

**REGULAR MEETING
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10
BOARD OF DIRECTORS
NOVEMBER 10, 2021**

Members Present:

Jon Luce, Director
Steve Robertson, Director
Buster McCall, Director
Greg Reynolds, Director

Members Absent:

Paul Barker, President

Others Present:

Carla Orts, General Manager, TCWCID #10
Louise Winder, TCWCID #10
Taylor Kolmodin, Municipal Accounts
Tom Arndt, Dannenbaum Engineering Co.
Randall Wilburn, The Carlton Law Firm
Mike Morin, Crossroads Utility Services
Daniel McDowell, Able Restoration Services

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:00 pm, with a quorum present.

2. ALL CONSENT AGENDA ITEMS LISTED ARE CONSIDERED TO BE ROUTINE BY THE BOARD OF DIRECTORS AND WILL BE ENACTED BY ONE (1) MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A BOARD MEMBER (GENERAL MANAGER)

(A) Approval of Minutes From:

(i) Regular Meeting October 13, 2021

(B) Discuss, Consider, and Take Action Regarding District Bills and Bookkeeper's Report (Municipal Accounts)

(C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs (Crossroads Utility Services)

MOTION WAS MADE by Director Robertson, seconded by Director McCall to approve the consent agenda items. The motion passed unanimously.

3. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CROSSROADS CUSTOMER UNDER-BILLING ISSUE (GENERAL MANAGER)

This item will be discussed during the Executive Session.

The Board moved into Executive Session at 12:16 pm. The Board adjourned at 1:08 pm with no action taken.

The Board instructed Counsel to proceed directly with Andrew Hunt regarding under billing.

4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ANNEXATION REQUESTS (RANDALL WILBURN)

(A) LOWER CAMELOT - Board Attorney Randall Wilburn continues to work on the documents required for the CCN transfer. Mr. Wilburn informed the Board that he has received maps and will file with the PUC. Additionally, he is investigating the Right-of-Way in Camelot. He advised that the most responsible way forward is to secure easements from each of the property owners. There will be additional surveying costs as a result.

5. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (DANNENBAUM ENGINEERING COMPANY)

(A) DRUMMOND PUMP STATION – Mr. Arndt presented Pay Application No. 17 in the amount of \$267,896.48 to Prota Construction, Inc. MOTION WAS MADE by Director Robertson, seconded by Director Reynolds to approve Pay Application No. 17 as presented. The motion passed unanimously.

(B) WILD CAT HOLLOW – PHASE II - General Manager Orts informed the Board that the City of West Lake Hills work will continue for approximately 3 more months.

Mr. Arndt presented Pay Application No. 7 in the amount of \$249,181.00 to QA Construction. MOTION WAS MADE by Director Reynolds, seconded by Director Luce to approve Pay Application No. 7 as presented. The motion passed unanimously.

(C) ROB ROY PUMP STATION & HEDGE LANE – Under review at Austin Energy, due to the new electrical route, an easement will need to be secured on behalf of Austin Energy. Dannenbaum is working on an emergency generator with the passing of SB3.

(D) MCCONNELL PUMP STATION & STANDBY GENERATOR – Mr. Arndt with Dannenbaum Engineering informed the Board that AT&T will have temporarily lower the overhead lines to allow the crane to bring in the generator. Mr. Arndt presented Pay Application No. 14 in the amount of \$239,780.00 to MGC Contractors, Inc. MOTION WAS MADE by Director Robertson, seconded by Director McCall to approve Pay Application No. 14 as presented. The motion passed unanimously.

(E) WAKEFIELD PUMP STATION - Mr. Arndt informed the Board that DEC has completed the preliminary design and has sent to the structural team. General Manager Orts informed the Board that Crossroads operators are currently running the pump station by hand. General Manager Orts has concerns about the number of times the facilities are being hand run and requested DEC to provide the District with information to make upgrades to the computer system, which would resolve the issue.

6. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING DEC PREPAREDNESS STUDY OF PRESSURE MONITORS, CELL BASED HYDRANT MONITORING, AND MCCONNELL PUMP STATION BACK-UP OPTIONS (GENERAL MANAGER)

DEC is still working on the feasibility study.

7. CUSTOMER SERVICE COMPLAINTS (GENERAL MANAGER)

No action taken.

8. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING DISTRICT STAFF AND ASSOCIATED NEEDS (GENERAL MANAGER)

This item will be discussed during the Executive Session.

The Board moved into Executive Session at 12:16 pm.

The Board adjourned at 1:08 pm with no action taken.

MOTION WAS MADE by Director McCall, seconded by Director Reynolds to hire an inspector and authorized Manager Orts to purchase a new vehicle. The motion passed unanimously.

9. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CITY OF AUSTIN CONTRACT RENEWAL (RANDALL WILBURN)

Mr. Wilburn informed the Board that negotiations are ongoing with the City of Austin.

10. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION

No action taken.

11. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 1:09 pm.

Respectfully Submitted

Jon Luce, Secretary/Treasurer