

**REGULAR MEETING
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10
BOARD OF DIRECTORS
August 13, 2025**

Attendees:

Jon Luce, President
Buster McCall, Vice President
Greg Reynolds, Secretary/Treasurer
Davin Fillpot, Director
Carla Orts, General Manager, WCID 10
Louise Winder, WCID 10
Randall Wilburn, The Carlton Law Firm
Mike Morin, Crossroads Utility Services
James McDermott, GF Engineering
Isaias Moreno, Municipal Accounts & Consulting, L. P.
Garry Kimball, Specialized Public Finance, Inc.
Absent: Pam Reed, Director

1. Call Meeting to Order; Meeting was called to order at 12:01 pm, with all members present.
2. All Consent Agenda Items Listed are Considered to be Routine by the Board of Directors and Will be Enacted by a single Motion. No Separate Discussion or Action on any of the Items is Necessary Unless Desired by a Board Member (General Manager):
 - (A) Approval of Minutes From:
 - (i) Regular Meeting July 9, 2025;
 - (B) Discuss, Consider, and Take Action as Necessary Regarding District Bills and Bookkeeper's Report;
 - (C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs;

Discussion: No questions raised.

Decision: MOTION WAS MADE by Director Fillpot, seconded by Director McCall to approve the consent agenda items. The motion passed unanimously.

3. Discuss, Consider, and Take Action as Necessary Regarding Draft Budget, Water Rate, and Tax Revenue (General Manager):

Discussion: The Board reviewed the proposed budget. General Manager Orts noted the use of reserve funds to spend on projects notably continuing the fire hydrant replacement program, McConnell PS second tank project, pump maintenance, painting the water storage tanks at Riske PS, Rob Roy PS, and McConnell PS. Reserve funds will also be used for replace a 24 ft stretch of pipe at Wakefield PS, installation of a PRV and vault at Redbud Trail and Flintridge

Road, replacing an 8" valve at Riske with a true altitude valve, and lastly designing a way to safely routinely test Drummond PS pumps.

Decision: The Board supported the decision to include these projects into the budget.

4. Discuss, Consider, and Take Action as Necessary Regarding the Proposed Tax Rate and Scheduling of the Public Hearing (General Manager):

Discussion: The Tax Advisor presented new tax rate information to the Board, noting total tax rate decreasing from .0614 to .0592. The Tax Advisor reviewed the District's proposed budget and confirmed the proposed tax rate will balance the budget. General Manager Orts sought approval to publish notice of the public hearing at the proposed tax rate.

Decision: MOTION WAS MADE by Director McCall, seconded by Director Fillpot to authorize the publishing the public hearing set for September 10, 2025, proposing the new tax rate. The motion passed unanimously. General Manager Orts will publish the hearing in the local paper.

5. Discuss, Consider, and Take Action as Necessary Regarding the District's Capital Projects, Including Possible Action on Pay Applications, Change Orders, Contracts, Amendments, And Progress Updates for The Following Projects (GF):

(A) SCADA;

Discussion: Engineers from HEI are currently looking at communication options, reviewing needs, security requirements, types of communication available. General Manager noted that she is currently trying to move the District up to Enterprise Level with Spectrum to ensure priority service during outages. She is also looking at backup cellular options for both Wakefield and McConnell sites.

(B) McConnell Pump Station – New Tank;

Discussion: The roof of the new tank is going on now, painting will begin soon. Contractor may have to tent it while painting. Pay application No. 4 was presented for approval in the amount of \$397,091.82. The pay application includes cathodic protection, partial of the tank, and mobilization percentage.

Decision: MOTION WAS MADE by Director Luce, seconded by Director Fillpot to approve the pay application. The motion passed unanimously.

For the old McConnell tank, Austin Energy pole may need to be de-energized. It is possible they could drop the line during the day and put it back at night.

(C) St John Neumann Loop;

Discussion: Engineer reviewed bids and recommends awarding contract to Kinney's Commercial in the amount of \$113,497.65. This project is estimated to take 2 weeks.

Decision: MOTION WAS MADE by Director Luce, seconded by Director McCall to award the contract to Kinney's Commercial. The motion passed unanimously.

Due to remaining funds in the capital project account, General Manager Orts would like to add more projects to the schedule to ensure surplus funds are not wasted. General Manager would like to move forward with the Windsong waterline improvement project.

Decision: MOTION WAS MADE by Director Fillpot, seconded by Director McCall to authorize Gannett Fleming engineers to add the project and submit to TCEQ for approval. The motion passed unanimously.

6. Discuss, Consider, and Take Action Regarding Water Tank Needs (General Manager):

(A) Review US Underwater Tank Dive Report

Discussion: General Manager Orts presented a proposal of \$28,665 for recommended tank repairs. The majority of the expense is for sediment removal. These repairs will put the District in compliance with all TCEQ items.

Decision: MOTION WAS MADE by Director Luce seconded by Director McCall to approve the proposal for tank repairs. The motion passed unanimously.

7. Discuss, Consider, and Take Action Regarding 5 Year District Leak Survey by NRW Consulting Services (General Manager):

Discussion: Proposal from contractor is \$60,000, this contractor is very familiar with the District and found some major leaks last time. It is recommended to proceed.

Decision: MOTION WAS MADE by Director Luce seconded by Director Fillpot to approve the leak detection proposal as presented. The motion passed unanimously.

8. Discuss, Consider, and Take Action Regarding Water Service Requests (General Manager):

(A) 301 Addie Roy Rd. (water service approval and cost sharing consideration);

Discussion: Nothing to discuss at this time. Will leave on agenda for future discussions.

(B) 803 Westlake Drive

Discussion: This request has previously been approved. Engineer recommended they test fire flow after work is completed. Engineer has reviewed and all comments have been addressed.

Decision: MOTION WAS MADE by Director McCall, seconded by Director Fillpot to approve the plans. The motion passed unanimously.

(C) 2805 Trail of Madrones

Discussion: This project has been reviewed for water service approval, Gannett Flemming recommends approval, plan review will come at a later date.

Decision: MOTION WAS MADE by Director Fillpot, seconded by Director McCall to approve the water service request. The motion passed unanimously.

9. Discuss, Consider, and Take Action Regarding General Manager's Report Regarding Financial Matters, Service Area Issues, Utility Operations, System Maintenance, Service Requests, Customer Issues, Water Supply Status, Surplus Property, Management Activities and Personnel. (General Manager);

10. Discuss, Consider, and Take Action as Necessary Regarding Employee Evaluations (President Luce);

(A) Salaries

(B) IRA Plans

Discussion: The Board moved into Executive Session at 1:08 pm to discuss.

The Board reconvened into Regular Session at 1:22 pm with no action taken in executive session.
Decision: The Board directed Manager Orts to implement the raises and IRA contributions as discussed.

11. Discuss, Consider, and Take Action as Necessary Regarding Items Discussed During Executive Session; No movement.

12. Adjournment;

There being no further business brought before the regular meeting of the Board of Director's, the meeting was adjourned at 1:26 pm.

Respectfully Submitted

Greg Reynolds, Secretary/Treasurer