

**REGULAR MEETING  
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10  
BOARD OF DIRECTORS  
November 12, 2025**

**Attendees:**

Jon Luce, President  
Buster McCall, Vice President  
Greg Reynolds, Secretary/Treasurer  
Pam Reed, Director  
Davin Fillpot, Director  
Carla Orts, General Manager, WCID 10  
Jordan Ludzenski, The Carlton Law Firm  
Randall Wilburn, The Carlton Law Firm  
Mike Morin, Crossroads Utility Services  
James McDermott, GF Engineering  
Isaias Moreno, Municipal Accounts & Consulting, L. P.

1. Call Meeting to Order; Meeting was called to order at 12:01 pm, with all members present.
2. All Consent Agenda Items Listed are Considered to be Routine by the Board of Directors and Will be Enacted by a single Motion. No Separate Discussion or Action on any of the Items is Necessary Unless Desired by a Board Member (General Manager):

(A) Approval of Minutes From:

(i) Regular Meeting October 6, 2025;

(B) Discuss, Consider, and Take Action as Necessary Regarding District Bills and Bookkeeper's Report;

(C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs;

**Discussion:** No questions raised.

**Decision:** MOTION WAS MADE by Director Reed, seconded by Director McCall to approve the consent agenda items. The motion passed unanimously.

3. Discuss, Consider, and Take Action as Necessary Regarding Amateur Radio Proposal at Rob Roy Tank Site (Ross Snyder):

**Discussion:** The request for antennas to be used at the Rob Roy Pump Station site was presented. Mr. Snyder gave a thorough presentation noting that site visits are not needed aside from install. The Carlton Law Firm has prepared a license agreement with Mr. Snyder that enables the District to allow the emergency HAAM radio without risk.

**Decision:** MOTION WAS MADE by Director Reed, seconded by Director McCall to allow the antenna install. Mr. Snyder will be presented the agreement for signature. The motion passed unanimously.

4. Discuss, Consider, and Take Action as Necessary Regarding WFD, CeBar Fire, Oak Hill Fire, Lake Travis Fire, and Pedernales Fire to Conduct Training in December at Rob Roy Tank Site (General Manager):

**Discussion:** The Board was informed that Chief Wilson was requesting use of the tank site for training during December. General Manager Orts highly recommended authorizing the activities to help lend hand to their training. The Board was fully supportive. Carlton Law Firm has provided an agreement for signature. President Luce will execute today and it will be counter signed by ESD 9.

**Decision:** MOTION WAS MADE by Director Reed, seconded by Director McCall to approve the agreement. The motion passed unanimously.

5. Discuss, Consider, and Take Action as Necessary Regarding Tom Keller – Request for Special 2" Meter Base Fee (General Manager):

**Discussion:** Mr. Keller and the Board discussed options that would best financially make sense while still providing the water demand needed for a fire suppression system on the exterior of his home under the eaves. All agreed that more details were needed.

**Decision:** While the system is being researched the District will terminate the water service for the 2" meter but leave it physically in place. Additionally, the balance on the account for interim base fees will be removed.

6. Discuss, Consider, and Take Action as Necessary Regarding the District's Capital Projects, Including Possible Action on Pay Applications, Change Orders, Contracts, Amendments, And Progress Updates for The Following Projects (GF):

(A) SCADA;

**Discussion:** HES is currently working on the Preliminary Engineering Report based off of the site visits last month.

**Decision:** No action needed at this time.

(B) McConnell Pump Station – New Tank;

**Discussion:** The new tank is complete and will begin filling in about a week. The tank will operate for 7 days before the decision to demolish the original takes place. Pay application No. 7 was presented for approval in the amount of \$463,241.15. Change Order 3 was also presented. Traffic control was completed by Crossroads Utility Services in the amount of \$330. The contractor issued the change order to reimburse the District for these services.

**Decision:** MOTION WAS MADE by Director Reed, seconded by Director Fillpot to approve the pay application. The motion passed unanimously. MOTION WAS MADE by Director Reed, seconded by Director Fillpot to approve the change order 3. The motion passed unanimously.

(C) 5524 Bee Cave Rd;

**Discussion:** The District's engineer has completed the design and has submitted to TxDot.

**Decision:** No action needed at this time.

(D) 2 ¼ Water Line Replacement Project;

**Discussion:** Projects have been surveyed and are in design.

**Decision:** No action needed at this time.

(E) St John Neumann Loop;

**Discussion:** The project is complete, pay application number one was submitted.

**Decision:** MOTION WAS MADE by Director Reed, seconded by Director Fillpot to approve the pay application in the amount of \$107,822.77 . The motion passed unanimously.

7. Discuss, Consider, and Take Action Regarding Water Tank Needs (General Manager):

(A) Painting of Riske Tank and Both Rob Roy Tanks;

**Discussion:** The District's engineer recommends awarding the contract to the lowest bid of \$364,500 by Five 12 Painting & Remodeling.

**Decision:** MOTION WAS MADE by Director Reed, seconded by Director McCall to award the contract. The motion passed unanimously.

8. Discuss, Consider, and Take Action Regarding General Manager's Report Regarding Financial Matters, Service Area Issues, Utility Operations, System Maintenance, Service Requests, Customer Issues, Water Supply Status, Surplus Property, Management Activities and Personnel. (General Manager); Manager Orts informed the Board that the tank wrap contractor for the Drummond Pump Station has been found, the school is being made aware of timelines and we are ready to proceed with having the kids design art pieces. Anticipating a submittal deadline of January 15<sup>th</sup>.

9. Discuss, Consider, and Take Action as Necessary Regarding Items Discussed During Executive Session; None.

10. Adjournment;

There being no further business brought before the regular meeting of the Board of Director's, the meeting was adjourned at 12:58 pm.

General Manager opened the regular meeting back up to discuss Eanes art project for tanks. Will go with their timing/availability and suggested a theme. The Board adjourned at 1:00 pm.

**Respectfully Submitted**

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Greg Reynolds, Secretary/Treasurer