

**REGULAR MEETING
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10
BOARD OF DIRECTORS
AUGUST 10, 2022**

Members Present:

Paul Barker, President
Buster McCall, Vice President
Jon Luce, Secretary/Treasurer
Greg Reynolds, Director
Pamela Reed, Director

Members Absent:

None

Others Present:

Carla Orts, General Manager, TCWCID #10
Louise Winder, TCWCID #10
Daniel McDowell, TCWCID #10
Randall Wilburn, The Carlton Law Firm
Mike Morin, Crossroads Utility Services
Tom Arndt, DEC
Garry Kimball, Specialized Public Finance Inc.

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:03 pm, with a quorum present.

2. ALL CONSENT AGENDA ITEMS LISTED ARE CONSIDERED TO BE ROUTINE BY THE BOARD OF DIRECTORS AND WILL BE ENACTED BY ONE (1) MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A BOARD MEMBER (GENERAL MANAGER)

(A) Approval of Minutes From:

(i) Regular Meeting July 13, 2022

(B) Discuss, Consider, and Take Action Regarding District Bills and Bookkeeper's Report (Municipal Accounts)

(C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs (Crossroads Utility Services)

MOTION WAS MADE by Director McCall, seconded by Director Reed to approve the consent agenda items. The motion passed unanimously.

3. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING DRAFT BUDGET, WATER RATE, AND TAX REVENUE (GENERAL MANAGER)

General Manager Orts presented the draft budget, water rate, and tax revenue for the Board members review, and noted there are no proposed changes to the water rate. No action taken.

4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE PROPOSED TAX RATE AND SCHEDULING OF THE PUBLIC HEARING (GENERAL MANAGER)

– Garry Kimball with Specialized Public Finance discussed calculations for the Bond tax rate of \$0.0425 and M&O tax rate of \$0.0250 for a total tax rate of \$0.0675, noting the tax rate when down because appraised values went up. MOTION WAS MADE by President Barker, seconded by Director Reed to publish the proposed tax rate and schedule a public hearing for September 14, 2022. The motion passed unanimously.

5. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CAPITAL PROJECT PLANNING (GENERAL MANAGER)

General Manager Orts informed the Board that Crossroads is working to gather a detailed summary of needs and probable cost information for the Wakefield Pump Station needs. She and Mr. Arndt, with DEC, meet with a property owner to discuss obtaining a waterline easement and a small portion of their property in order have space for a potential backup tank for McConnell Pump Station. No action taken.

6. ELECTION ITEMS –

(A) Consider adoption of Order Calling Director Election for November 8, 2022 - General Manager Orts presented Order No. 2022-08-10 calling the Director Election for November 8, 2022. MOTION WAS MADE by Director Reed, seconded by Director McCall to Adopt the Order Calling Director Election for November 8, 2022. The motion passed unanimously.

(B) Consider adoption of Resolution Authorizing Secretary's Appointment of Agent to Perform Duties During Election Period and Designating Location for Filing Application for a Place on a Ballot in District Director Elections - General Manager Orts presented Resolution No. 2022-08-10 Authorizing Secretary's Appointment of Agent to Perform Duties during the Election Period. MOTION WAS MADE by President Barker, seconded by Director Reed to appoint General Manager Orts to perform duties during the election period. The motion passed unanimously.

(C) Consider authorizing the District's Attorney to give Notice of Director Election for November 8, 2022 - General Manager Orts informed the Board that we will need to authorize Board Attorney Wilburn to give notice of the election. MOTION WAS MADE by Director McCall, seconded by Director Reynolds to authorize Board Attorney Wilburn to give notice of the election. The motion passed unanimously.

7. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ANNEXATION REQUESTS (GENERAL MANAGER)

(A) LOWER CAMELOT – The easements have been submitted and will be recorded soon. Board Attorney Randall Wilburn informed the Board that he is waiting on the PUC scheduled approval.

(B) 4315 DUNNING LANE – General Manager informed the Board that the annexation has been approved by the City of Austin and recommends approval pending receipt of the City of Austin Resolution, payment of all annexation fees, filing of annexation application as deemed complete by the General Manager. MOTION WAS MADE by Director Reed, seconded by Director McCall to approve the annexation pending the above noted items. The motion passed unanimously.

8. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (DEC)

(A) DRUMMOND PUMP STATION – Mr. Arndt informed the Board that they are still waiting on the starters. Mr. Arndt presented Pay Application No. 26 in the amount of \$37,261.37 to Prota Construction, Inc. MOTION WAS MADE by President Barker, seconded by Director Reed to approve Pay Application No. 26 as presented. The motion passed unanimously.

(B) WILD CAT HOLLOW – PHASE II - Mr. Arndt reminded the Board that the waterline is complete, and the final pay application is not yet submitted. General Manager Orts noted there are outstanding customer damages on the City side of the project.

(C) ROB ROY PUMP STATION & HEDGE LANE - This project is under review with the City of Austin. DEC is checking on the status.

(D) MCCONNELL PUMP STATION & STANDBY GENERATOR – Mr. Arndt informed the Board that there is an issue with the wall where they installed the air conditioners, but they have come up with a solution to fix it, and it will not be at the District's expense. Mr. Arndt presented Pay Application No. 23 in the amount of \$241,571.70 to MGC Contractors, Inc. MOTION WAS MADE by Director Reed, seconded by President Barker to approve Pay Application No. 23 as presented.

(E) WAKEFIELD PUMP STATION – DEC has completed the site plan and is working with HEI on the electrical design and they hope to have the plans next month.

9. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING SENATE BILL 3 COMPLIANCE ITEMS (GENERAL MANAGER)

(A) RISKE PUMP STATION EMERGENCY GENERATOR – DEC has completed the site plan and is working with HEI on the electrical design and they hope to have the plans next month.

(B) ROB ROY PUMP STATION EMERGENCY GENERATOR - DEC has completed the site plan and is working with HEI on the electrical design and they hope to have the plans next month.

10. CUSTOMER SERVICE COMPLAINTS (GENERAL MANAGER)

There were no customer complaints.

11. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING GENERAL MANAGER'S REPORT REGARDING FINANCIAL MATTERS, SERVICE AREA ISSUES, UTILITY OPERATIONS, SYSTEM MAINTENANCE, SERVICE REQUESTS, CUSTOMER ISSUES, WATER SUPPLY STATUS, MANAGEMENT ACTIVITIES AND PERSONNEL (GENERAL MANAGER)

General Manager Orts asked the Board for guidance for a remodel/addition project at 3312 Bee Cave Road that requested a fire flow test before the Fire Sprinkler Rule was in place. After a brief discussion, it was determined that no review is needed based on adequate fire flow and the filing date of their permit.

12. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CROSSROADS UTILITY SERVICES LLC CONTRACT REVISIONS (GENERAL MANAGER)

General Manager Orts informed the Board that Crossroads is updating their prices in their contract as the last adjustment was 2015. Mr. Morin with Crossroads informed the Board that they are trying to bring their charges up to where they are with costs, and he has supplied a proposal but no proposed contract yet. Mr. Morin noted that they are looking at changes to get on the Agenda to have in effect for our Budget year, and are not looking at changing the wording in the contract.

13. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CITY OF AUSTIN WHOLESALE WATER SUPPLY CONTRACT RENEWAL (THE CARLTON LAW FIRM)

Negotiation meetings continue.

14. DISCUSS, CONSIDER, AND TAKE ACTION REGARDING EMPLOYEE EVALUATIONS (PRESIDENT BARKER)

(A) SALARIES – The Board carried out employee evaluations regarding salaries and will instruct Municipal Accounts to implement the changes effective October 1, 2022.

(B) PERFORMANCE BONUSES – No action taken.

(C) IRA PLANS – The Board carried out employee evaluations regarding retirement contributions and will instruct Municipal Accounts to implement the changes effective October 1, 2022.

15. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION

No action taken.

The Board adjourned into Executive Session at 12:35 pm

16. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 1:28pm.

Respectfully Submitted

Jon Luce, Secretary/Treasurer