

**REGULAR MEETING
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10
BOARD OF DIRECTORS
MARCH 8, 2023**

Members Present:

Paul Barker, President
Buster McCall, Vice President
Jon Luce, Secretary/Treasurer
Greg Reynolds, Director
Pamela Reed, Director

Members Absent:

None

Others Present:

Carla Orts, General Manager, TCWCID #10
Louise Winder, TCWCID #10
Daniel McDowell, TCWCID #10
Tom Arndt, DEC
Randall Wilburn, The Carlton Law Firm
Taylor Kolmodin, Municipal Accounts
Mike Morin, Crossroads Utility Services
Kevin Little, MGC Contractors
Mike Williams, T Morales
Steve Pascuzzi, T Morales
Jorge Villareal, Crossroads Utility Services
Corky Tamboer, Prota Construction, Inc.

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:00 pm, with a quorum present.

2. ALL CONSENT AGENDA ITEMS LISTED ARE CONSIDERED TO BE ROUTINE BY THE BOARD OF DIRECTORS AND WILL BE ENACTED BY ONE (1) MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A BOARD MEMBER (GENERAL MANAGER)

(A) Approval of Minutes From:

(i) Regular Meeting February 8, 2023

(B) Discuss, Consider, and Take Action Regarding District Bills and Bookkeeper's Report (Municipal Accounts)

(C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs (Crossroads Utility Services)

MOTION WAS MADE by President Barker, seconded by Director Reed to approve the consent agenda items. The motion passed unanimously.

3. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CAPITAL PROJECT PLANNING (GENERAL MANAGER)

(A) WAKEFIELD PUMP STATION IMPROVEMENTS – Pump 4 should be in next week. As soon as it is received, they will begin reassembling the pump. Fluid Meter Service has checked the valves. Austin Energy is to place a monitoring device to see if voltage is dropping and we will monitor for one month.

(B) MCCONNELL PUMP STATION – NEW TANK – General Manager Orts has not heard back from the owner of the neighboring property. Other options were discussed about looking for space availability to place the tank onsite and future communication with the owner of the neighboring property.

4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING WINTER WEATHER PREPAREDNESS (GENERAL MANAGER)

(A) REQUEST TO CONTINUE RENTAL OF DIESEL GENERATOR AND DIESEL FIRED PUMP THROUGH MARCH OR UNTIL IMPROVEMENTS ARE COMPLETE
Crossroads and DEC discussed different options for renting versus purchasing back-up power solutions until the permanent generators are in. MOTION WAS MADE by Director Luce, seconded by Director Reed to authorize General Manager Orts to purchase the generator for Riske station. The motion passed unanimously. Crossroads will be getting back to the District regarding Cousteau Pump Station.

5. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ANNEXATION REQUESTS (GENERAL MANAGER)

(A) LOWER CAMELOT – We are still waiting on the final PUC approval. In a few weeks DEC will work on redoing the alignments for the easements. There may be about 7 meters that need to be moved.

6. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING WATER SERVICE REQUESTS (GENERAL MANAGER)

None to discuss.

7. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING PLAT REQUESTS (GENERAL MANAGER)

(A) 10 North Peak – This was previously unplatted and is just becoming a legal lot. MOTION WAS MADE by Director Reed, seconded by Director Luce to approve the plat as presented. The motion passed unanimously.

8. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (DEC)

(A) DRUMMOND PUMP STATION – Mr. Corky Tamboer with Prota requested one-half of the retainage due to the project being delayed by years due to circumstances out of their control. MOTION WAS MADE by Director Reed, seconded by Director Luce to pay the retainage as requested. The motion passed unanimously. Mr. Arndt presented Pay Application No. 30 in the amount of \$26,123.29 to Prota Construction, Inc. MOTION WAS MADE by Director Luce, seconded by Director McCall to approve Pay Application No. 30 as presented. The motion passed unanimously. The pump station is expected to be on-line next month.

(B) ROB ROY PUMP STATION & HEDGE LANE – The waterline is completed on Cousteau and Rob Roy and paving is scheduled next week. The contractor needs to finish the temporary waterline. Mr. Arndt presented Pay Application No. 3 in the amount of \$486,484.96 to Blackrock Construction. MOTION WAS MADE by Director Reed, seconded by Director Luce to approve Pay Application No. 3 as presented. The motion passed unanimously.

(C) MCCONNELL PUMP STATION & STANDBY GENERATOR – General Manager Orts presented Change Order No. 18 in the amount of \$16,088 for electrical work performed to connect the emergency generator. MOTION WAS MADE by Director Luce, seconded by Director McCall to approve Change Order No. 18 as presented. The motion passed unanimously. Mr. Kevin Little with MGC Contractors, Mr. Mike Williams with T Morales, and Mr. Jorge Villareal with Crossroads discussed reasons for delays and temporary solutions. General Manager Orts noted that there is a new pump at McConnell so everything should operate properly until the project is complete. Mr. Little noted that the pumps should take about 2 months to get online once everything is in place. It was decided to wait to move over to the new system until the Fall season when water demand decreases. Mr. Arndt presented Pay Application No. 30 in the amount of \$10,640 to MGC Contractors, Inc. MOTION WAS MADE by Director Reed, seconded by Director McCall to approve Pay Application No. 30 as presented. The motion passed unanimously.

9. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING SENATE BILL 3 COMPLIANCE ITEMS (GENERAL MANAGER)

(A) WAKEFIELD PUMP STATION (BOND PROJECT) –DEC plans to bid this project next month.

(B) RISKE PUMP STATION GENERATOR - DEC plans to bid this project next month.

(C) ROB ROY PUMP STATION EMERGENCY GENERATOR – DEC plans to bid this project next month.

10. CUSTOMER SERVICE COMPLAINTS (GENERAL MANAGER)

None to discuss.

11. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING GENERAL MANAGER'S REPORT REGARDING FINANCIAL MATTERS, SERVICE AREA ISSUES, UTILITY OPERATIONS, SYSTEM MAINTENANCE, SERVICE REQUESTS, CUSTOMER ISSUES, WATER SUPPLY STATUS, MANAGEMENT ACTIVITIES AND PERSONNEL (GENERAL MANAGER)

Nothing to discuss.

12. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CROSSROADS UTILITY SERVICES UNDER BILLING – INSURANCE CLAIM (THE CARLTON LAW FIRM)

This item is being addressed during Executive Session. Please see agenda item 14. for further information.

13. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CITY OF AUSTIN WHOLESALE WATER SUPPLY CONTRACT RENEWAL (THE CARLTON LAW FIRM)

General Manager Orts did get a positive response back regarding the offer we presented back in November of last year. The City wants to discuss further over the next several months.

14. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION

At 1:08 pm the Board moved into Executive Session.

At 1:12 pm the Board reconvened into Regular Session with no action taken.

MOTION WAS MADE by Director Reed, seconded by Director McCall to proceed as discussed in executive session. The motion passed unanimously.

15. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 1:14 pm.

Respectfully Submitted

Jon Luce, Secretary/Treasurer