

**REGULAR MEETING
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10
BOARD OF DIRECTORS
FEBRUARY 11, 2023**

Members Present:

Paul Barker, President
Buster McCall, Vice President
Jon Luce, Secretary/Treasurer
Greg Reynolds, Director
Pamela Reed, Director

Members Absent:

None

Others Present:

Carla Orts, General Manager, TCWCID #10
Louise Winder, TCWCID #10
Daniel McDowell, TCWCID #10
Tom Arndt, DEC
Randall Wilburn, The Carlton Law Firm
Taylor Kolmodin, Municipal Accounts
Mike Morin, Crossroads Utility Services

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:00 pm, with a quorum present.

2. ALL CONSENT AGENDA ITEMS LISTED ARE CONSIDERED TO BE ROUTINE BY THE BOARD OF DIRECTORS AND WILL BE ENACTED BY ONE (1) MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A BOARD MEMBER (GENERAL MANAGER)

(A) Approval of Minutes From:

(i) Regular Meeting January 11, 2023

(B) Discuss, Consider, and Take Action Regarding District Bills and Bookkeeper's Report (Municipal Accounts)

(C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs (Crossroads Utility Services) - Mr. Morin with Crossroads asked the Board if they would like to move to sending termination notices from 60 days to 30 days. MOTION WAS MADE by Director Reed, seconded by President Barker to move the delinquent account process from 60 days to 30 days. The motion passed unanimously.

MOTION WAS MADE by Director Reed, seconded by President Barker to approve the consent agenda items. The motion passed unanimously.

3. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CAPITAL PROJECT PLANNING (GENERAL MANAGER)

(A) WAKEFIELD PUMP STATION IMPROVEMENTS – Pump 4 is still not back yet. The supplier sent the wrong parts twice. Crossroads to check to see if correct parts have been shipped. The multilins are expected to ship in about one week.

(B) MCCONNELL PUMP STATION – NEW TANK – General Manager Orts has emailed the owner of the neighboring property multiple times and is still trying to reach him.

4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING WINTER WEATHER PREPAREDNESS (GENERAL MANAGER)

(A) REQUEST TO CONTINUE RENTAL OF DIESEL GENERATOR AND DIESEL FIRED PUMP THROUGH MARCH OR UNTIL IMPROVEMENTS ARE COMPLETE
The District advised Crossroads to continue rentals on a month-to-month basis. General Manager Orts will look into rentals more and will address at next month's meeting.

5. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ANNEXATION REQUESTS (GENERAL MANAGER)

(A) LOWER CAMELOT – The closing has been completed and is under PUC review.

6. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING WATER SERVICE REQUESTS (GENERAL MANAGER)

None to discuss.

7. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING PLAT REQUESTS (GENERAL MANAGER)

(A) 902 Red Bud – This plat is taking the property line out to combine 2 lots. MOTION WAS MADE by Director Reed, seconded by Director McCall to approve the plat as presented. The motion passed unanimously.

8. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (DEC)

(A) DRUMMOND PUMP STATION – The contractor is working to resolve some electrical deficiencies identified by Hartunian Engineering. This project is expected to be completed by the end of March.

(B) ROB ROY PUMP STATION & HEDGE LANE – The contractor is nearing completion on Cousteau and will then move on to Rob Roy Road. Mr. Arndt presented Pay Application No. 2 in the amount of \$451,837.66 to Blackrock Construction which is mostly materials. MOTION WAS MADE by President Barker, seconded by Director Reed to approve Pay Application No. 2 as presented. The motion passed unanimously.

(C) MCCONNELL PUMP STATION & STANDBY GENERATOR – The VFD's are scheduled to ship on February 28th, 2023. Mr. Arndt presented Pay Application No. 29 in

the amount of \$33,535 to MGC Contractors, Inc. MOTION WAS MADE by Director Reed, seconded by President Barker to approve Pay Application No. 29 as presented. The motion passed unanimously.

9. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING SENATE BILL 3 COMPLIANCE ITEMS (GENERAL MANAGER)

(A) WAKEFIELD PUMP STATION (BOND PROJECT) –DEC plans to bid this project next month.

(B) RISKE PUMP STATION GENERATOR - DEC plans to bid this project next month.

(C) ROB ROY PUMP STATION EMERGENCY GENERATOR – DEC plans to bid this project next month.

10. CUSTOMER SERVICE COMPLAINTS (GENERAL MANAGER)

None to discuss.

11. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING GENERAL MANAGER'S REPORT REGARDING FINANCIAL MATTERS, SERVICE AREA ISSUES, UTILITY OPERATIONS, SYSTEM MAINTENANCE, SERVICE REQUESTS, CUSTOMER ISSUES, WATER SUPPLY STATUS, MANAGEMENT ACTIVITIES AND PERSONNEL (GENERAL MANAGER)

Nothing to discuss.

12. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CROSSROADS UTILITY SERVICES UNDER BILLING – INSURANCE CLAIM (THE CARLTON LAW FIRM)

This item is being addressed during Executive Session. Please see agenda item 14. for further information.

13. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CITY OF AUSTIN WHOLESALE WATER SUPPLY CONTRACT RENEWAL (THE CARLTON LAW FIRM)

The District provided an offer of settlement terms in November that has not been responded to. A regular meeting will be held next week to continue addressing the negotiations.

14. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION

At 12:42 pm the Board moved into Executive Session.

At 1:00 pm the Board reconvened into Regular Session with no action taken.

15. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 1:04 pm.

Respectfully Submitted

Jon Luce, Secretary/Treasurer