;

(A) Update from Sheets & Crossfield Regarding Condemnation Case;

(i) Execute Agreed Judgement Document; No movement

(B) Update on Austin Water Contract Negotiations; Contract negotiations resumed and are making progress.

(C) Customer Complaints – None.

A customer reached out to the General Manager regarding a leak adjustment request. The leak is in the customer's irrigation line but was not repaired due to it being under a tree so a plumber installed a valve to turn it on and off instead. The Board stood with the current leak adjustment policy that the leak has to be repaired in order for the customer to receive the adjustment.

7. **Discuss, Consider, and Take Action as Necessary Regarding Items Discussed During Executive Session;**

The Board moved into Executive Session at 12:41 pm.

The Board reconvened into Regular Session at 12:53 pm with no action taken.

8**. Adjournment**;

There being no further business brought before the regular meeting of the Board of Director's, the meeting was adjourned at 12:53 pm.

Respectfully Submitted

_____

Greg Reynolds, Secretary/Treasurer