

RESOLUTION NO. 2026-06-10

**RESOLUTION AUTHORIZING SECRETARY'S APPOINTMENT OF AGENT
TO PERFORM DUTIES DURING ELECTION PERIOD AND DESIGNATING
LOCATION FOR FILING APPLICATIONS FOR A PLACE ON
THE BALLOT IN DISTRICT DIRECTOR ELECTIONS**

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

WHEREAS, Travis County Water Control & Improvement District No. 10 (the "District") is a political subdivision of the State of Texas, operating pursuant to Chapters 49 and 51 of the Texas Water Code ("Water Code");

WHEREAS, the District is required by the Water Code to conduct elections for certain statutorily-defined purposes;

WHEREAS, all elections held within the State of Texas are governed by the procedures set forth in the Texas Election Code ("Election Code"), except as otherwise noted therein;

WHEREAS, Section 31.122 of the Election Code requires the secretary of a governing body of a political subdivision to keep his or her office open for election duties for at least three hours each day, during regular office hours, on regular business days during the period (a) beginning not later than the 50th day before the date of each general election of the political subdivision or the third day after the date a special election is ordered by an authority of the political subdivision; and (b) ending not earlier than the 40th day after election day;

WHEREAS, Section 31.123 of the Election Code provides that, if the secretary of the governing body of a political subdivision does not maintain an office during the hours and days required by Section 31.122 of the Election Code, the secretary must, subject to the approval of the political subdivision's governing body, appoint another officer or employee of the political subdivision as the secretary's agent to perform the duties set forth in Section 31.123 of the Election Code;

WHEREAS, the secretary of the Board of Directors ("Secretary") of the District does not maintain an office during the hours and days required by Section 31.122 of the Election Code and the Board of Directors of the District ("Board") desires to authorize the Secretary of the Board to appoint an agent in accordance with Section 31.123 of the Election Code;

WHEREAS, the Election Code further requires that applications for a place on the ballot in District director elections be filed with the Secretary of the Board; and

WHEREAS, in order to maintain consistency in election practices and procedures and best assist candidates and the voters of the District, the Board desires to designate a permanent location at which applications of candidates for a place on a ballot in District director elections must be filed;

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE DISTRICT AS FOLLOWS:

Section 1. The Secretary of the Board is hereby authorized and directed to appoint the General Manager for the District as the Secretary's agent to perform the duties set forth in Section 31.123 of the Election Code for each District election, and to post, on the bulletin board used for posting notices of meetings of the Board, a notice containing the agent's name, the location of the agent's office, the agent's office hours, and duration of the agent's appointment. The notice will remain continuously posted during the minimum period required for maintaining an office under Section 31.122 of the Election Code.


Section 2. Applications of candidates for a place on the ballot in District director elections must be filed with the Secretary of the Board c/o Carla Orts, General Manager, 5324 Bee Cave Road, Austin, Texas 78746.

Section 3. A copy of this Resolution will be filed in the official records of the District and will remain in full force and effect and apply to all elections of the District until the Board rescinds or repeals this Resolution or the applicable provisions of the Election Code are repealed or become inapplicable to the District.

Section 4. The meeting at which this Resolution has been considered and adopted was open to the public as required by law, and written notice of the time, place, and subject matter of the meeting, and of the proposed adoption of this Resolution, was given as required by the Texas Open Meetings Act, Chapter 551, Texas Government Code, and Chapter 49 of the Water Code. The Board hereby ratifies and confirms the written notice and the contents thereof.

PASSED AND APPROVED this 10th day of June 2026.

(SEAL)



Jon Luce, President

Board of Directors

ATTEST:



Greg Reynolds, Secretary

Board of Directors