

**REGULAR MEETING
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10
BOARD OF DIRECTORS
JANUARY 10, 2024**

Members Present:

Paul Barker, President
Buster McCall, Vice President
Jon Luce, Secretary/Treasurer
Greg Reynolds, Director
Pamela Reed, Director

Members Absent:

None

Others Present:

Carla Orts, General Manager, TCWCID #10
Louise Winder, TCWCID #10
Randall Wilburn, The Carlton Law Firm
Mike Morin, Crossroads Utility Services
Taylor Kolmoldin, Municipal Accounts
Tom Arndt, DEC
James McDermott, DEC
Jimmy Romell, Maxwell Locke & Ritter
Jorge Villarreal, Crossroads Utility Services

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:00 pm, with a quorum present.

2. ALL CONSENT AGENDA ITEMS LISTED ARE CONSIDERED TO BE ROUTINE BY THE BOARD OF DIRECTORS AND WILL BE ENACTED BY ONE (1) MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A BOARD MEMBER (GENERAL MANAGER)

(A) Approval of Minutes From:

(i) Regular Meeting December 13, 2023

(B) Discuss, Consider, and Take Action Regarding District Bills and Bookkeeper's Report (Municipal Accounts)

(C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs (Crossroads Utility Services)

MOTION WAS MADE by Director Reed, seconded by President Barker to approve the consent agenda items. The motion passed unanimously.

3. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ANNUAL DISTRICT AUDIT (MAXWELL LOCKE & RITTER) – Jimmy Romell with Maxwell Locke & Ritter presented the Auditor’s Report for Fiscal Year Ended September 30, 2023. MOTION WAS MADE by President Barker, seconded by Director Reed to accept the audit as presented. The motion passed unanimously.

4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CAPITAL PROJECT PLANNING (GENERAL MANAGER)

(A) WAKEFIELD PUMP STATION IMPROVEMENTS – Pump No. 7 is being serviced and expected to be back in operation mid March. Once pump 7 is returned pump 5 will be sent out.

(B) MCCONNELL PUMP STATION – NEW TANK – Last month the Board signed the resolution to proceed with the condemnation. The owner requested time to come back with an offer and had some questions that DEC has answered. General Manager Orts stated that the District cannot have any more delays and that our attorney is checking to see if we can get the document to move forward with any variances.

5. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ANNEXATION REQUESTS (GENERAL MANAGER)

(A) 8907 BEE CAVE ROAD – Nothing to report.

6. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING WATER SERVICE REQUESTS AND OR PLAT REQUESTS (GENERAL MANAGER)

(A) 4010 BEE CAVE ROAD – NEW CITY HALL – WATER SERVICE REQUEST - DEC has reviewed and is waiting on reponse to comments from the City engineer.

(B) 4010 BEE CAVE ROAD – NEW CITY HALL – PLAT REQUEST – MOTION WAS MADE by Director Luce, seconded by Director McCall to authorize President Barker to sign the plat when available. The motion passed unanimously.

(C) EASEMENT VACATE – 5 HILLSIDE CT & 6 HILLSIDE CT – PLAT REQUEST – This request has been reviewed and approved by both DEC and Board Attorney Wilburn. MOTION WAS MADE by Director Reed, seconded by Director MCall to authorize General Manager Orts to sign the request to vacate easement document. The motion passed unanimously.

7. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT’S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (DEC)

(A) MCCONNELL PUMP STATION & STANDBY GENERATOR – PAT testing is scheduled to begin shortly, which will allow pumps 1 and 2 to be placed in auto while still having the skid pumps nearby in case of failure. In a power failure emergency the pump station can be run by the temporary generator that is onsite already.

Contractor Doyle Massa is putting rock salt flakes on driveway to McConnell this weekend in preparation for possible ice storm.

8. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING SENATE BILL 3 COMPLIANCE PROJECT (WAKEFIELD PUMP STATION (BOND PROJECT), RISKE PUMP STATION AND ROB ROY PUMP STATION) (DEC)

The contractor has mobilized at Riske to begin duct bank work. The generator for this project is already on site. Upon completion the contractor will move to Rob Roy PS and end with Wakefield PS. All sites are protected in case of power failure.

9. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING GENERAL MANAGER'S REPORT REGARDING FINANCIAL MATTERS, SERVICE AREA ISSUES, UTILITY OPERATIONS, SYSTEM MAINTENANCE, SERVICE REQUESTS, CUSTOMER ISSUES, WATER SUPPLY STATUS, MANAGEMENT ACTIVITIES AND PERSONNEL (GENERAL MANAGER)

The Riske PS overflow issue caused by AT&T phone line failures has been resolved. Crossroads is keeping tank levels lower to prevent overflows at McConnell PS but this is just a temporary solution. DEC and Crossroads are working together to determine root cause and implement any steps needed to conclude matter.

10. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CROSSROADS UTILITY SERVICES UNDER BILLING (THE CARLTON LAW FIRM) – Mike Morin with Crossroads verified that underbilling amounts were added to customer's accounts. Board Attorney Wilburn reminded the District and Crossroads to make sure they are following rules for customers 65 and older.

11. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CITY OF AUSTIN WHOLESALE WATER SUPPLY CONTRACT RENEWAL (THE CARLTON LAW FIRM)

In negotiations. Nothing to report.

12. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING LCRA FIRM WATER PURCHASE CONTRACT (THE CARLTON LAW FIRM)

Board Attorney Randy Wilburn has reviewed the LCRA contract. General Manager Orts requested Board authorization to approve the final contract when ready. MOTION WAS MADE by Director Reed, seconded by President Barker, to approve the final contract when ready. The motion passed unanimously.

13. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION

No action taken.

14. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 12:43 pm.

Respectfully Submitted

Jon Luce, Secretary/Treasurer