

**REGULAR MEETING
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10
BOARD OF DIRECTORS
OCTOBER 13, 2021**

Members Present:

Paul Barker, President
Jon Luce, Director
Steve Robertson, Director
Greg Reynolds, Director

Members Absent:

Buster McCall, Director

Others Present:

Carla Orts, General Manager, TCWCID #10
Louise Winder, TCWCID #10
Taylor Kolmodin, Municipal Accounts
Tom Arndt, Dannenbaum Engineering Co.
Randall Wilburn, The Carlton Law Firm
Mike Morin, Crossroads Utility Services
Daniel McDowell, Able Restoration Services

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:00 pm, with a quorum present.

2. ALL CONSENT AGENDA ITEMS LISTED ARE CONSIDERED TO BE ROUTINE BY THE BOARD OF DIRECTORS AND WILL BE ENACTED BY ONE (1) MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A BOARD MEMBER (GENERAL MANAGER)

(A) Approval of Minutes From:

(i) Regular Meeting September 8, 2021

(B) Discuss, Consider, and Take Action Regarding District Bills and Bookkeeper's Report (Municipal Accounts)

(C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs (Crossroads Utility Services)

MOTION WAS MADE by President Barker, seconded by Director Robertson to approve the consent agenda items. The motion passed unanimously.

3. PUBLIC COMMENT (GENERAL MANAGER)

General Manager Orts opened the floor to the public for open comment at 12:06pm. There being no persons present to speak, the floor was closed for public comment at 12:07pm.

4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CROSSROADS CUSTOMER UNDER-BILLING ISSUE (GENERAL MANAGER)

General Manager Orts informed the Board Crossroads Utility has underbilled the 1.5” meter customer class for the past 20 months. Crossroads Utility has been instructed to provide documentation showing the actual losses per account. The Board will review the information and take action at the November meeting. The majority of the approximately 100 accounts are commercial.

The Board moved into Executive Session at 12:58 pm.

The Board adjourned at 1:27 pm with no action taken.

5. STONEHEDGE ESTATES WATERLINE - FIRE HYDRANT REQUEST (GENERAL MANAGER)

The Homeowner at 990 Red Bud Trail is concerned about the lack of a fire hydrant on their private street and have requested the District to provide a cost estimate for adding a waterline and hydrant. The existing water service meters are along the backside of property. The proposal does not include moving the water meters. After a brief discussion, General Manager Orts will inform the customer of the costs to install a fire hydrant on their street so they can decide if it is something they want to proceed with or not.

6. CANYON CREEK WATERLINE INSTALLATION - TAP AT 809 CANYON CREEK (GENERAL MANAGER)

General Manager Orts informed the Board that the project at 809 Canyon Creek is a tear down and rebuild that will require a meter upgrade. It was discovered that the home along with 6 others are fed off of a 2 1/4 “ line. It is recommended to replace the line with a 67” and add a fire hydrant at the end. After a brief discussion, the Board instructed General Manager Orts to get 3 bids and take the lowest bid, including one from Crossroads Utility Services. MOTION WAS MADE by Director Robertson, seconded by Director Reynolds to proceed. The motion passed unanimously.

7. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ANNEXATION REQUESTS (RANDALL WILBURN)

(A) LOWER CAMELOT - Board Attorney Randall Wilburn continues to work on the documents required for the CCN transfer.

(B) 5129 BUCKMAN MOUNTAIN ROAD – No movement. The lot is currently for sale.

8. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (DANNENBAUM ENGINEERING COMPANY)

(A) DRUMMOND PUMP STATION – Mr. Arndt presented Pay Application No. 16 in the amount of \$258,881.65 to Prota Construction, Inc. MOTION WAS MADE by Director Robertson, seconded by President Barker to approve Pay Application No. 16 as presented.

The motion passed unanimously. Mr. Arndt presented Change Order No. 1 in the amount of \$24,898.37 payable to Prota Construction, Inc. to infill wall. MOTION WAS MADE by Director Luce, seconded by Director Reynolds to approve Change Order No. 1 as presented. The motion passed unanimously.

(B) WILD CAT HOLLOW – PHASE II - Mr. Arndt presented Pay Application No. 6 in the amount of \$176,992.70 to QA Construction. MOTION WAS MADE by President Barker, seconded by Director Robertson to approve Pay Application No. 6 as presented. The motion passed unanimously. Mr. Arndt presented Change Order No. 3 for pressure reducing valves and root barrier in the amount of \$10,900.00 payable to QA Construction. MOTION WAS MADE by President Barker, seconded by Director Reynolds to approve Change Order No. 3 as presented. The motion passed unanimously.

(C) ROB ROY PUMP STATION & HEDGE LANE – Remains under review at Austin Energy. General Manager Orts informed the Board that due to AE comments a new structure around the new pump will be required. The District will contact the Rob Roy ACC committee for approval. Austin Energy will require a new easement, the District staff will begin working on this issue.

(D) MCCONNELL PUMP STATION & STANDBY GENERATOR – Mr. Arndt with Dannenbaum Engineering presented Pay Application No. 13 in the amount of \$276,925.00 to MGC Contractors, Inc. MOTION WAS MADE by President Barker, seconded by Director Robertson to approve Pay Application No. 13 as presented. The motion passed unanimously. Mr. Arndt presented three (3) Change Orders to the Board. Change Order No. 8 in the amount of \$158,431.00 is for additional piping and fittings, Change Order No. 9 in the amount of \$157,492.00 is for bypass piping accessories, and Change Order No. 10 in the amount of \$281,883.00 is for bypass pumps skid. After a brief discussion, the Board instructed General Manager Orts to research these items and to send an email with her findings. MOTION WAS MADE by Director Robertson, seconded by President Barker to approve Change Orders No. 8, No. 9, and No. 10 on the condition that the Board is able to review the findings by General Manager Orts. The motion passed unanimously.

(E) WAKEFIELD PUMP STATION - Mr. Arndt informed the Board that Dannenbaum Engineering is working on a site plan and will probably have to tear down a building and have a new foundation for the duct banks. Mr. Arndt will also meet with Texas Gas.

9. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING DANNENBAUM ENGINEERING PREPAREDNESS STUDY OF PRESSURE MONITORS, CELL BASED HYDRANT MONITORING, AND MCCONNELL PUMP STATION BACK-UP OPTIONS (GENERAL MANAGER)

General Manager Orts notified the Board that the District has rejected the feasibility study as presented by DEC. Tom Arndt has met with President Barker and General Manager Orts to discuss the existing issues and will present the revised feasibility report once available.

10. CUSTOMER SERVICE COMPLAINTS (GENERAL MANAGER)

No action taken.

11. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CITY OF AUSTIN CONTRACT RENEWAL (RANDALL WILBURN)

Mr. Wilburn informed the Board that there is nothing new to report at this time.

12. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION

No action taken.

12. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 1:27 pm.

Respectfully Submitted

Jon Luce, Secretary/Treasurer