

REGULAR MEETING
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10
BOARD OF DIRECTORS
April 9, 2025

Attendees:

Jon Luce, President
Buster McCall, Vice President
Greg Reynolds, Secretary/Treasurer
Davin Fillpot, Director
Carla Orts, General Manager, WCID 10
Louise Winder, WCID 10
Randall Wilburn, The Carlton Law Firm
Mike Morin, Crossroads Utility Services
James McDermott, GF Engineering

Absent: Pam Reed, Director

1. Call Meeting to Order;
2. All Consent Agenda Items Listed are Considered to be Routine by the Board of Directors and Will be Enacted by a single Motion. No Separate Discussion or Action on any of the Items is Necessary Unless Desired by a Board Member (General Manager):
 - (A) Approval of Minutes From:
 - (i) Regular Meeting March 12, 2025;
 - (ii) Regular Meeting March 26, 2025;
 - (B) Discuss, Consider, and Take Action as Necessary Regarding District Bills and Bookkeeper's Report;
 - (C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs;

Discussion: No questions raised.

Decision: MOTION WAS MADE by Director McCall, seconded by Director Fillpot to approve the consent agenda items. The motion passed unanimously.

3. Discuss, Consider, and Take Action as Necessary Regarding the District's Water Conservation Plan (General Manager):
 - (A) Order No. 2025-04-09.01;

Discussion: The plan was updated with current data through 2023; no policy changes were made. Questions arose regarding average water usage (over 17,000, including large users). The 2024 top five residential and top ten commercial users were noted as being available in the meeting packets.

Decision: MOTION WAS MADE by Director Fillpot, seconded by Director McCall to approve the amended Water Conservation Plan. The motion passed unanimously.

4. Discuss, Consider, and Take Action as Necessary Regarding the District's Capital Projects, Including Possible Action on Pay Applications, Change Orders, Contracts, Amendments, And Progress Updates for The Following Projects (GF):

(A) SCADA;

Discussion: No updates expected soon.

(B) McConnell Pump Station & Standby Generator;

Discussion: Substantially complete; minor miscellaneous items remain before closeout. No recent alarms or callouts reported.

(C) McConnell Pump Station – New Tank;

Discussion: Tree clearing completed; site work to continue for the next couple of weeks. Concerns expressed about the 10-month projected timeline versus the 6-month contract timeframe and the impact on a neighbor (Jane Hilgers) wanting to sell her property. A \$4,000/day penalty for exceeding the 6-month deadline exists in the contract. The contractor claims the 10-month timeline is conservative. **Work Hours:** The City approved extension of work hours to 7:00 AM to 7:00 PM, contingent on no neighbor complaints. **Tree Removal:** 43 inches of trees were removed during the McConnell pump station project. The city offered two options: planting replacement trees at the new city hall or paying \$13,050. The cost seemed excessive. The board agreed to replacing the trees and possible locations for planting on district property.

Action Items:

- James to inform the contractor that the 6-month contract deadline is expected to be met.
- Carla to obtain tree replacement cost estimates from Doyle and other contractors.

(D) St John Neumann Loop;

Discussion: Negotiations for easements to reconnect the distribution system looping disrupted during Bee Cave Road widening are stalled. The church requested cash compensation in exchange for granting the easement. The board confirmed that the district doesn't typically pay for easements.

Decision: No compensation will be offered. A letter will be drafted explaining the district's position and the benefits of the easement for the community.

Action Items:

- Carla to draft a letter to the church explaining the district's position on easement compensation.
- Carla to continue to follow up with HEB shopping center for easement approval.

(E) Generator Projects (Riske PS, Cousteau PS, Wakefield PS);

Discussion: Wakefield generator installation complete; Sun Belt equipment rentals returned. All sites are now fully protected.

5. Discuss, Consider, and Take Action Regarding Plat Requests. (General Manager):

- (A) 201 Wildcat - (combining two lots into one acre lot for permitting purposes)
- (B) 419 Ridgewood -(correcting lot line discrepancies)
- (C) 407/409 Buckeye - (combining two one-acre lots into a two-acre tract)

Decision: MOTION WAS MADE by Director Fillpot, seconded by Director McCall approve all three plat requests. The motion passed unanimously.

6. Discuss, Consider, and Take Action Regarding Cummins Maintenance Proposal. (General Manager);

Discussion: A contract for Cummins to perform maintenance on generators was presented (\$4,056.01 for quarterly inspections, annual service, and yearly load bank test).

Decision: MOTION WAS MADE by President Luce, seconded by Director McCall approve the Cummins maintenance proposal. The motion passed unanimously.

7. Discuss, Consider, and Take Action Regarding General Manager's Report Regarding Financial Matters, Service Area Issues, Utility Operations, System Maintenance, Service Requests, Customer Issues, Water Supply Status, Surplus Property, Management Activities and Personnel. (General Manager):

8. Discuss, Consider, and Take Action as Necessary Regarding City of Austin Wholesale Water Supply Contract Renewal (The Carlton Law Firm);

9. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION – The Board adjourned into Executive Session at 12:54 pm. The Board reconvened into Regular Session at 1:15 om with no action taken.

10. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Director's, the meeting was adjourned at 1:15 pm

Respectfully Submitted

Greg Reynolds, Secretary/Treasurer