

**REGULAR MEETING
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10
BOARD OF DIRECTORS
JANUARY 11, 2023**

Members Present:

Paul Barker, President
Buster McCall, Vice President
Jon Luce, Secretary/Treasurer
Greg Reynolds, Director
Pamela Reed, Director

Members Absent:

None

Others Present:

Carla Orts, General Manager, TCWCID #10
Louise Winder, TCWCID #10
Daniel McDowell, TCWCID #10
Tom Arndt, DEC
Randall Wilburn, The Carlton Law Firm
Taylor Kolmodin, Municipal Accounts
Mike Morin, Crossroads Utility Services
Jimmy Romell, Maxwell Locke & Ritter

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:00 pm, with a quorum present.

2. ALL CONSENT AGENDA ITEMS LISTED ARE CONSIDERED TO BE ROUTINE BY THE BOARD OF DIRECTORS AND WILL BE ENACTED BY ONE (1) MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A BOARD MEMBER (GENERAL MANAGER)

(A) Approval of Minutes From:

(i) Regular Meeting December 14th, 2022

(B) Discuss, Consider, and Take Action Regarding District Bills and Bookkeeper's Report (Municipal Accounts)

(C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs (Crossroads Utility Services)

MOTION WAS MADE by Director Reed, seconded by President Barker to approve the consent agenda items. The motion passed unanimously.

3. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CAPITAL PROJECT PLANNING (GENERAL MANAGER)

(A) WAKEFIELD PUMP STATION IMPROVEMENTS – The damaged multilins is being inspected by GE and will let us know what caused the damage.

(B) MCCONNELL PUMP STATION – NEW TANK – No movement.

4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ANNUAL AUDIT (MAXWELL LOCKE & RITTER)

Jimmy Romel of Maxwell Locke & Ritter presented the Auditor's Report for the Year Ended September 30, 2022. MOTION WAS MADE by Director Reed, seconded by President Barker to approve and accept the audit as presented. The motion passed unanimously.

5. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ANNEXATION REQUESTS (GENERAL MANAGER)

(A) LOWER CAMELOT – The closing has been completed and is under PUC review.

6. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING WATER SERVICE REQUESTS (GENERAL MANAGER)

(A) 3423 BEE CAVE ROAD – DEC has reviewed the plans and is awaiting replies on comments. MOTION WAS MADE by Director Reed, seconded by President Barker to grant approvals once the comments have been addressed and approved. The motion passed unanimously.

7. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING PLAT REQUESTS (GENERAL MANAGER)

There were not plats to discuss.

8. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (DEC)

(A) DRUMMOND PUMP STATION – Mr. Arndt informed the Board that the project is on hold because the control modules have not arrived yet. They will be able to test after modules have been installed. Mr. Arndt presented Change Order No. 6 in the amount of \$20,516.37 to install pump station controllers. MOTION WAS MADE by Director Reed, seconded by President Barker to approve Change Order No. 6 as presented. The motion passed unanimously.

(B) WILD CAT HOLLOW – PHASE II – This project is complete and will be removed from future minutes.

(C) ROB ROY PUMP STATION & HEDGE LANE – This project is under construction. The contractor brought in a 2nd crew to finish faster. General Manager Orts asked the Board to approve the surveying cost of \$6,000 to put rebar back in place along Hedge Lane. MOTION WAS MADE by President Barker, seconded by Director Reynolds to approve the cost to put the rebar back in. The motion passed unanimously. Mr. Arndt presented Pay Application No. 1 in the amount of \$385,312.97 to Blackrock Construction which is mostly

materials. MOTION WAS MADE by President Barker, seconded by Director Reed to approve Pay Application No. 1 as presented. The motion passed unanimously.

(D) MCCONNELL PUMP STATION & STANDBY GENERATOR – Mr. Arndt informed the Board that they project is on hold because the pumps are delayed again. Mr. Arndt presented Pay Application No. 28 in the amount of \$33,725 to MGC Contractors, Inc. MOTION WAS MADE by President Barker, seconded by Director Reed to approve Pay Application No. 28 as presented. The motion passed unanimously.

9. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING SENATE BILL 3 COMPLIANCE ITEMS (GENERAL MANAGER)

(A) WAKEFIELD PUMP STATION (BOND PROJECT) – DEC is waiting on Austin Energy and noted that HEI is working hard with them to finalize and is hoping to have plans next month. General Manager Orts recommended having a group meeting if necessary. The structural engineer work is complete. DEC plans to bid this project next month.

(B) RISKE PUMP STATION GENERATOR - DEC is waiting on Austin Energy and noted that HEI is working hard with them to finalize and is hoping to have plans next month. General Manager Orts recommended having a group meeting if necessary. The structural engineer work is complete. DEC plans to bid this project next month.

(C) ROB ROY PUMP STATION EMERGENCY GENERATOR – DEC is waiting on Austin Energy and noted that HEI is working hard with them to finalize and is hoping to have plans next month. General Manager Orts recommended having a group meeting if necessary. The structural engineer work is complete. DEC plans to bid this project next month.

10. CUSTOMER SERVICE COMPLAINTS (GENERAL MANAGER)

(A) PAUL LEWIS – REQUEST FOR EXTENDED LEAK ALLOWANCE – General Manager Orts will look at usage and if substantial will come back to the Board.

11. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING GENERAL MANAGER'S REPORT REGARDING FINANCIAL MATTERS, SERVICE AREA ISSUES, UTILITY OPERATIONS, SYSTEM MAINTENANCE, SERVICE REQUESTS, CUSTOMER ISSUES, WATER SUPPLY STATUS, MANAGEMENT ACTIVITIES AND PERSONNEL (GENERAL MANAGER)

Nothing to discuss.

12. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CROSSROADS UTILITY SERVICES UNDER BILLING – INSURANCE CLAIM (THE CARLTON LAW FIRM)

Board Attorney Wilburn spoke with the insurance attorney and he noted that he is working with Badger Meter Company hoping to come to an agreement soon.

13. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CITY OF AUSTIN WHOLESALE WATER SUPPLY CONTRACT RENEWAL (THE CARLTON LAW FIRM)

General Manager Orts informed the Board that they City of Austin has taken the list we sent under advisement and asked for more time to review with their new staff members.

14. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION

No movement.

15. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 12:48pm.

Respectfully Submitted

Jon Luce, Secretary/Treasurer