

**REGULAR MEETING
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10
BOARD OF DIRECTORS
APRIL 12, 2023**

Members Present:

Paul Barker, President
Buster McCall, Vice President
Jon Luce, Secretary/Treasurer
Greg Reynolds, Director
Pamela Reed, Director

Members Absent:

None

Others Present:

Carla Orts, General Manager, TCWCID #10
Louise Winder, TCWCID #10
Tom Arndt, DEC
Randall Wilburn, The Carlton Law Firm
Taylor Kolmodin, Municipal Accounts
Mike Morin, Crossroads Utility Services

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:05 pm, with a quorum present.

2. ALL CONSENT AGENDA ITEMS LISTED ARE CONSIDERED TO BE ROUTINE BY THE BOARD OF DIRECTORS AND WILL BE ENACTED BY ONE (1) MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A BOARD MEMBER (GENERAL MANAGER)

(A) Approval of Minutes From:

- (i) Regular Meeting March 8, 2023

(B) Discuss, Consider, and Take Action Regarding District Bills and Bookkeeper's Report (Municipal Accounts)

(C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs (Crossroads Utility Services)

MOTION WAS MADE by Director Reed, seconded by President Barker to approve the consent agenda items. The motion passed unanimously.

3. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CAPITAL PROJECT PLANNING (GENERAL MANAGER)

(A) WAKEFIELD PUMP STATION IMPROVEMENTS – Pump 4 is ready to return to site in the next week.

(B) MCCONNELL PUMP STATION – NEW TANK – General Manager Orts has not heard back from the owner of the neighboring property. MOTION WAS MADE by Director Reed, seconded by President Barker to reach out to a condemnation attorney. The motion passed unanimously.

4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING PROPOSED FIRE PROTECTION SUPPLEMENT AT WD10 FACILITIES (BOARD PRESIDENT) – President Barker presented information regarding proposed fire protection supplements. After a brief discussion, MOTION WAS MADE by Director Reed, seconded by Director Reynolds to authorize The Carlton Law Firm to look into the laws regarding fire protection supplements and water districts. The motion passed unanimously.

5. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING WINTER WEATHER PREPAREDNESS (GENERAL MANAGER)

(A) CONTINUED RENTAL OF DIESEL GENERATOR AND DIESEL FIRED PUMP FOR ALL STATIONS UNTIL IMPROVEMENTS ARE COMPLETE – General Manager Orts informed the Board that McConnell and Wakefield pump stations winter preparedness are complete, and Drummond Pump Station will be ready once it comes online. General Manager Orts has started ordering process this week for Riske Pump Station generator and it has a May 4th ship date. The generator cost was around \$13,000 and will be a permanent generator. It will be on a trailer at first so it can be moved around while the contractors are working. We are still waiting on Crossroads for recommendation on Cousteau Lane to determine how to connect it.

6. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ANNEXATION REQUESTS (GENERAL MANAGER)

(A) LOWER CAMELOT – Board Attorney Randal Wilburn informed the Board that there is a new staff attorney for the PUC and he has sent numerous emails to get on the agenda but hasn't heard back. He informed the Board that it is past the time frame so it should be automatically approved but we just need the order from the PUC. DEC is pretty close to being ready to go once it is approved.

7. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING WATER SERVICE REQUESTS (GENERAL MANAGER)

None to discuss.

8. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING PLAT REQUESTS (GENERAL MANAGER)

(A) AMENDED PLAT OF LOTS 20 AND 34, MAYO SUBDIVISION – LIVE OAK RIDGE AMENDED PLAT – This is renaming the subdivision. MOTION WAS MADE by Director Reed, seconded by President Barker to approve the plat as presented. The motion passed unanimously.

9. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (DEC)

(A) DRUMMOND PUMP STATION – Mr. Arndt informed the Board that the project is almost complete. We are working with Crossroads to simulate everything and training is tentatively scheduled for early May. Mr. Arndt presented Pay Application No. 32 in the amount of \$46,790.35 to Prota Construction, Inc. MOTION WAS MADE by Director Reed, seconded by President Barker to approve Pay Application No. 32 as presented. The motion passed unanimously.

(B) ROB ROY PUMP STATION & HEDGE LANE – This project is moving quickly. General Manager Orts informed the Board that there will be a change order due to issues with the trench caving in as it is next to an old electrical trench. This will cause need for more flow fill than anticipated.

(C) MCCONNELL PUMP STATION & STANDBY GENERATOR –Mr. Arndt presented Pay Application No. 31 in the amount of \$44,068.60 to MGC Contractors, Inc. MOTION WAS MADE by President Barker, seconded by Director Reed to approve Pay Application No. 31 as presented. The motion passed unanimously.

10. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING SENATE BILL 3 COMPLIANCE ITEMS (GENERAL MANAGER)

(A) WAKEFIELD PUMP STATION (BOND PROJECT) –DEC plans to bid this project next month.

(B) RISKE PUMP STATION GENERATOR - DEC plans to bid this project next month.

(C) ROB ROY PUMP STATION EMERGENCY GENERATOR – DEC plans to bid this project next month.

11. CUSTOMER SERVICE COMPLAINTS (GENERAL MANAGER)

None to discuss.

12. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING GENERAL MANAGER'S REPORT REGARDING FINANCIAL MATTERS, SERVICE AREA ISSUES, UTILITY OPERATIONS, SYSTEM MAINTENANCE, SERVICE REQUESTS, CUSTOMER ISSUES, WATER SUPPLY STATUS, MANAGEMENT ACTIVITIES AND PERSONNEL (GENERAL MANAGER)

Nothing to discuss.

13. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CROSSROADS UTILITY SERVICES UNDER BILLING – INSURANCE CLAIM (THE CARLTON LAW FIRM)

The Distric has provided Crossroads with the letter for the affected customers and instructed Mike Moring to proceed.

14. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CITY OF AUSTIN WHOLESALE WATER SUPPLY CONTRACT RENEWAL (THE CARLTON LAW FIRM)

This item was discussed in Executive Session. See item # 15.

15. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION

At 12:19 pm the Board moved into Executive Session.

At 12:44 pm the Board reconvened into Regular Session with no action taken.

16. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 12:53 pm.

Respectfully Submitted

Jon Luce, Secretary/Treasurer