

**REGULAR MEETING  
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10  
BOARD OF DIRECTORS  
May 14, 2025**

**Attendees:**

Jon Luce, President  
Buster McCall, Vice President  
Greg Reynolds, Secretary/Treasurer  
Pam Reed, Director  
Davin Fillpot, Director  
Carla Orts, General Manager, WCID 10  
Louise Winder, WCID 10  
Randall Wilburn, The Carlton Law Firm  
Mike Morin, Crossroads Utility Services  
James McDermott, GF Engineering  
Robert Meisel, Resident

**Absent:** None

1. Call Meeting to Order: Meeting was called to order at 12:13, with all members present.
2. All Consent Agenda Items Listed are Considered to be Routine by the Board of Directors and Will be Enacted by a single Motion. No Separate Discussion or Action on any of the Items is Necessary Unless Desired by a Board Member (General Manager):

(A) Approval of Minutes From:

(i) Regular Meeting April 9, 2025;

(B) Discuss, Consider, and Take Action as Necessary Regarding District Bills and Bookkeeper's Report;

(C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs;

**Discussion:** No questions raised.

**Decision:** MOTION WAS MADE by Director Luce, seconded by Director Fillpot to approve the consent agenda items. The motion passed unanimously.

3. Discuss, Consider, and Take Action as Necessary Regarding the District's Depository Bank Account Update (General Manager):

(A) Resolution No. 05.14.25;

**Discussion:** Crossroads is changing the bank depository and is requesting updated forms be completed. This change will reduce fees and improve efficiency.

**Decision:** MOTION WAS MADE by Director Reed, seconded by Director McCall to approve the bank change and Resolution No. 05.14.25. The motion passed unanimously.

4. Discuss, Consider, and Take Action as Necessary Regarding the District's Capital Projects, Including Possible Action on Pay Applications, Change Orders, Contracts, Amendments, And Progress Updates for The Following Projects (GF):

(A) SCADA;

**Discussion:** No updates expected soon.

(B) McConnell Pump Station & Standby Generator;

**Discussion:** Project is complete, a final wrap up meeting will be held with the contractor next week. The final pay application number 47 was submitted in the amount of \$439,202.85.

**Decision:** MOTION WAS MADE by Director Reed, seconded by Director Fillpot to approve the pay application and close out the project. The motion passed unanimously.

(C) McConnell Pump Station – New Tank;

**Discussion:** Contractor is progressing well, no issues. Working on the 12" tie in today. Pay application 1 was presented for approval in the amount of \$163,946.25

**Decision:** MOTION WAS MADE by Director Reed, seconded by Director Luce to approve the pay application. The motion passed unanimously.

(D) St John Neumann Loop;

**Discussion:** Continued delays in easement acquisition from the church. Further attempts to be made this month; condemnation proceedings may follow. Notice to be provided to the church. Delays due to difficulties contacting the owners of the Westlake Shopping Center are also affecting progress, further attempts to be made.

**Decision:** Further attempts will be made to resolve outstanding easement acquisition.

(E) Generator Projects (Riske PS, Cousteau PS, Wakefield PS);

**Discussion:** Contractor is working on punch list items and should be in close out by next month. Pay application number 14 was presented for approval in the amount of \$10,925.

**Decision:** MOTION WAS MADE by Director McCall, seconded by Director Reed to approve the pay application. The motion passed unanimously.

(F) Riske PS Piping Replacement;

**Discussion:** Crossroads has notified the District that pipes are corroding at the PS and they are recommending replacement. A quote to replace all piping was given in the amount of \$10,980.

**Decision:** MOTION WAS MADE by Director Reed, seconded by Director McCall to approve the quote and proceed with the work. The motion passed unanimously.

5. Discuss, Consider, and Take Action Regarding Plat Requests. (General Manager):

(A) Jamail Subdivision – Lot1 1.465ac (.09ac portion of lot 32 Barton Springs Estates 1.37ac portion of lot 52 Westlake Park) ;

**Discussion:** It is a replat after the Westlake Park subdivision was platted, they moved all of the property lines around, but the lot has been in this configuration for decades. It is a platting clean up.

**Decision:** MOTION WAS MADE by Director Luce, seconded by Director Fillpot to approve the plat request. The motion passed unanimously.

6. Discuss, Consider, and Take Action Regarding Water Service Requests. (General Manager):

(A) 301 Addie Roy Road (water service approval and cost sharing consideration);

**Discussion:** This project overlaps with a future proposed bond project. Options to upgrade the line to 12" or 16" pipe are explored. 16" pipe would facilitate future expansion. Cost difference between 12" and 16" is estimated at \$66,000.

The Board instructed James McDermott to proceed with requesting that the contractor receive bids for 8", 12" and 16" pipe so they can make an informed decision based off actual costs in the near future.

7. Discuss, Consider, and Take Action Regarding General Manager's Report Regarding Financial Matters, Service Area Issues, Utility Operations, System Maintenance, Service Requests, Customer Issues, Water Supply Status, Surplus Property, Management Activities and Personnel. (General Manager):

(A) City of West Lake Hills Bond Project Cost Sharing for Change Order 5;

**Discussion:** The District received a Change Order for additional work that was done on Camp Craft for additional relocation of 6" pipe and 12" steel casing as result of realizing during construction that the 6" will be in conflict with retaining walls in more areas than expected. Jorge and James are working to verify items and quantities.

**Decision:** MOTION WAS MADE by Director Reed, seconded by Director Fillpot to approve the Change Order once James has reviewed and agrees with the quantities and items, not to exceed \$75,000. The motion passed unanimously.

8. Discuss, Consider, and Take Action as Necessary Regarding City of Austin Wholesale Water Supply Contract Renewal (The Carlton Law Firm); Nothing to report.

9. Discuss, Consider, and Take Action as Necessary Regarding Items Discussed During Executive Session; The Board adjourned into Executive Session at 12:45 pm. The Board reconvened into Regular Session at 12:53 pm with no action taken.

10. Adjournment;

There being no further business brought before the regular meeting of the Board of Director's, the meeting was adjourned at 12:53 pm.

**Respectfully Submitted**

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Greg Reynolds, Secretary/Treasurer