

**REGULAR MEETING
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10
BOARD OF DIRECTORS
June 14, 2023**

Members Present:

Buster McCall, Vice President
Jon Luce, Secretary/Treasurer
Greg Reynolds, Director
Pamela Reed, Director

Members Absent:

Paul Barker, President

Others Present:

Carla Orts, General Manager, TCWCID #10
Daniel McDowell, TCWCID #10
Tom Arndt, DEC
Randall Wilburn, The Carlton Law Firm
Mike Morin, Crossroads Utility Services
Corky Allen, Customer

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:00 pm, with a quorum present.

2. ALL CONSENT AGENDA ITEMS LISTED ARE CONSIDERED TO BE ROUTINE BY THE BOARD OF DIRECTORS AND WILL BE ENACTED BY ONE (1) MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A BOARD MEMBER (GENERAL MANAGER)

(A) Approval of Minutes From:

(i) Regular Meeting May 10, 2023

(B) Discuss, Consider, and Take Action Regarding District Bills and Bookkeeper's Report (Municipal Accounts)

(C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs (Crossroads Utility Services)

MOTION WAS MADE by Director Luce, seconded by Director McCall to approve the consent agenda items. The motion passed unanimously.

3. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CAPITAL PROJECT PLANNING (GENERAL MANAGER)

(A) WAKEFIELD PUMP STATION IMPROVEMENTS – Pump 4 will be tested on Thursday and then returned to service. New multilin has been installed on pump 4. New multilins will be installed on pump 7 Tuesday and pump 5 Wednesday, this will conclude the installations as pump 6 was previously completed. Austin Energy monitoring device continues to remain in place to see if voltage is dropping. Nothing substantive to report yet.

(B) MCCONNELL PUMP STATION – NEW TANK – General Manager Orts reported that the appraisal was conducted and we should have results within 30 days. Survey service contract with McGray & McGray presented for \$18,621.00. MOTION WAS MADE by Director Reed, seconded by Director Reynolds to approve the contract. The motion passed unanimously. A Professional Services Agreement was presented by DEC in the hourly amount not to exceed \$338,182.72. MOTION WAS MADE by Director Luce, seconded by Director Reed to approve the contract. The motion passed unanimously.

4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING PROPOSED FIRE PROTECTION SUPPLEMENT AT WD10 FACILITIES (GENERAL MANAGER) – The Board tabled this discussion until President Barker returns.

5. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING EMERGENCY WEATHER PREPAREDNESS (GENERAL MANAGER)

(A) CONTINUED RENTAL OF DIESEL GENERATOR AND DIESEL FIRED PUMP UNTIL IMPROVEMENTS ARE COMPLETE Riske electrical whip will be complete this week. The generator has been delivered and is awaiting a trailer. Cousteau electrical whip will be completed after and will have a rented generator.

6. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ANNEXATION REQUESTS (GENERAL MANAGER)

(A) LOWER CAMELOT – We are still waiting on the final PUC approval. Surveying services to put property pins back in place by McGray & Mcgray in the amount of \$6,100 was presented. MOTION WAS MADE by Director Reed, seconded by Director McCall to approve the contract. The motion passed unanimously.

7. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (DEC)

(A) DRUMMOND PUMP STATION – Project is complete, Crossroads and DEC are working to test station and tweek minor issues. Mr. Arndt presented FINAL Pay Application No. 33 in the amount of \$283,070.20 to Protta Construction, Inc. MOTION WAS MADE by Director McCall, seconded by Director Reed to approve Pay Application No. 33 as presented. The motion passed unanimously. This item will be removed from future agendas.

(B) ROB ROY PUMP STATION & HEDGE LANE – The project is complete with the exception of punch list items from the final walk through. Mr. Arndt presented Pay Application No. 6 in the amount of \$384,600.68 to Blackrock Construction. MOTION

WAS MADE by Director Reed, seconded by Director Reynolds to approve Pay Application No. 6 as presented. The motion passed unanimously. Mr. Arndt presented Change Order No. 3 in the amount of \$163,391.00 to Blackrock Construction for additional required flow fill and milling and paving. MOTION WAS MADE by Director Reynolds, seconded by Director Reed to approve Change Order No. 3 as presented. The motion passed unanimously.

(C) MCCONNELL PUMP STATION & STANDBY GENERATOR – General Manager Orts informed the Board that 1 of the 3 VFD’s has been delivered to site and the remaining 2 are set for shipping on June 21st. Due to summer heat the project will then be on hold until October. Mr. Arndt presented Pay Application No. 33 in the amount of \$33,783.05 to MGC Contractors, Inc. MOTION WAS MADE by Director McCall, seconded by Director Luce to approve Pay Application No. 33 as presented. The motion passed unanimously.

8. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING SENATE BILL 3 COMPLIANCE ITEMS (GENERAL MANAGER)

(A) WAKEFIELD PUMP STATION (BOND PROJECT) –

(B) RISKE PUMP STATION GENERATOR -

(C) ROB ROY PUMP STATION EMERGENCY GENERATOR –

The District received 2 bids for this project. The bid costs are alarmingly different and the Board has instructed DEC to comb through and determine any issues there may be. They would like a report for the next meeting.

9. CUSTOMER SERVICE COMPLAINTS (GENERAL MANAGER)

Corky Allen of 2701 Toro Canyon appeared before the Board to discuss a large leak at his site which contains 4 homes with one master meter. 3 homes are currently under construction and 1 has not been built yet. After a lengthy discussion Mr. Allen received the standard leak allowance.

10. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING GENERAL MANAGER'S REPORT REGARDING FINANCIAL MATTERS, SERVICE AREA ISSUES, UTILITY OPERATIONS, SYSTEM MAINTENANCE, SERVICE REQUESTS, CUSTOMER ISSUES, WATER SUPPLY STATUS, MANAGEMENT ACTIVITIES AND PERSONNEL (GENERAL MANAGER)

Manager Orts informed the Board that there was a property owner at 8305 Bee Cave Road that would like consideration for annexation in to WCID 10 as his property is very close to our jurisdiction. The Board had no immediate concerns with the request and instructed Manager Orts to have him navigate through the formal process if he wishes.

Manager Orts informed the Board that Crossroads had an update regarding credit card fees. Crossroads can offer 3% immediately and once we transition to new billing platform it would go to 1.5%. MOTION WAS MADE by Director McCall, seconded by Director Luce to approve absorbing credit card fees. The motion passed unanimously.

11. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CROSSROADS UTILITY SERVICES UNDER BILLING – INSURANCE CLAIM (THE

CARLTON LAW FIRM) – The Board was informed that 2 customers were seeking bill discounts. This item is being addressed during Executive Session. Please see agenda item 14. for further information.

12. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CITY OF AUSTIN WHOLESALE WATER SUPPLY CONTRACT RENEWAL (THE CARLTON LAW FIRM)

No movement.

13. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION

At 1:26 pm the Board moved into Executive Session.

At 1:34 pm the Board reconvened into Regular Session with no action taken.

Atty Randall Wilburn was instructed to reach out to Andrew Hunt at Crossroads Utility as discussed in executive session.

14. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 1:46 pm.

Respectfully Submitted

Jon Luce, Secretary/Treasurer