

**REGULAR MEETING
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10
BOARD OF DIRECTORS
SEPTEMBER 8, 2021**

Members Present:

Paul Barker, President
Jon Luce, Director
Steve Robertson, Director
Buster McCall, Director
Greg Reynolds, Director

Members Absent:

N/A

Others Present:

Carla Orts, General Manager, TCWCID #10
Louise Winder, TCWCID #10
Taylor Kolmodin, Municipal Accounts
Tom Arndt, Dannenbaum Engineering Co.
Randall Wilburn, The Carlton Law Firm
Mike Morin, Crossroads Utility Services
Daniel McDowell, Able Restoration Services
William Gaskins, Annexation request - 5129 Buckman Mountain Road

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:01 pm, with a quorum present.

2. ALL CONSENT AGENDA ITEMS LISTED ARE CONSIDERED TO BE ROUTINE BY THE BOARD OF DIRECTORS AND WILL BE ENACTED BY ONE (1) MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A BOARD MEMBER (GENERAL MANAGER)

(A) Approval of Minutes From:

- (i) Regular Meeting August 11, 2021

(B) Discuss, Consider, and Take Action Regarding District Bills and Bookkeeper's Report (Municipal Accounts)

(C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs (Crossroads Utility Services)

MOTION WAS MADE by President Barker, seconded by Director Reynolds to approve the consent agenda items. The motion passed unanimously.

3. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING PUBLIC HEARING ON TAX RATE (GENERAL MANAGER)

(A) PUBLIC COMMENT - General Manager Orts opened the floor to the public for discussion at 12:08pm.

(B) CLOSE PUBLIC HEARING - After verifying that no persons were present or requesting to comment, the floor was closed at 12:10 pm.

4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE 2021-2022 BUDGET (GENERAL MANAGER)

(A) EXECUTION OF THE RESOLUTION ADOPTING THE BUDGET – General Manager Orts reviewed the proposed budget with the Board. MOTION WAS MADE by President Barker, seconded by Director Luce to approve and adopt Resolution No. 2021-09-08.1 for the 2021-2022 Budget as presented. The motion passed unanimously.

5. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE ADOPTION OF THE 2021 RETAIL WATER RATE (GENERAL MANAGER)

(A) EXECUTION OF THE RESOLUTION ADOPTING THE 2021 RETAIL WATER RATE - General Manager Orts informed the Board that the only change was the price of the meters as they have increased slightly, and noted that it is a pass-through expense. MOTION WAS MADE by President Barker, seconded by Director Reynolds, to approve and adopt Order No. 2021-09-08.2 for the 2021 Retail Water Rate as presented. The motion passed unanimously.

6. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ADOPTION OF THE 2021 TAX RATE (GENERAL MANAGER)

(A) EXECUTION OF THE RESOLUTION ADOPTING THE 2021 TAX RATE - The proposed rate includes .0273 per \$100 M&O and .0500 per \$100 for I&S totaling 0.773. MOTION WAS MADE by Director McCall, seconded by Director Robertson to approve and adopt Order No. 2021-09-08.3 for the 2021 Tax Rate as presented. The motion passed unanimously.

(B) EXECUTION OF THE NOTICE TO PURCHASER - MOTION WAS MADE by Director McCall, seconded by Director Robertson to approve the Notice to Purchaser. District staff will record the final document with the County office. The motion passed unanimously.

7. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ANNUAL REVIEW OF DISTRICT INVESTMENT POLICY (GENERAL MANAGER)

(A) EXECUTION OF THE RESOLUTION AFFIRMING THE INVESTMENT POLICY The Board was informed that the list of authorized brokers had been amended to reflect current banks and all other content of the policy remained the same. MOTION WAS MADE by President Barker, seconded by Director Reynolds to approve and adopt Resolution No. 2021-09-08.4 to affirm the District Investment Policy. The motion passed unanimously.

8. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING US UNDERWATER TANK INSPECTIONS (GENERAL MANAGER)

Mike Morin with Crossroads Utility and Tom Arndt with Dannenbaum Engineering reviewed the quote from US Underwater and noted some items were unnecessary. Mr. Morin will request a revised quote for \$29,270 included roof hatches, replace rungs on ladder inside a tank. The overflow box on Riske, needs to be repaired, however US Underwater is not able to make the repair. Mr. Morin thinks it would cost around \$20,000 to make the repair. General Manager Orts recommends approving the \$29,270 quote in addition to allocating money to repair the overflow box repair at Riske, not to exceed \$20,000. MOTION WAS MADE by President Barker, seconded by Director Robertson to proceed with recommendations. The motion passed unanimously. Mr. Morin stated that he will sign the quotes and send them back.

9. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ANNEXATION REQUESTS (RANDALL WILBURN)

(A) LOWER CAMELOT - General Manager Orts informed the Board that the operations agreement has been fully executed. Board Attorney Randall Wilburn continues to work on the documents required for the CCN transfer.

(B) 5129 BUCKMAN MOUNTAIN ROAD - William Gaskins appeared before the board seeking annexation for 5129 Buckman Mountain Road. After a general discussion the Board determined water service is potentially available to the lot. The District staff will prepare an authorization letter to proceed through the City of Austin portion of annexation approval. Once City of Austin approval is received Mr. Gaskins will be required to complete the District 10 annexation process and pay all associated fees. MOTION WAS MADE by Director McCall, seconded by President Barker to allow Mr. Gaskins to proceed with the annexation process through City of Austin. Director Robertson recused himself from voting on this item. The motion passed unanimously.

10. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (DANNENBAUM ENGINEERING COMPANY)

(A) DRUMMOND PUMP STATION – Mr. Arndt presented Pay Application No. 15 in the amount of \$448,242.19 to Prota Construction, Inc. MOTION WAS MADE by Director Robertson, seconded by President Barker to approve Pay Application No. 15 as presented. The motion passed unanimously.

(B) WILD CAT HOLLOW – PHASE II - Mr. Arndt presented Pay Application No. 5 in the amount of \$162,933.00 to QA Construction. MOTION WAS MADE by President Barker, seconded by Director McCall to approve Pay Application No. 5 as presented. The motion passed unanimously. Mr. Arndt presented Change Order No. 1 for additional fittings in the amount of \$21,800.00, and Change Order No. 2 for trees and erosion control materials in the amount of \$4,450.00, both are payable to QA Construction. MOTION WAS MADE by President Barker, seconded by Director Reynolds to approve Change Order No. 1 and Change Order No. 2 as presented. The motion passed unanimously.

(C) ROB ROY PUMP STATION & HEDGE LANE – Mr. Arndt informed the Board that the scope of the project had changed over time at their office and this information was not relayed to the District. The new scope was currently on track for a much larger and more

expensive route. The Board reviewed the information provided and determined that the project should remain as originally planned and approved by the bond voters. MOTION WAS MADE by Director McCall, seconded by Director Reynolds to redirect Dannenbaum to continue with the original scope of work. The motion passed unanimously.

(D) MCCONNELL PUMP STATION & STANDBY GENERATOR – Mr. Arndt with Dannenbaum Engineering presented Pay Application No. 12 in the amount of \$233,890.00 to MGC Contractors, Inc. MOTION WAS MADE by President Barker, seconded by Director Luce to approve Pay Application No. 12 as presented. The motion passed unanimously.

(E) WAKEFIELD PUMP STATION - Mr. Arndt informed the Board that Dannenbaum Engineering will conduct research to see if the slab will support the new generator.

11. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING DANNENBAUM ENGINEERING PREPAREDNESS STUDY OF PRESSURE MONITORS, CELL BASED HYDRANT MONITORING, AND MCCONNELL PUMP STATION BACK-UP OPTIONS (GENERAL MANAGER)

General Manager Orts stated that the feasibility study is under Board review at this time.

12. CUSTOMER SERVICE COMPLAINTS (GENERAL MANAGER)

No action taken.

13. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CITY OF AUSTIN CONTRACT RENEWAL (RANDALL WILBURN)

Mr. Wilburn informed the Board that there is an upcoming meeting with the City of Austin based on how much water the District will need.

14. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION

No action taken.

15. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 12:54 pm.

Respectfully Submitted

Jon Luce, Secretary/Treasurer