

**REGULAR MEETING  
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10  
BOARD OF DIRECTORS  
NOVEMBER 9, 2022**

Members Present:

Paul Barker, President  
Jon Luce, Secretary/Treasurer  
Greg Reynolds, Director  
Pamela Reed, Director

Members Absent:

Buster McCall, Vice President

Others Present:

Carla Orts, General Manager, TCWCID #10  
Louise Winder, TCWCID #10  
Daniel McDowell, TCWCID #10  
Tom Arndt, DEC  
Randall Wilburn, The Carlton Law Firm  
Mike Morin, Crossroads Utility Services  
Anne E. Harutunian, HEI  
Vigain Harutunian, HEI

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:01 pm, with a quorum present.

2. ALL CONSENT AGENDA ITEMS LISTED ARE CONSIDERED TO BE ROUTINE BY THE BOARD OF DIRECTORS AND WILL BE ENACTED BY ONE (1) MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A BOARD MEMBER (GENERAL MANAGER)

(A) Approval of Minutes From:

(i) Regular Meeting October 12th, 2022

(B) Discuss, Consider, and Take Action Regarding District Bills and Bookkeeper's Report (Municipal Accounts)

(C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs (Crossroads Utility Services)

MOTION WAS MADE by Director Reed, seconded by President Barker to approve the consent agenda items. The motion passed unanimously.

3. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CAPITAL PROJECT PLANNING (GENERAL MANAGER) – General Manager Orts and Mr. Vigain Harutunian with HEI presented information to the Board regarding maintenance, parts, inspections and upgrades needed. After a brief discussion, MOTION WAS MADE by Director Reed, seconded by President Barker to proceed with purchasing five (5) Multilins. General Manager Orts informed the Board that there will be invoices from contractor T Morales for work completed assisting Crossroads. MOTION WAS MADE by President Barker, seconded by Director Reed to pay any invoices to T Morales. MOTION WAS MADE by Director Reynolds, seconded by Director Reed to authorize the purchasing of two (2) sets of parts. General Manager Orts informed the Board that there will be invoices from HEI as well.

In regards to the McConnell site new tank, General Manager Orts informed the Board that a special warranty deed and a waterline easement will be required.

The Board moved into Executive Session at 12:50 pm.

The Board reconvened into Regular Session at 1:36 pm with no action taken.

General Manager Orts was authorized to proceed with gaining a right of entry document, surveying the identified location and obtaining an appraisal.

4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ANNEXATION REQUESTS (GENERAL MANAGER)

(A) LOWER CAMELOT – The District has received PUC approval of the CCN transfer. Board Attorney Wilburn is getting the closing documents together. Mr. Arndt with DEC is updating the plans with the easements, and noted that there will be some meters that need to be moved from the back of the lots to the front of the lots in order to connect to the new waterlines. General Manager Orts asked DEC to identify the ones that will need to be moved to present at the next Board meeting.

5. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (DEC)

(A) DRUMMOND PUMP STATION – Mr. Arndt informed the Board that the bypass is ready and the generators and pumps can be tested once the electrical tests have been completed. Inspector Dan McDowell informed the Board that there might be a Change Order for more concrete and curbing. Mr. Arndt presented Pay Application No. 29 in the amount of \$34,152.50 to Prota Construction, Inc. MOTION WAS MADE by Director Reed, seconded by Director Reynolds to approve Pay Application No. 29 as presented. The motion passed unanimously.

(B) WILD CAT HOLLOW – PHASE II – Mr. Arndt presented the Final Pay Application No. 10 in the amount of \$73,860.37 to QA Construction. MOTION WAS MADE by President Barker, seconded by Director Luce to approval the Final Pay Application No. 10 as presented. The motion passed unanimously. General Manager Orts noted that the City of West Lake Hills portion is not completed yet.

(C) ROB ROY PUMP STATION & HEDGE LANE – Mr. Arndt informed the Board that the contractor is gathering their bonds. It was recommended that the contractor start after the holidays so as to not disrupt parking and traffic for the homeowners. DEC presented a

Fifth Amendment -Work Authorization No. 14 - for construction phase services in the amount of \$35,020. MOTION WAS MADE by President Barker, seconded by Director Reed to approve the Fifth Amendment – Work Authorization No. 14 as presented. The motion passed unanimously.

(D) MCCONNELL PUMP STATION & STANDBY GENERATOR – The contractor intends to long test the bypass skid beginning the week after Thanksgiving and continue until Christmas. The schedule at this time is projecting a bypass skid reliance for January and February. Mr. Arndt presented Pay Application No. 26 in the amount of \$93,575 to MGC Contractors, Inc. MOTION WAS MADE by Director Reed, seconded by President Barker to approve Pay Application No. 26 as presented.

(E) WAKEFIELD PUMP STATION – DEC is working with PEC on the structural foundation design.

6. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING SENATE BILL 3 COMPLIANCE ITEMS (GENERAL MANAGER)

(A) RISKE PUMP STATION EMERGENCY GENERATOR – DEC is waiting on Austin Energy.

(B) ROB ROY PUMP STATION EMERGENCY GENERATOR – DEC discovered a piece of Cousteau Lane is not in the ROW. The District will need to secure an easement from the HOA for the ROW.

7. CUSTOMER SERVICE COMPLAINTS (GENERAL MANAGER)

There were no customer complaints.

8. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING GENERAL MANAGER'S REPORT REGARDING FINANCIAL MATTERS, SERVICE AREA ISSUES, UTILITY OPERATIONS, SYSTEM MAINTENANCE, SERVICE REQUESTS, CUSTOMER ISSUES, WATER SUPPLY STATUS, MANAGEMENT ACTIVITIES AND PERSONNEL (GENERAL MANAGER)

There were no items for discussion.

9. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CROSSROADS UTILITY SERVICES UNDER BILLING – INSURANCE CLAIM (THE CARLTON LAW FIRM)

No movement.

10. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CITY OF AUSTIN WHOLESALE WATER SUPPLY CONTRACT RENEWAL (THE CARLTON LAW FIRM)

General Manager Orts informed the Board that she met with John Carlton, The Carlton Law Firm and rate expert Jay Joyce. They will come up with an offer to present to the City of Austin on remaining open items this week.

11. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION

No movement.

12. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 1:36 pm.

**Respectfully Submitted**

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Jon Luce, Secretary/Treasurer