

**REGULAR MEETING
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10
BOARD OF DIRECTORS
MAY 10, 2023**

Members Present:

Paul Barker, President
Buster McCall, Vice President
Jon Luce, Secretary/Treasurer
Greg Reynolds, Director
Pamela Reed, Director

Members Absent:

None

Others Present:

Carla Orts, General Manager, TCWCID #10
Louise Winder, TCWCID #10
Tom Arndt, DEC
Randall Wilburn, The Carlton Law Firm
Mike Morin, Crossroads Utility Services
Don Childs, Sheets & Crossfield, PLLC

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:00 pm, with a quorum present.

2. ALL CONSENT AGENDA ITEMS LISTED ARE CONSIDERED TO BE ROUTINE BY THE BOARD OF DIRECTORS AND WILL BE ENACTED BY ONE (1) MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A BOARD MEMBER (GENERAL MANAGER)

(A) Approval of Minutes From:

(i) Regular Meeting April 12, 2023

(B) Discuss, Consider, and Take Action Regarding District Bills and Bookkeeper's Report (Municipal Accounts)

(C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs (Crossroads Utility Services)

MOTION WAS MADE by Director Reed, seconded by President Barker to approve the consent agenda items. The motion passed unanimously.

3. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CAPITAL PROJECT PLANNING (GENERAL MANAGER)

(A) WAKEFIELD PUMP STATION IMPROVEMENTS – Pump 4 will be re-installed next week and Pump 7 will go out next.

(B) MCCONNELL PUMP STATION – NEW TANK – General Manager Orts presented information to the Board regarding inspections and condition of the current tank. DEC recommends replacement and so does manufacturer. To replace the floor will be difficult so that is the reason for wanting to add another tank. DEC estimated \$1.5 million plus \$1.3 million to add an additional tank and replace the existing tank for a total of \$2.8 million. MOTION WAS MADE by Director Reynolds, seconded by President Barker, to authorize General Manager Orts up to \$10,000 to get an appraisal for the second tank site. The motion passed unanimously.

MOTION WAS MADE by Director Reed, seconded by President Barker to execute a new agreement with Sheets & Crossfield, PLLC. The motion passed unanimously.

Attorney Don Childs described the condemnation process and will present information at our next Board meeting, to be held on June 14, 2023.

General Manager Orts will direct DEC to proceed with a work estimate for the new tank design.

4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING PROPOSED FIRE PROTECTION SUPPLEMENT AT WD10 FACILITIES (BOARD PRESIDENT) – Board Attorney Wilburn has his staff researching and should have information to present to the Board at the next meeting.

5. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING WINTER WEATHER PREPAREDNESS (GENERAL MANAGER)

(A) CONTINUED RENTAL OF DIESEL GENERATOR AND DIESEL FIRED PUMP FOR ALL STATIONS UNTIL IMPROVEMENTS ARE COMPLETE – We are waiting on an electric cable for Riske. The 30kw generator is on back order. Once the whip/connections get done if it is going to be a while before the generator is delivered we may just rent one.

The parts for Cousteau Station are already ordered, and we will be renting a 50kw generator because the permanent one is larger.

All other sites are ready.

6. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ANNEXATION REQUESTS (GENERAL MANAGER)

(A) LOWER CAMELOT – Board Attorney Randall Wilburn informed the Board that the staff attorney that was assigned to our case is now the Division Director and CCN Transfer is probably low on their priority list.

DEC has sent in plans for Austin Water for review.

7. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING WATER SERVICE REQUESTS (GENERAL MANAGER)

None to discuss.

8. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING PLAT REQUESTS (GENERAL MANAGER)

None to discuss.

9. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (DEC)

(A) DRUMMOND PUMP STATION – General Manager Orts informed the Board that training took place with Crossroads staff WCID10 staff. HEI came out the next day to train on how to operate the system and tomorrow they will do simulations.

(B) ROB ROY PUMP STATION & HEDGE LANE – In Mr. Arndt's absence, Dan with WD10 presented Pay Application No. 5 in the amount of \$691,494.78 to Prota Construction, Inc. MOTION WAS MADE by Director Reed, seconded by Director Reynolds to approve Pay Application No. 5 as presented. The motion passed unanimously.. Dan presented Change Order No. 2 in the amount of \$85,197.68 for more flow fill. MOTION WAS MADE by President Barker, seconded by Director Reed to approve Change Order No. 2 as presented. The motion passed unanimously. Paving and revegetation are scheduled and project is expected to be completed in a few weeks.

(C) MCCONNELL PUMP STATION & STANDBY GENERATOR – In Mr. Arndt's absence, Dan with WD10 presented Pay Application No. 32 in the amount of \$26,881.20 to MCG Contractors. MOTION WAS MADE by Director Reed, seconded by President Barker to approve Pay Application No. 32 as presented. The motion passed unanimously. Dan presented Change Order No. 19 for time extension due to equipment delays. There is no cost associated with this Change Order.

10. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING SENATE BILL 3 COMPLIANCE ITEMS (GENERAL MANAGER)

General Manager Orts informed the Board that 3 contractors showed up for the mandatory pre bid meeting but none submitted a bid. We are reaching out to previous contractors to see if they were interested in bidding on the projects. DEC is reaching out to the contractors to see why they decided not to bid on the projects and will readvertise next week.

(A) WAKEFIELD PUMP STATION (BOND PROJECT)

(B) RISKE PUMP STATION GENERATOR

(C) ROB ROY PUMP STATION EMERGENCY GENERATOR

11. CUSTOMER SERVICE COMPLAINTS (GENERAL MANAGER)

None to discuss.

12. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING GENERAL MANAGER'S REPORT REGARDING FINANCIAL MATTERS, SERVICE AREA ISSUES, UTILITY OPERATIONS, SYSTEM MAINTENANCE, SERVICE REQUESTS, CUSTOMER ISSUES, WATER SUPPLY STATUS, MANAGEMENT ACTIVITIES AND PERSONNEL (GENERAL MANAGER)

General Manager Orts presented information to the Board showing customer's water usage comparing August 2022 usage and March 2023 usage. We will review again at the September meeting and may reach out to someone with communication tools to remind customers about their assigned watering days and to sign up for Eye on Water so they can

monitor their usage and make sure they don't have any leaks. Inspector McDowell is reaching out to about 10 customers a day to alert them of leaks. General Manager Orts had Board Attorney's office draft violation letters to commercial customers.

13. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CROSSROADS UTILITY SERVICES UNDER BILLING – INSURANCE CLAIM (THE CARLTON LAW FIRM)

Mr. Morin with Crossroads has the letters ready to mail out.

14. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CITY OF AUSTIN WHOLESALE WATER SUPPLY CONTRACT RENEWAL (THE CARLTON LAW FIRM)

Nothing to discuss.

15. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION

No items.

16. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 1:30 pm.

Respectfully Submitted

Jon Luce, Secretary/Treasurer