

**REGULAR MEETING
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10
BOARD OF DIRECTORS
October 11, 2023**

Members Present:

Paul Barker, President
Buster McCall, Vice President
Jon Luce, Secretary/Treasurer
Greg Reynolds, Director

Members Absent:

Pamela Reed, Director

Others Present:

Carla Orts, General Manager, TCWCID #10
Daniel McDowell, TCWCID #10
Louise Winder, TCWCID #10
Randall Wilburn, The Carlton Law Firm
Mike Morin, Crossroads Utility Services
Taylor Kolmoldin, Municipal Accounts
Don Childs, Sheets & Crossfield, PLLC

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:02 pm, with a quorum present.

2. ALL CONSENT AGENDA ITEMS LISTED ARE CONSIDERED TO BE ROUTINE BY THE BOARD OF DIRECTORS AND WILL BE ENACTED BY ONE (1) MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A BOARD MEMBER (GENERAL MANAGER)

(A) Approval of Minutes From:

(i) Regular Meeting September 13, 2023

(B) Discuss, Consider, and Take Action Regarding District Bills and Bookkeeper's Report (Municipal Accounts)

(C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs (Crossroads Utility Services)

MOTION WAS MADE by President Barker, seconded by Director McCall to approve the consent agenda items. The motion passed unanimously.

3. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CAPITAL PROJECT PLANNING (GENERAL MANAGER)

(A) WAKEFIELD PUMP STATION IMPROVEMENTS – General Manager Orts will discuss this item with Crossroads to make ensure it be the right time to begin work.

(B) MCCONNELL PUMP STATION – NEW TANK – MOTION WAS MADE by President Barker, seconded by Director Luce to authorize Attorney Don Childs to proceed as discussed in Executive Session.

4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ANNEXATION REQUESTS (GENERAL MANAGER)

(A) LOWER CAMELOT – Board Attorney Randy Wilburn informed the Board that the District has filed everything and is waiting on PUC approval.

(B) 8907 BEE CAVE ROAD – General Manager Orts spoke with the homeowner regarding the fees from the City of Austin. Homeowner is asking to be removed from the ETJ in order to avoid paying the fees. Board Attorney Wilburn advised General Manager Orts to tell the homeowner to proceed at his own risk.

5. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING PLAT REQUESTS (GENERAL MANAGER)

(A) AMENDING PLAT LOTS 1&2 BLOCK A LINDSEY’S SUBDIVISION AND LOT 3 BLOCK A LINDSEY’S SUBDIVISION (6 BASIN LEDGE) – The District has not received this plat yet for signature.

(B) 417 LEDGEWAY – The District only has the Exhibit at this time. General Manager Orts recommended motion pending review and no comments by the engineer. MOTION WAS MADE by Director McCall, seconded by Director Reynolds to authorize President Barker to sign when ready. The motion passed unanimously.

6. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (DEC)

(A) MCCONNELL PUMP STATION & STANDBY GENERATOR – No pay applications or change orders this month. Effective October 1st it is only operating on the bypass skids as the old pumps are gone and the old pump house has been demolished. We won't go back to using the new pumps until February. Pumps 1 and 2 will be there sometime in December and may be used in an emergency if the skid went down. We did have an issue when they first came on and Crossroads was able to keep it running and manned it all night. We did the robocall asking to conserve water. Riske did get very low but we didn't have any issues. They are moving as fast as they can. Due to the current condition it is critical we get the new tank. The noise complaint from a nearby resident is being addressed which might include adding another layer of insulation. General Manager Orts will ask Crossroads to put in a thermostat to monitor the temperature to make sure it will not get too hot for the equipment.

7. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING SENATE BILL 3 COMPLIANCE ITEMS (GENERAL MANAGER)

(A) WAKEFIELD PUMP STATION (BOND PROJECT)

(B) RISKE PUMP STATION GENERATOR

(C) ROB ROY PUMP STATION EMERGENCY GENERATOR

We have emergency backup at all 3 sites. DEC has received the signed contract from Texas Gas and General Manager Orts has asked what the next steps will be. The contractor has already ordered the generators. All will have gas except Cousteau.

8. CUSTOMER SERVICE COMPLAINTS (GENERAL MANAGER)

None to discuss.

9. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING GENERAL MANAGER'S REPORT REGARDING FINANCIAL MATTERS, SERVICE AREA ISSUES, UTILITY OPERATIONS, SYSTEM MAINTENANCE, SERVICE REQUESTS, CUSTOMER ISSUES, WATER SUPPLY STATUS, MANAGEMENT ACTIVITIES AND PERSONNEL (GENERAL MANAGER)

None to discuss.

10. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING DROUGHT CONTINGENCY PLAN REVISIONS (GENERAL MANAGER)

Due to changes with the City of Austin there have been some revisions as a way to enforce water conservation. Board Attorney Wilburn is working on resolutions and recommended the District considers increasing rate tiers. MOTION WAS MADE by Director McCall, seconded by Director Reynolds to authorize President Barker to sign the Drought Contingency and Water Conservation Plans once the revisions are made and the Resolution is ready for signature. The motion passed unanimously. General Manager Orts will work on rates with rate analyst.

11. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING WATER CONSERVATION PLAN REVISIONS (GENERAL MANAGER)

This item was discussed in # 10.

12. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING REVISIONS TO THE RATE SCHEDULE TO INCLUDE EXCESS USE FEE (GENERAL MANAGER)

This item was discussed in # 10.

13. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CROSSROADS UTILITY SERVICES UNDER BILLING (THE CARLTON LAW FIRM) - MOTION WAS MADE by President Barker, seconded by Director Luce to direct Crossroads to proceed with the normal process for those they don't pay their bill and advised General Manager Orts to send a letter of notification. The motion passed unanimously.**14. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING LCRA FIRM WATER CONTRACT (THE CARLTON LAW FIRM)**

This item was discussed in Executive Session.

15. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CITY OF AUSTIN WHOLESALE WATER SUPPLY CONTRACT RENEWAL (THE CARLTON LAW FIRM)

This item was discussed in Executive Session.

16. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION

At 12:35 pm the Board moved into Executive Session.

At 1:44 pm the Board reconvened into Regular Session with no action taken.

17. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 1:44 pm.

Respectfully Submitted

Jon Luce, Secretary/Treasurer