

**REGULAR MEETING
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10
BOARD OF DIRECTORS
DECEMBER 8, 2021**

Members Present:

Jon Luce, Director
Buster McCall, Director
Greg Reynolds, Director

Members Absent:

Paul Barker, President
Steve Robertson, Director

Others Present:

Carla Orts, General Manager, TCWCID #10	John Carlton, The Carlton Law Firm
Louise Winder, TCWCID #10	Mike Morin, Crossroads Utility Services
Daniel McDowell, TCWCID # 10	Taylor Kolmodin, Municipal Accounts
Randall Wilburn, The Carlton Law Firm	Tom Arndt, DEC

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:02 pm, with a quorum present.

2. ALL CONSENT AGENDA ITEMS LISTED ARE CONSIDERED TO BE ROUTINE BY THE BOARD OF DIRECTORS AND WILL BE ENACTED BY ONE (1) MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A BOARD MEMBER (GENERAL MANAGER)

(A) Approval of Minutes From:

(i) Regular Meeting November 10, 2021

(B) Discuss, Consider, and Take Action Regarding District Bills and Bookkeeper's Report (Municipal Accounts)

(C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs (Crossroads Utility Services) Mike Morin, Crossroads Utility Services, informed the Board that Crossroads is switching billing systems and presented merchant agreement contracts with Bluefin and T Tech to the Board. The contract language has been approved by the District's attorney. MOTION WAS MADE by Director McCall, seconded by Director Reynolds to approve the contracts as presented. The motion passed unanimously.

MOTION WAS MADE by Director Reynolds, seconded by Director McCall to approve the consent agenda items. The motion passed unanimously.

3. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CROSSROADS CUSTOMER UNDER-BILLING ISSUE (GENERAL MANAGER)

The Board moved into Executive Session at 1:39 pm. The Board adjourned at 2:29 pm with no action taken.

MOTION WAS MADE by Director McCall, seconded by Director Luce to request Counsel to issue a demand letter to Crossroads Utility Services for payment in full. No other actions taken.

4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING WATER CONSERVATION PLAN AND DROUGHT CONTINGENCY PLAN (GENERAL MANAGER)

General Manager Orts provided the Board with an updated Drought Contingency Plan and Water Conservation Plan. The updated plans have been prepared by the District's legal team and is in compliance with TCEQ and Austin Water requirements. The Board was asked to review the documents in preparation for approval at the January meeting.

5. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING AMENDED PLAT 0 WILD CAT HOLLOW (GENERAL MANAGER)

Tom Arndt, DEC, informed that Board that the plat calls out the needed easement for water and there were no items of concern. MOTION WAS MADE by Director Luce, seconded by Director McCall to approve the plat as presented. The motion passed unanimously.

6. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ANNEXATION REQUESTS (RANDALL WILBURN)

(A) LOWER CAMELOT – Randy Wilburn informed the Board that his legal team is preparing easements for each home owner and will be working with DEC and McGray Surveyors to complete the task.

7. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (DANNENBAUM ENGINEERING COMPANY)

(A) DRUMMOND PUMP STATION – Mr. Arndt presented Pay Application No. 18 in the amount of \$496,254.61 to Protta Construction, Inc. MOTION WAS MADE by Director Reynolds, seconded by Director McCall to approve Pay Application No. 18 as presented. The motion passed unanimously. The Board was informed that the structural engineer is having the contractor make some corrections inside the electrical building. The contractor has confirmed that they are responsible for payment of the change order. MOTION WAS MADE by Director Reynolds, seconded by Director Luce to approve Change Order Number 1. The motion passed unanimously.

(B) WILD CAT HOLLOW – PHASE II - Mr. Arndt informed the Board that Change Order will be coming to cap and abandon the 6" waterline. General Manager Orts informed the Board that the Change Order is not prepared yet but asked for pre-authorization so as not

to delay the project. MOTION WAS MADE by Director Luce, seconded by Director McCall to approve the Change Order not to exceed \$6,000. The motion passed unanimously.

(C) ROB ROY PUMP STATION & HEDGE LANE – Tom arndt, DEC, presented a work authorization request to begin design work for the backu power supply as required by SB3. General Manager Orts inquired why the work authorization was much higher than the estimated cost of the construction itself. Mr. Arndt agreed the cost seemed high and stated he will provide a revised work authorization request for the January 2022 meeting.

(D) MCCONNELL PUMP STATION & STANDBY GENERATOR –Mr. Arndt presented Pay Application No. 15 in the amount of \$394,630.00 to MGC Contractors, Inc. MOTION WAS MADE by Director Reynolds, seconded by Director McCall to approve Pay Application No. 15 as presented. The motion passed unanimously. Mr. Arndt presented Change Order No. 11 in the amount of \$30,996.00 for a disconnect box for the Fire Department to shut off the main power. MOTION WAS MADE by Director Reynolds, seconded by Director McCall to approve Change Order No. 11. The motion passed unanimously. Mr. Arndt presented Change Order No. 13 for additional number of days due to the storm at no extra cost. MOTION WAS MADE by Director Luce, seconded by Director McCall to approve Change Order No. 13. The motion passed unanimously. Mr. Arndt presented Change Order No. 12 in the amount of \$65,511 for temporary bypass skid power. MOTION WAS MADE by Director Reynolds, seconded by Director McCall to approve Change Order No. 12 as presented. The motion passed unanimously.

(E) WAKEFIELD PUMP STATION - Mr. Arndt informed the Board that DEC is working on the design and put in 100kw generator in their estimate for \$700,000 (for 500kw), and \$2 million (for 1000kw). Tom will present information during the January 2022 meeting.

8. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING DEC PREPAREDNESS STUDY OF PRESSURE MONITORS, CELL BASED HYDRANT MONITORING, AND MCCONNELL PUMP STATION BACK-UP OPTIONS (GENERAL MANAGER)

No movement.

9. CUSTOMER SERVICE COMPLAINTS (GENERAL MANAGER)

No action taken.

10. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING GENERAL MANAGER'S REPORT (GENERAL MANAGER)

No action taken.

11. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CITY OF AUSTIN CONTRACT RENEWAL (RANDALL WILBURN)

Randall Wilburn informed the Board that negotiations are ongoing with the City of Austin. John Carlton informed the Board that he and General Manager Orts had opening discussions with LCRA regarding the application process for water rights. Once the application is received by LCRA the review process is in excess of 6 months, therefore it is recommended that the District beign the application process as soon as possible.

12. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION

No action taken.

13. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 2:30 pm.

Respectfully Submitted

Jon Luce, Secretary/Treasurer