

**REGULAR MEETING  
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10  
BOARD OF DIRECTORS  
December 10, 2025**

**Attendees:**

Jon Luce, President  
Buster McCall, Vice President  
Greg Reynolds, Secretary/Treasurer  
Pam Reed, Director  
Carla Orts, General Manager, WCID 10  
Jordan Ludzenski, The Carlton Law Firm  
Randall Wilburn, The Carlton Law Firm  
Mike Morin, Crossroads Utility Services  
James McDermott, GF Engineering  
Isaias Moreno, Municipal Accounts & Consulting, L. P.  
Louise Winder, WCID 10

**Members Absent:**

Davin Fillpot, Director

1. **Call Meeting to Order;** Meeting was called to order at 12:09 pm, Davin Fillpot was not in attendance, but a quorum was met.
2. **All Consent Agenda Items Listed are Considered to be Routine by the Board of Directors and Will be Enacted by a single Motion. No Separate Discussion or Action on any of the Items is Necessary Unless Desired by a Board Member (General Manager):**
  - (A) Approval of Minutes From:
    - (i) Regular Meeting November 12, 2025;
  - (B) Discuss, Consider, and Take Action as Necessary Regarding District Bills and Bookkeeper's Report;
  - (C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs;

**Discussion:** No questions raised.

**Decision:** MOTION WAS MADE by Director Reed, seconded by Director McCall to approve the consent agenda items. The motion passed unanimously.

3. **Discuss, Consider, and Take Action as Necessary Regarding Crossroads Utility Service Contract Renewal (General Manager):**

**Discussion:** Crossroads proposed some updates to the contract. Board Attorney has reviewed and approved the updates.

**Decision:** MOTION WAS MADE by Director Reed, seconded by Director McCall to approve the updates to the Crossroads contract. The motion passed unanimously.

**4. Discuss, Consider, and Take Action as Necessary Regarding the District's Capital Projects, Including Possible Action on Pay Applications, Change Orders, Contracts, Amendments, And Progress Updates for The Following Projects (GF):**

(A) Windsong Trail Waterline Project;

**Discussion:** Office staff are working towards adding the proposed future bond project to the current bond since there is a surplus that would otherwise go unused. TCEQ should have a response back to the District in mid December.

**Decision:** No action needed at this time.

(B) SCADA;

**Discussion:** The Preliminary Engineering Report is in progress, expectation is to present to the board in Spring.

**Decision:** No action needed at this time.

(C) McConnell Pump Station – New Tank;

**Discussion:** The new tank is complete and currently operating to serve water independently at the site. The original tank will be demolished by the end of the month. Pay application No. 8 was presented for approval in the amount of \$127,015.

**Decision:** MOTION WAS MADE by Director McCall, seconded by Director Reed to approve the pay application. The motion passed unanimously.

(D) 5524 Bee Cave Rd;

**Discussion:** The District's engineer will follow up with TXDOT regarding status of utility permit.

**Decision:** No action needed at this time.

(E) 2 ¼ Water Line Replacement Project;

**Discussion:** Presented First Amendment to Professional Engineering Services- Work Authorization No. 1 -for additional services for Geotech Engineering in the amount of \$8,400.

**Decision:** MOTION WAS MADE by Director Reed, seconded by Director Reynolds to approve the First Amendment as presented. The motion passed unanimously.

(F) St John Neumann Loop;

**Discussion:** The project is complete. Pay Application No. 2 was presented for approval in the amount of \$5,674.88

**Decision:** MOTION WAS MADE by Director Reynolds, seconded by Director McCall to approve the pay application. The motion passed unanimously.

(G) Rob Roy Tank Site Altitude Valve Replacements 8" and 20";

**Discussion:** This project was approved last month so it will be taken off agenda.

**Decision:** No action needed.

(H) Riske and Rob Roy Tank Painting;

**Discussion:** This project was approved last month and the contract has been signed. Painting will likely take place in February.

**Decision:** No action needed.

**5. Discuss, Consider, and Take Action Regarding General Manager's Report Regarding Financial Matters, Service Area Issues, Utility Operations, System Maintenance, Service Requests,**

**Customer Issues, Water Supply Status, Surplus Property, Management Activities and Personnel. (General Manager);** None.

**6. Discuss, Consider, and Take Action as Necessary Regarding Items Discussed During Executive Session;** None.

**7. Adjournment:**

There being no further business brought before the regular meeting of the Board of Director's, the meeting was adjourned at 12:43 pm.

General Manager opened the regular meeting back up at 12:43 pm.

The Board adjourned at 12:43 pm.

**Respectfully Submitted**

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Greg Reynolds, Secretary/Treasurer