

**REGULAR MEETING
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10
BOARD OF DIRECTORS
JUNE 12, 2024**

Members Present:

Buster McCall, Vice President
Jon Luce, Secretary/Treasurer
Pam Reed, Director

Members Absent:

Paul Barker, President
Greg Reynolds, Director

Others Present:

Carla Orts, General Manager, TCWCID #10
Louise Winder, TCWCID #10
Randall Wilburn, The Carlton Law Firm
Mike Morin, Crossroads Utility Services
Tom Arndt, DEC
Taylor Kolmoldin, Municipal Accounts
Andrew Cortes, Milestone Community Builders

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:00 pm, with a quorum present.

2. ALL CONSENT AGENDA ITEMS LISTED ARE CONSIDERED TO BE ROUTINE BY THE BOARD OF DIRECTORS AND WILL BE ENACTED BY ONE (1) MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A BOARD MEMBER (GENERAL MANAGER)

(A) Approval of Minutes From:

(i) Regular Meeting May 8, 2024

(ii) Special Meeting May 29, 2024

(B) Discuss, Consider, and Take Action Regarding District Bills and Bookkeeper's Report (Municipal Accounts)

(C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs (Crossroads Utility Services)

MOTION WAS MADE by Director Reed, seconded by Director McCall to approve the consent agenda items. The motion passed unanimously.

3. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ANNEXATION REQUEST FOR MARSHALL TRACT – Andrew Cortes representing Milestone Community Builders presented information to the Board regarding a project that will include 49 single family homes. The tract is eligible to be served by the City of Austin. Due to the costly water storage facility that the City of Austin is requiring, the developer is seeking alternatives such as annexing into Water District 10. Mr. Arndt with DEC requested a fixture unit analysis and fire flow demands in order to conduct modeling. Board Attorney Wilburn advised Mr. Cortes that his client would need permission from the City of Austin to annex into Water District 10. General Manager Orts informed Mr. Cortes that Water District 10 would review the information presented once completed by engineering firm, DEC.

4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ADOPTION OF 2021 UNIFORM PLUMBING CODE AND ADOPTION OF UPDATED STANDARDS AND PROCEDURES - General Manager Orts presented Order to adopt 2021 Uniform Plumbing Code and adopt Updated Standards and Procedures. The motion will allow the District to update to the 2021 plumbing code, update the Standards and Procedures, and authorize District personnel and contractors to make reasonable connections on the private side, to the District meters. MOTION WAS MADE by Director Luce, seconded by Director Reed to adopt the Order as presented. The motion passed unanimously.

5. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE CITY OF WEST LAKE HILLS BOND PROJECT ISSUES – WATERLINE CONFLICT IN CAMP CRAFT ROAD – General Manager Orts and Mr. Arndt with DEC met with the City of West Lake Hills engineer and staff members regarding the plans for their bond project which will require the District to move the waterline out of the road because it is in the Right-of-Way, the estimated cost is \$150,000. The city will put off this until next year. The Board is proposing a 50% cost share with the city. Board Attorney Wilburn advised to make sure the city submits plans to the District engineer DEC for their review and approval.

6. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (DEC)

(A) MCCONNELL PUMP STATION & STANDBY GENERATOR – Pump # 3 is in now. The electrical contractor is pulling wires and should have testing done in 5 to 6 weeks. Pay Application No. 41 in the amount of \$60,467.50 was presented to the Board. MOTION WAS MADE by Director Reed, seconded by Director McCall to approve Pay Application No. 41 as presented. The motion passed unanimously.

(B) MCCONNELL PUMP STATION – NEW TANK – The City of West Lake Hills zoning and planning meeting is next week. Director Luce to attend along with Mr. Arndt with DEC to discuss variances. There is no update on negotiations with the land owners for the 2nd tank site. Board Attorney Wilburn recommended unrestricted tank height and to submit amendment to discuss at the meeting. General Manager Orts met with the City of

West Lake Hills manager and discussed the restrictions and would welcome further conversations.

(C) LOWER CAMELOT WATERLINE PROJECT – The project is under construction with no issues.

(D) GENERATOR PROJECTS (RISKE PS, COUSTEAU PS, WAKEFIELD PS) –

The contractor is about to go back to Riske and has about 2 weeks left of work. The generators for Cousteau and Wakefield were supposed to arrive in September but now they are scheduled to arrive in June for Cousteau and in July for Wakefield. This may pose a problem for the GC because T Morales is still working onsite. Pump # 5 is out for maintenance, once returned Pump # 6 will go out.

Pay Application No. 6 to C. F. McDonald Electric, Inc. in the amount of \$21,185 was presented to the Board. MOTION WAS MADE by Director McCall, seconded by Director Reynolds to approve Pay Application No. 6 as presented. The motion passed unanimously.

7. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING GENERAL MANAGER'S REPORT REGARDING FINANCIAL MATTERS, SERVICE AREA ISSUES, UTILITY OPERATIONS, SYSTEM MAINTENANCE, SERVICE REQUESTS, CUSTOMER ISSUES, WATER SUPPLY STATUS, SURPLUS PROPERTY, MANAGEMENT ACTIVITIES AND PERSONNEL (GENERAL MANAGER) – No items to discuss.

8. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CITY OF AUSTIN WHOLESALE WATER SUPPLY CONTRACT RENEWAL (THE CARLTON LAW FIRM) – Board Attorney Wilburn and General Manager Orts met with the City of Austin on Monday; contract negotiations are slowly moving forward.

9. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION – No action taken.

10. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 12:46 pm.

Respectfully Submitted

Jon Luce, Secretary/Treasurer

**ORDER OF THE BOARD OF DIRECTORS OF TRAVIS COUNTY
WATER CONTROL AND IMPROVEMENT DISTRICT NO. 10
CONCERNING REPEAL OF THE 2015 UNIFORM PLUMBING CODE
AND ADOPTION OF THE 2021 UNIFORM PLUMBING CODE**

Pursuant to Chapter 551 of the Texas Government Code, Notice is hereby given that the Board of Directors of Travis County Water Control & Improvement District No. 10 held a regular meeting, open to the public, on June 12, 2024, at 12:00 noon, in the conference room of the Travis County Water Control & Improvement District 10, 5324 Bee Cave Rd, Austin, Texas 78746, inside the boundaries of the District; whereupon the roll was called of the members of the Board of Directors, to wit:

Paul Barker	President
Buster McCall	Vice-President
Jon Luce	Secretary/Treasurer
Greg Reynolds	Director
Pamela Reed	Director

All members of the Board were present, except for Greg Reynolds & Paul Barker, thus constituting a quorum.

WHEREUPON, among other business conducted by the Board, Director Reed introduced the Order set out below and moved its adoption, which Director McCall seconded the motion and, after full discussion and the question being put to the Board of Directors, said motion was carried by the following vote:

"Aye" 3 "No" 0

The Order thus adopted is as follows:

WHEREAS, the Board of Directors of Travis County Water Control & Improvement District No. 10 (the "District") held a regular meeting on June 12, 2024;

WHEREAS, the District proposed posed notices of this regular meeting;

WHEREAS, a quorum of the Board of Directors of the District was present at the regular meeting;

WHEREAS, Under the requirements of the Chapter 341, Subchapter C of the Texas Health & Safety Code and Title 30 Texas Administrative Code Section 290.46(i), the District must adopt plumbing regulations with provisions for proper enforcement to ensure that the District does not allow either cross-connections or other unacceptable plumbing practices.

WHEREAS, Section 51.122 of the Texas Water Code authorizes a district to adopt and enforce reasonable rules and regulations to preserve the sanitary condition of all water controlled

by the district; to prevent waste or the unauthorized use of water controlled by the district; and to provide and regulate a safe and adequate freshwater distribution system;

WHEREAS, the Board of Directors of the District desires to ensure that the District preserves the sanitary condition of all water controlled by the District; prevents waste or the unauthorized use of water controlled by the District; and provides and regulates a safe and adequate freshwater distribution system; and

WHEREAS, the District previously adopted the 2015 Uniform Plumbing Code via a resolution adopted February 13, 2019;

WHEREAS, the Board of Director of this District wishes to adopt consistent plumbing requirements within the area.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. The Board of Directors of Travis County Water Control & Improvement District No. 10 hereby adopts the 2021 Uniform Plumbing Code.

Section 2. The Board of Directors hereby amends the District Standards and Procedures as outlined in Exhibit A hereby attached.

Section 3. The Board of Directors hereby authorizes District's personnel and contractors to make incidental household service connections to the District's meters as part of ongoing District repair, maintenance, and construction projects.

Section 4. That this Order shall take effect from and after its passage is approved.

ADOPTED this 12th day of June 2024.

**TRAVIS COUNTY WATER CONTROL &
IMPROVEMENT DISTRICT NO. 10**



E. P. "Buster" McCall, Jr., Vice President

[DISTRICT SEAL]

ATTEST:

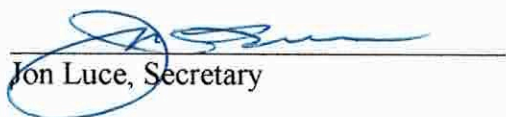

Jon Luce, Secretary

EXHIBIT A

June 7, 2024

Ms. Carla Orts, District Manager
Travis County W.C.& I.D. No.10
5324 Bee Cave Road
Austin, Texas 78746

Re: *Travis County Water Control & Improvement District No. 10*

Subject: *Standards and Review Procedures*

Dear Ms. Orts:

The following is the Standards and Review Procedures for Travis County Water Control & Improvement District No. 10 (WCID 10), as the Board of Directors approved February 13, 2019:

This update supersedes the WCID 10 Standards and Procedures, dated November 12, 2018.

The following is a list of the standards and procedures by which this firm will review projects on behalf of Travis County Water Control and Improvement District No. 10.

1. Applicant shall submit three copies of the proposed water demand calculations, sealed by a registered Professional Engineer in the State of Texas. These calculations shall include the following:

- project location description;
- project acreage;
- proposed service plan;
- average daily demand for the entire project;
- fixture unit analysis for all proposed fixtures; and
- fire flow requirements for the entire project.

2. Applicant shall base the average daily demand calculations on the following criteria:

office space	= 0.075 GPD/gross sq. ft.
office warehouse	= 0.055 GPD/gross sq. ft.
retail	= 0.130 GPD/gross sq. ft.
restaurant	= 1.090 GPD/gross sq. ft.

Average daily demand shall not exceed 600 GPD/acre unless subject to the Capital Recovery Fee program.

3. Applicant shall perform the fixture unit analysis in accordance with the **2021 Uniform Plumbing Code**. Peak demand shall not exceed 35 GPM/acre. The fixture unit analysis shall include the number and type of all fixtures. The analysis will also include the number and type of fixtures for each restroom/bathroom.

4. Fire requirements shall be in accordance with the **2015 International Fire Code**. These requirements shall be subject to review and approval from Travis County Emergency Service District No. 9. A professional Fire Protection Engineer, registered in the State of Texas, shall seal plans for fire sprinkler systems. Fire sprinkler systems will also be subject to review and approval from Travis County Emergency Service District No. 9.
5. Record Drawings: Within sixty (60) days of acceptance, Applicant shall provide to the District three (3) sets of As-Built Plans. If the 60-day submittal period has expired and the Applicant has not submitted the Record Drawings, then the District, at its sole discretion, may remove the water meter(s) for the project.
6. Waterline Pipe Materials shall be Ductile Iron (CL-350) or PVC C-900, DR14.

Sincerely,

DANNENBAUM ENGINEERING COMPANY – AUSTIN, LLC



Thomas C. Arndt, P.E.