

**REGULAR MEETING**  
**TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10**  
**BOARD OF DIRECTORS**  
**January 14, 2026**

**Attendees:**

Jon Luce, President  
Buster McCall, Vice President  
Greg Reynolds, Secretary/Treasurer  
Pam Reed, Director  
Davin Fillpot, Director  
Carla Orts, General Manager, WCID 10  
Randall Wilburn, The Carlton Law Firm  
Mike Morin, Crossroads Utility Services  
James McDermott, GF Engineering  
Isaias Moreno, Municipal Accounts & Consulting, L. P.  
Louise Winder, WCID 10  
Jimmy Romell, Maxwell Locke & Ritter

1. **Call Meeting to Order;** Meeting was called to order at 12:02 pm, with all Board Members in attendance.
2. **All Consent Agenda Items Listed are Considered to be Routine by the Board of Directors and Will be Enacted by a single Motion. No Separate Discussion or Action on any of the Items is Necessary Unless Desired by a Board Member (General Manager):**

- (A) Approval of Minutes From:
  - (i) Regular Meeting December 10, 2025;
- (B) Discuss, Consider, and Take Action as Necessary Regarding District Bills and Bookkeeper's Report;
- (C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs;

**Discussion:** No questions raised.

**Decision:** MOTION WAS MADE by Director Fillpot, seconded by Director Reed to approve the consent agenda items. The motion passed unanimously.

3. **Discuss, Consider, and Take Action as Necessary Regarding Audit (Maxwell Locke & Ritter):**

**Discussion:** Jimmy Rommel presented the audit, issuing an unmodified clean opinion.

**Decision:** MOTION WAS MADE by Director Luce, seconded by Director Reed to accept the audit as presented. The motion passed unanimously.

4. **Discuss, Consider, and Take Action as Necessary Regarding the District's Capital Projects, Including Possible Action on Pay Applications, Change Orders, Contracts, Amendments, And**

**Progress Updates for The Following Projects (GF):**

(A) Windsong Trail Waterline Project;

**Discussion:** Waiting on TCEQ should have a response back to the District for approval to add as a bond project.

**Decision:** No action needed at this time.

(B) SCADA;

**Discussion:** The Preliminary Engineering Report is in progress, expectation is to present to the board in Spring.

**Decision:** No action needed at this time.

(C) McConnell Pump Station – New Tank;

**Discussion:** Tanks 2 is fully operational and in service, tank 1 has been demolished. The District is considering adding a retaining wall behind the infrastructure for protection, quote will be forthcoming.

Pay Application No. 9 was presented for approval in the amount of \$131,100.

**Decision:** MOTION WAS MADE by Director Reed, seconded by Director McCall to approve the pay application. The motion passed unanimously.

(D) 5524 Bee Cave Rd;

**Discussion:** The District's engineer will follow up with TXDOT regarding status of utility permit.

**Decision:** No action needed at this time.

(E) 2 ¼ Water Line Replacement Project;

**Discussion:** The District's engineer is still working on the design and is working with the City of West Lake Hills because it has to be a certain distance away from the sewer main.

**Decision:** No action needed at this time.

(F) Red Bud Trail Pressure Reducing Valve; Award Contract

**Discussion:** The District's engineer presented bid information and recommended awarding contract to lowest bidder, Reese Civil, LLC.

**Decision:** MOTION WAS MADE by Director Fillpot, seconded by Director Reed to award the contract to Reese Civil, LLC. The motion passed unanimously.

**5. Discuss, Consider, and Take Action Regarding General Manager's Report Regarding Financial Matters, Service Area Issues, Utility Operations, System Maintenance, Service Requests, Customer Issues, Water Supply Status, Surplus Property, Management Activities and Personnel. (General Manager):**

(A) Customer Request – 4800 Bull Mountain Cove – requesting NSF Fees, Late Fees, and Door Tag Fees be removed from his account at courtesy.

**Discussion:** General Manager relayed customer's requests and account history to the Board.

**Decision:** The Board declined to remove the base rate or waive the late fees, penalty fees, door tag fees, or NSF fees.

**6. Discuss, Consider, and Take Action as Necessary Regarding Items Discussed During Executive Session; None.**

**7. Adjournment:**

There being no further business brought before the regular meeting of the Board of Director's, the meeting was adjourned at 12:50 pm.

**Respectfully Submitted**

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Greg Reynolds, Secretary/Treasurer