

**REGULAR MEETING
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10
BOARD OF DIRECTORS
MARCH 13, 2024**

Members Present:

Paul Barker, President
Buster McCall, Vice President
Jon Luce, Secretary/Treasurer
Pamela Reed, Director

Members Absent:

Greg Reynolds, Director

Others Present:

Carla Orts, General Manager, TCWCID #10
Louise Winder, TCWCID #10
Randall Wilburn, The Carlton Law Firm
Mike Morin, Crossroads Utility Services
Taylor Kolmoldin, Municipal Accounts
Tom Arndt, DEC

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:00 pm, with a quorum present.

2. ALL CONSENT AGENDA ITEMS LISTED ARE CONSIDERED TO BE ROUTINE BY THE BOARD OF DIRECTORS AND WILL BE ENACTED BY ONE (1) MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A BOARD MEMBER (GENERAL MANAGER)

(A) Approval of Minutes From:

(i) Regular Meeting February 14, 2024

(B) Discuss, Consider, and Take Action Regarding District Bills and Bookkeeper's Report (Municipal Accounts)

(C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs (Crossroads Utility Services)

MOTION WAS MADE by Director Reed, seconded by Director McCall to approve the consent agenda items. The motion passed unanimously.

3. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CAPITAL PROJECT PLANNING (GENERAL MANAGER)

(A) WAKEFIELD PUMP STATION IMPROVEMENTS – Pump 7 is being installed today. Pump 5 will be sent off next.

(B) MCCONNELL PUMP STATION – NEW TANK – The condemnation hearing is scheduled for March 21, 2024.

4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING WATER SERVICE REQUESTS AND OR PLAT REQUESTS (GENERAL MANAGER)

(A) 4010 BEE CAVE ROAD – NEW CITY HALL – WATER SERVICE REQUEST - DEC has reviewed and recommends approval. MOTION WAS MADE by President Barker, seconded by Director Reed to approve the water service request for the 4010 Bee Cave Rd. project as presented. The motion passed unanimously.

5. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (DEC)

(A) MCCONNELL PUMP STATION & STANDBY GENERATOR –

Mr. Arndt with DEC presented Pay Application No. 39 to MCG Contractors Inc. in the amount of \$54,720. MOTION WAS MADE by Director Reed, seconded by Director McCall to approve Pay Application No. 39 as presented. The motion passed unanimously. Mr. Arndt with DEC presented Pay Application No. 40 to MCG Contractors, Inc. in the amount of \$34,865. MOTION WAS MADE by Director Reed, seconded by Director McCall. The motion passed unanimously.

6. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING SENATE BILL 3 COMPLIANCE PROJECT (WAKEFIELD PUMP STATION (BOND PROJECT), RISKE PUMP STATION AND ROB ROY PUMP STATION) (DEC)

Texas Gas had started potholing. The contractor has begun duct bank work. DEC presented Pay Application No. 1 to C. F. McDonald Electric, Inc. in the amount of \$19,000. MOTION WAS MADE by Director Reed, seconded by Director McCall to approve Pay Application No. 1 as presented. The motion passed unanimously. DEC presented Pay Application No. 2 to C. F. McDonald, Inc. in the amount of \$14,725. MOTION WAS MADE by Director Reed, seconded by Director McCall to approve Pay Application No. 2 as presented. The motion passed unanimously.

7. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING GENERAL MANAGER'S REPORT REGARDING FINANCIAL MATTERS, SERVICE AREA ISSUES, UTILITY OPERATIONS, SYSTEM MAINTENANCE, SERVICE REQUESTS, CUSTOMER ISSUES, WATER SUPPLY STATUS, SURPLUS PROPERTY, MANAGEMENT ACTIVITIES AND PERSONNEL (GENERAL MANAGER) – Nothing to report.

8. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CROSSROADS UTILITY SERVICES UNDER BILLING (THE CARLTON LAW FIRM) – Mike Morin with Crossroads reported the board on the remaining balances owed. The balances were not old enough to generate a delinquent letter, but the amounts do show

up as a past due amount on the customers' bills. Mr. Morin informed the Board that the collections letter will have the date and time of the Board meeting so the customers can address the Board if they so choose.

9. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CITY OF AUSTIN WHOLESALE WATER SUPPLY CONTRACT RENEWAL (THE CARLTON LAW FIRM)

No movement

10. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION

No action taken.

11. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 12:25 pm.

Respectfully Submitted

Jon Luce, Secretary/Treasurer