

**REGULAR MEETING
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10
BOARD OF DIRECTORS
August 9, 2023**

Members Present:

Paul Barker, President
Buster McCall, Vice President
Jon Luce, Secretary/Treasurer
Greg Reynolds, Director
Pamela Reed, Director

Members Absent:

None

Others Present:

Carla Orts, General Manager, TCWCID #10
Daniel McDowell, TCWCID #10
Louise Winder, TCWCID #10
Tom Arndt, DEC
Randall Wilburn, The Carlton Law Firm
Mike Morin, Crossroads Utility Services
Taylor Kolmoldin, Municipal Accounts

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:00 pm, with a quorum present.

2. ALL CONSENT AGENDA ITEMS LISTED ARE CONSIDERED TO BE ROUTINE BY THE BOARD OF DIRECTORS AND WILL BE ENACTED BY ONE (1) MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A BOARD MEMBER (GENERAL MANAGER)

(A) Approval of Minutes From:

(i) Regular Meeting July 12, 2023

(B) Discuss, Consider, and Take Action Regarding District Bills and Bookkeeper's Report (Municipal Accounts)

(C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs (Crossroads Utility Services)

MOTION WAS MADE by Director Reed, seconded by Director McCall to approve the consent agenda items. The motion passed unanimously.

3. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING DRAFT BUDGET, WATER RATE, AND TAX REVENUE (GENERAL MANAGER)

General Manager Orts presented the draft budget, water rate, and tax revenue for the Board members review, and noted there are no proposed changes to the water rate. No action taken.

4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE PROPOSED TAX RATE AND SCHEDULING OF THE PUBLIC HEARING (GENERAL MANAGER)

General Manager Orts discussed calculations for the Bond tax rate of \$0.040 and M&O tax rate of \$0.0234 for a total tax rate of \$0.0634. MOTION WAS MADE by President Barker, seconded by Director Reynolds to publish the proposed tax rate and schedule a public hearing for September 13, 2023. The motion passed unanimously.

5. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CAPITAL PROJECT PLANNING (GENERAL MANAGER)

(A) WAKEFIELD PUMP STATION IMPROVEMENTS – This project is on hold until October due to demand.

(B) MCCONNELL PUMP STATION – NEW TANK – The survey is complete. DEC is working on a list of needed variances.

6. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ANNEXATION REQUESTS (GENERAL MANAGER)

(A) LOWER CAMELOT – The PUC requested new information which the District provided. Board Attorney Randy Wilburn is anticipating to have everything filed by Friday, August 11, 2023.

(B) 8907 BEE CAVE ROAD – General Manager Orts has not heard from the homeowner but did send the City of Austin a letter saying that the District will agree to annex.

7. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING PLAT REQUESTS (GENERAL MANAGER)

(A) AMENDING PLAT LOTS 1&2 BLOCK A LINDSEY'S SUBDIVISION AND LOT 3 BLOCK A LINDSEY'S SUBDIVISION (6 BASIN LEDGE) – The District has not received this plat yet for signature.

(B) AMENDING PLAT WILDCAT CLUB SUBDIVISION – The District has not received this plat yet for signature.

8. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (DEC)

(A) DRUMMOND PUMP STATION –DEC is working with HEI to tweak minor issues.

(B) ROB ROY PUMP STATION & HEDGE LANE –Mr. Arndt presented Pay Application No. 8 in the amount of \$37,050.00 and Pay Application No. 9 in the amount of \$161,200.07 to Blackrock Construction. MOTION WAS MADE by Director Reed, seconded by

President Barker to approve Pay Application No. 8 and Pay Application No. 9 as presented. The motion passed unanimously.

(C) MCCONNELL PUMP STATION & STANDBY GENERATOR – Mr. Arndt informed the Board that the contractor is finishing up the VFD's, and will not pay 100% until the pumps are up and running, which will probably be at the end of the year. Mr. Arndt presented Pay Application No. 35 in the amount of \$36,100.00 to MGC Contractors, Inc. MOTION WAS MADE by President Barker, seconded by Director Reed to approve Pay Application No. 35 as presented. The motion passed unanimously.

9. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING SENATE BILL 3 COMPLIANCE ITEMS (GENERAL MANAGER)

(A) WAKEFIELD PUMP STATION (BOND PROJECT) –

(B) RISKE PUMP STATION GENERATOR -

(C) ROB ROY PUMP STATION EMERGENCY GENERATOR –

DEC presented the contract with McDonald Electric for President Barker's signature. The District is waiting on the notice to proceed and the pre-construction items.

DEC presented the contract with Texas Gas to run a gas line in from the intersection of Red Bud and Westlake Drive for President Barker's signature.

DEC presented Work Authorization No. 1 for District-Wide Emergency Generators Construction Phase Services for Board approval. MOTION WAS MADE by Director Reed, seconded by President Barker to approve Work Authorization No. 1 with DEC. The motion passed unanimously.

10. CUSTOMER SERVICE COMPLAINTS (GENERAL MANAGER)

General Manager Orts presented repair bills from customer on Nob Hill that related to water pressure regulator issue caused by the Drummond Pump Station. No motion was needed because the reimbursement amount was within the General Manager's approval limit.

11. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING GENERAL MANAGER'S REPORT REGARDING FINANCIAL MATTERS, SERVICE AREA ISSUES, UTILITY OPERATIONS, SYSTEM MAINTENANCE, SERVICE REQUESTS, CUSTOMER ISSUES, WATER SUPPLY STATUS, MANAGEMENT ACTIVITIES AND PERSONNEL (GENERAL MANAGER)

None to discuss.

12. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CROSSROADS UTILITY SERVICES UNDER BILLING – INSURANCE CLAIM (THE CARLTON LAW FIRM) – Mike Morin with Crossroads let the Board know they are still collecting from accounts that were under-billed.

13. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CITY OF AUSTIN WHOLESALE WATER SUPPLY CONTRACT RENEWAL (THE CARLTON LAW FIRM)

This item will be discussed in Executive Session. No action taken.

14. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING EMPLOYEE EVALUATIONS

(A) SALARIES

(B) PERFORMANCE BONUSES

(C) IRA PLANS

At the direction of the Board, employee evaluations were completed. MOTION WAS MADE by President Barker, seconded by Director Reed to implement the raises and IRA contributions as discussed. The motion passed unanimously.

15. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION

At 12:51 pm the Board moved into Executive Session.

At 1:43 pm the Board reconvened into Regular Session with no action taken.

16. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 1:43 pm.

Respectfully Submitted

Jon Luce, Secretary/Treasurer