

**REGULAR MEETING
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10
BOARD OF DIRECTORS
JULY 13, 2022**

Members Present:

Paul Barker, President
Jon Luce, Secretary/Treasurer
Greg Reynolds, Director

Members Absent:

Buster McCall, Vice President
Pamela Reed, Director

Others Present:

Carla Orts, General Manager, TCWCID #10
Louise Winder, TCWCID #10
Daniel McDowell, TCWCID #10
Taylor Kolmodin, Municipal Accounts
Randall Wilburn, The Carlton Law Firm
Mike Morin, Crossroads Utility Services
Tom Arndt, DEC

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:00 pm, with a quorum present.

2. ALL CONSENT AGENDA ITEMS LISTED ARE CONSIDERED TO BE ROUTINE BY THE BOARD OF DIRECTORS AND WILL BE ENACTED BY ONE (1) MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A BOARD MEMBER (GENERAL MANAGER)

(A) Approval of Minutes From:

(i) Regular Meeting June 8, 2022

(B) Discuss, Consider, and Take Action Regarding District Bills and Bookkeeper's Report (Municipal Accounts)

(C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs (Crossroads Utility Services)

MOTION WAS MADE by President Barker, seconded by Director Luce to approve the consent agenda items. The motion passed unanimously.

3. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CAPITAL PROJECT PLANNING (GENERAL MANAGER)

(A) WAKEFIELD PUMP STATION - INFRASTRUCTURE NEEDS – General Manager Orts presented recommendations from Crossroads for Board review regarding pump repairs and equipment controls. Crossroads is recommending a temporary backup oanel while a permanant solution is worked on. Additionally, Crossroads would like to order a spare pump motor. After a brief discussion, MOTION WAS MADE by Director Luce, seconded by President Barker to approve the purchase of the spare pump motor. The other recommendations are not ready for movement yet and will be discussed in the coming months. The motion passed unanimously.

(B) MCCONNELL PUMP STATION – DRAINAGE DURING EMERGENCY TANK OVERFLOW EVENT – General Manager Orts informed the Board that we got a complaint from a customer about accidental overflow from McConnell Pump Station. After a brief discussion, it was decided to put out silt fencing and mulch socks to contain sediment for the duration of the construction project.

4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING MAXWELL LOCKE & RITTER PROPOSAL FOR AUDIT SERVICES (GENERAL MANAGER)

– General Manager Orts presented the proposal for audit services to the Board, noting no price increase from the previous year and recommended approval. MOTION WAS MADE by Director Luce, seconded by President Barker to approve the proposal as presented. The motion passed unanimously.

5. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING LICENSE AGREEMENT BETWEEN THE DISTRICT AND EMERGENCY SERVICES DISTRICT NO. 9 (GENERAL MANAGER)

– General Manager Orts presented the License Agreement to the Board noting it has been reviewed by our legal team and is recommending approval. MOTION WAS MADE by President Barker, seconded by Director Reynolds to approve the License Agreement as presented. The motion passed unanimously.

6. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING NOVEMBER 2022 ELECTION (GENERAL MANAGER):

(A) ELECTION SERVICES AGREEMENT BETWEEN THE DISTRICT AND TRAVIS COUNTY – General Manager Orts informed the Board that the agreement has been reviewed by legal and recommends approval. MOTION WAS MADE by President Barker, seconded by Director Luce to approve the agreement as presented. The motion passed unanimously.

(B) REGARDING JOINT ELECTION AGREEMENT BETWEEN THE DISTRICT AND TRAVIS COUNTY - General Manager Orts informed the Board that the agreement has been reviewed by legal and recommends approval. MOTION WAS MADE by President Barker, seconded by Director Luce to approve the agreement as presented. The motion passed unanimously.

7. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ANNEXATION REQUESTS (GENERAL MANAGER)

(A) LOWER CAMELOT – The easements have been submitted and are under review for completeness.

(B) 4315 DUNNING LANE – No movement.

8. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING WATER SERVICE REQUESTS (DEC)

(A) SHEPHERD OF THE HILLS – BUTTERFLY CHRISTIAN PRESCHOOL RENOVATIONS – PLAN APPROVAL – Mr. Arndt, with DEC informed the Board that they completed plan review and recommend approval. MOTION WAS MADE by Director Luce, seconded by Director Reynolds to approve the plans as presented. The motion passed unanimously.

(B) HAT CREEK BURGER FIRELINE – DEC has completed plan review for the project and recommends approval. The tap for the project will be completed by Crossroads. MOTION WAS MADE by President Barker, seconded by Director Reynolds to approve the plans as presented. The motion passed unanimously.

9. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (DEC)

(A) DRUMMOND PUMP STATION – Mr. Arndt presented Pay Application No. 25 in the amount of \$76,086.31 to Prota Construction, Inc. MOTION WAS MADE by President Barker, seconded by Director Reynolds to approve Pay Application No. 25 as presented. The motion passed unanimously.

(B) WILD CAT HOLLOW – PHASE II - Project complete, final pay application not yet submitted. General Manager Orts noted there are outstanding customer damages on the City side of the project.

(C) ROB ROY PUMP STATION & HEDGE LANE - This project is under review with the City of Austin.

(D) MCCONNELL PUMP STATION & STANDBY GENERATOR –

General Manager Orts informed the Board that they will be testing the bypass pumps this week. Mr. Arndt presented Pay Application No. 22 in the amount of \$264,575 to MGC Contractors, Inc. MOTION WAS MADE by President Barker, seconded by Director Luce to approve Pay Application No. 22 as presented.

(E) WAKEFIELD PUMP STATION – No movement.

10. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING SENATE BILL 3 COMPLIANCE ITEMS (GENERAL MANAGER)

(A) RISKE PUMP STATION EMERGENCY GENERATOR – DEC is working with HEI on design.

11. CUSTOMER SERVICE COMPLAINTS (GENERAL MANAGER)

There were no customer complaints.

12. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING GENERAL MANAGER'S REPORT REGARDING FINANCIAL MATTERS, SERVICE AREA ISSUES, UTILITY OPERATIONS, SYSTEM MAINTENANCE, SERVICE REQUESTS, CUSTOMER ISSUES, WATER SUPPLY STATUS, MANAGEMENT ACTIVITIES AND PERSONNEL (GENERAL MANAGER)

DEC has reviewed and recommends approval for plans provided by Transfiguration Greek Orthodox Church. MOTION WAS MADE by President Barker, seconded by Director Luce to approve the plans based on DEC's recommendation. The motion passed unanimously. General Manager Orts presented a proposal with different options to the Board for rodent removal. The Board instructed the General Manager to proceed with the options that she felt sufficient.

13. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING RAW WATER CONTRACT WITH LCRA (THE CARLTON LAW FIRM)

General Manager Orts informed the Board that LCRA reached out to her regarding the status of the Districts desire to move forward with the application for raw water service that is currently on hold. Board Attorney Wilburn says we should discuss at our next meeting.

14. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CITY OF AUSTIN WHOLESALE WATER SUPPLY CONTRACT RENEWAL (THE CARLTON LAW FIRM)

Discussions continue between both parties and staff believes we may be close to wrapping up.

15. DISCUSS, CONSIDER, AND TAKE ACTION REGARDING CROSSROADS CUSTOMER UNDER-BILLING ISSUE (THE CARLTON LAW FIRM)

No movement.

16. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION

No action taken.

17. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 1:09 pm.

Respectfully Submitted

Jon Luce, Secretary/Treasurer