

**REGULAR MEETING
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10
BOARD OF DIRECTORS
MARCH 8, 2022**

Members Present:

Paul Barker, President
Jon Luce, Director
Buster McCall, Director
Greg Reynolds, Director
Pamela Reed, Director

Others Present:

Carla Orts, General Manager, TCWCID #10
Louise Winder, TCWCID #10
Daniel McDowell, TCWCID #10
Taylor Kolmodin, Municipal Accounts
Randall Wilburn, The Carlton Law Firm
Mike Morin, Crossroads Utility Services
Tom Arndt, DEC

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:00 pm, with a quorum present.

2. ALL CONSENT AGENDA ITEMS LISTED ARE CONSIDERED TO BE ROUTINE BY THE BOARD OF DIRECTORS AND WILL BE ENACTED BY ONE (1) MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A BOARD MEMBER (GENERAL MANAGER)

(A) Approval of Minutes From:

(i) Regular Meeting February 9, 2022

(B) Discuss, Consider, and Take Action Regarding District Bills and Bookkeeper's Report (Municipal Accounts)

(C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs (Crossroads Utility Services)

MOTION WAS MADE by Director Reed, seconded by Director McCall to approve the consent agenda items. The motion passed unanimously.

3. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CROSSROADS CUSTOMER UNDER-BILLING ISSUE (GENERAL MANAGER)

Mike Morin with Crossroads Utility Services informed the Board that Crossroads that the insurance company has requested contracts for when we bought and installed the meters to review.

4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING MUNICIPAL ACCOUNTS & CONSULTING CONTRACT (TAYLOR KOLMODIN)

Taylor Kolmodin with Municipal Accounts presented a contract to the Board for bookkeeping services, reflecting a change to an hourly billing structure. General Manager Orts informed the Board that Board Attorney Randall Wilburn has reviewed the contract and had no comments or changes. MOTION WAS MADE by President Barker, seconded by Director Reed to enter the contract with Municipal Accounts. The motion passed unanimously.

5. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ANNEXATION REQUESTS (GENERAL MANAGER)

(A) LOWER CAMELOT – General Manager Orts informed the Board that legal had provided a blanket easement document and they were working together on generating easement language for each parcel. This will be a very large cost savings from the original plan using the surveyors services.

Manager Orts informed the Board that one of the parcel owners is currently adding a structure to their property and needs to move the meter and service line as it is not in the right of way currently. The Board agreed to cover the cost of moving the customer's meter into the Right of Way which they would be doing anyway with the waterline project.

(B) 4315 DUNNING LANE - No movement.

6. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (DEC)

(A) DRUMMOND PUMP STATION – Mr. Arndt with DEC informed the Board that the project is still ongoing, electrical work is being done, they are getting ready to stucco the building, and they are hoping the starters will arrive in April. Mr. Arndt presented Pay Application No. 21 in the amount of \$369,373.65 to Protta Construction, Inc. MOTION WAS MADE by President Barker, seconded by Director Reed to approve Pay Application No. 21 as presented. The motion passed unanimously.

(B) WILD CAT HOLLOW – PHASE II - General Manager Orts informed the Board that there is no pay application this month as the inspector determined that the submittal had errors and needed further review. Roadway striping should be complete week.

(C) ROB ROY PUMP STATION & HEDGE LANE –

DEC - 5th Amendment to Professional Engineering Services. Work Authorization No. 14 – Mr. Arndt stated that the Agreement has to do with SB compliance requiring back-up power to the station. The bond improvements for this site did not have back-up power in the scope. The Board took the amendment under review with no action taken.

General Manager Orts sought permission to give the Rob Roy residents the option of proceeding with bond portion of project now so as to not delay the project any further. This

would mean the SB3 compliance work would be completed at a later time, once ready. The Board approved this request.

(D) MCCONNELL PUMP STATION & STANDBY GENERATOR – Mr. Arndt informed the Board that the bypass pump is delayed due to mechanical failure in testing process, they are trying to keep the project on schedule by moving over to completion of other items while waiting on the pump. Mr. Arndt presented Pay Application No. 18 in the amount of \$512,568.70 to MGC Contractors, Inc. MOTION WAS MADE by President Barker, seconded by Director McCall to approve Pay Application No. 18 as presented. The motion passed unanimously.

DEC - 8th Amendment to Professional Engineering Services. Work Authorization No. 1 Mr. Arndt informed the Board that the Amendment is just for engineering fees. The Board was concerned about cost and took the amendment under review with no action taken.

(E) WAKEFIELD PUMP STATION -

DEC - 1st Amendment to Professional Engineering Services. Work Authorization No. 4 Mr. Arndt informed the Board that the original contract was for preliminary engineering but did not include design, and mostly consists of electrical fees. General Manager Orts asked if all of the SB3 generator projects could be bid together to save costs, and Mr. Arndt will look into doing so, but does not see an issue with it and agrees it would be more cost effective. The Board was concerned about cost and took the amendment under review with no action taken.

7. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING SENATE BILL 3 COMPLIANCE ITEMS (GENERAL MANAGER)

The emergency preparedness plan has been turned into TCEQ and we are currently waiting on a response.

(A) Riske Pump Station Emergency Generator:

DEC Professional Services Agreement - DEC's proposal is for civil and electrical design and bidding services. Civil work will include site design including duct bank, generator pad, soil erosion and sediment control as well as coordination with the City of Austin, Austin Energy and Texas Gas Services. Coordination with Austin Energy and Texas Gas is required for their services and coordination with the City of Austin for any site approvals or permits. The electrical engineer will design the generator system and associated electrical work to connect to the existing electrical system. The construction phase services proposals will be submitted once the design is completed. The Board was concerned about cost and took the amendment under review with no action taken.

8. CUSTOMER SERVICE COMPLAINTS (GENERAL MANAGER)

No complaints for discussion.

9. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING GENERAL MANAGER'S REPORT REGARDING FINANCIAL MATTERS, SERVICE AREA ISSUES, UTILITY OPERATIONS, SYSTEM MAINTENANCE, SERVICE REQUESTS, CUSTOMER ISSUES, WATER SUPPLY STATUS, MANAGEMENT ACTIVITIES AND PERSONNEL (GENERAL MANAGER)

There were no items for discussion.

10. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING RAW WATER CONTRACT WITH LCRA (THE CARLTON LAW FIRM)

General Manager Orts informed the Board that she anticipates submittal of the contract by the first week of April.

11. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CITY OF AUSTIN WHOLESALE WATER SUPPLY CONTRACT RENEWAL (THE CARLTON LAW FIRM)

No movement. We are still in discussions with the City of Austin.

12. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION

No action taken.

13. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 12:46 pm.

Respectfully Submitted

Jon Luce, Secretary/Treasurer