

**REGULAR MEETING
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10
BOARD OF DIRECTORS
APRIL 13, 2022**

Members Present:

Paul Barker, President
Buster McCall, Director
Greg Reynolds, Director
Pamela Reed, Director

Members Absent:

Jon Luce, Director

Others Present:

Carla Orts, General Manager, TCWCID #10
Louise Winder, TCWCID #10
Daniel McDowell, TCWCID #10
Taylor Kolmodin, Municipal Accounts
Randall Wilburn, The Carlton Law Firm
Mike Morin, Crossroads Utility Services
Tom Arndt, DEC

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:01 pm, with a quorum present.

2. ALL CONSENT AGENDA ITEMS LISTED ARE CONSIDERED TO BE ROUTINE BY THE BOARD OF DIRECTORS AND WILL BE ENACTED BY ONE (1) MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A BOARD MEMBER (GENERAL MANAGER)

(A) Approval of Minutes From:

(i) Regular Meeting March 3, 2022

(ii) Special Meeting March 15, 2022

(B) Discuss, Consider, and Take Action Regarding District Bills and Bookkeeper's Report (Municipal Accounts)

(C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs (Crossroads Utility Services)

MOTION WAS MADE by Director Reed, seconded by Director McCall to approve the consent agenda items. The motion passed unanimously.

3. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CROSSROADS CUSTOMER UNDER-BILLING ISSUE (GENERAL MANAGER)

Board Attorney Randy Wilburn informed the Board that he is waiting to hear back from Crossroads regarding this matter.

4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ANNEXATION REQUESTS (GENERAL MANAGER)

(A) LOWER CAMELOT – General Manager Orts informed the Board that the PUC has requested maps and financial information related to the CCN transfer, which Board Attorney Wilburn has provided. No other movement.

(B) 4315 DUNNING LANE - No movement.

5. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING PLAT REQUESTS (DEC)

(A) AMENDED PLAT OF LOTS 1 AND 2, BEN RISKE SUBDIVISION, SECTION 2
Mr. Arndt with DEC informed the Board that this plat is reconfiguring the lot sizes. This plat request was on hold with the City of West Lake Hills until the easement was finalized. DEC has reviewed and there are no issues for consideration relating to the District. MOTION WAS MADE by Director Reed, seconded by Director Reynolds to authorize President Barker to sign the plat. The motion passed unanimously.

6. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING WATER SERVICE REQUESTS (DEC)

(B) WILDCAT CLUB SUBDIVISION - PLAN REVIEW

DEC has issued a letter recommending approval of water service for this project. MOTION WAS MADE by President Barker, seconded by Director Reynolds to approve the water service request as presented. The motion passed unanimously.

7. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (DEC)

(A) DRUMMOND PUMP STATION – This project is near completion but experiencing delays due to part availability issues. Mr. Arndt presented Pay Application No. 22 in the amount of \$270,303.84 to Prota Construction, Inc. MOTION WAS MADE by Director Reed, seconded by President Barker to approve Pay Application No. 22 as presented. The motion passed unanimously.

(B) WILD CAT HOLLOW – PHASE II - Mr. Arndt presented Change Order No. 7 for a credit of \$37,500. MOTION WAS MADE by President Barker, seconded by Director McCall to approve the Change Order as presented. The motion passed unanimously. Mr. Arndt presented Pay Application No. 9 in the amount of \$14,187.84 to QA Construction. MOTION WAS MADE by Director McCall, seconded by President Barker to approve Pay Application No. 9 as presented. The motion passed unanimously. General Manager Orts noted that this is not the final Pay Application.

(C) ROB ROY PUMP STATION & HEDGE LANE - No movement.

(D) MCCONNELL PUMP STATION & STANDBY GENERATOR – Mr. Arndt reported supply delays with this pump station project as well. Mr. Arndt presented Pay Application No. 19 in the amount of \$286,663.45 to MGC Contractors, Inc. MOTION WAS MADE by Director Reed, seconded by President Barker to approve Pay Application No. 19 as presented. The motion passed unanimously. General Manager Orts informed the Board that they met to discuss a route for Spiller.

(E) WAKEFIELD PUMP STATION - No movement.

8. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING SENATE BILL 3 COMPLIANCE ITEMS (GENERAL MANAGER)

(A) Riske Pump Station Emergency Generator:

General Manager Orts informed the Board that she has requested DEC project costs summary to be provided for all 3 projects together to determine if the District could save money by combining. DEC will have ready for next month.

9. CUSTOMER SERVICE COMPLAINTS (GENERAL MANAGER)

(A) 1409 OLD WAGON ROAD - REQUESTING REFUND FOR WATER BILL PAYMENTS OF APPROXIMATELY ONE YEAR AS CUSTOMER FAILED TO FINAL ACCOUNT AFTER MOVING AND BILLINGS WERE ON AUTODRAFT -

General Manager Orts reviewed the account details with the Board. MOTION WAS MADE by President Barker, seconded by Director Reed to authorize Crossroads to refund the former tenant's payments after the District receives the balance paid in full from the current tenant residing at this location. The motion passed unanimously.

10. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING GENERAL MANAGER'S REPORT REGARDING FINANCIAL MATTERS, SERVICE AREA ISSUES, UTILITY OPERATIONS, SYSTEM MAINTENANCE, SERVICE REQUESTS, CUSTOMER ISSUES, WATER SUPPLY STATUS, MANAGEMENT ACTIVITIES AND PERSONNEL (GENERAL MANAGER)

There were no items for discussion.

11. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING RAW WATER CONTRACT WITH LCRA (THE CARLTON LAW FIRM)

The application will be submitted this week along with the \$3,100 application fee. The review process at LCRA is expected to take 8 months.

12. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CITY OF AUSTIN WHOLESALE WATER SUPPLY CONTRACT RENEWAL (THE CARLTON LAW FIRM)

Negotiations are underway.

13. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION

No action taken.

14. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 12:34 pm.

Respectfully Submitted

Paul E. Barker, President