

**REGULAR MEETING
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10
BOARD OF DIRECTORS
MARCH 10, 2021**

Members Present:

Paul Barker, President
Jon Luce, Director
Steve Robertson, Director
Buster McCall, Director
Greg Reynolds, Director

Others Present:

Carla Orts, General Manager, TCWCID #10
Louise Winder, TCWCID #10
Taylor Kolmodin, Municipal Accounts
Tom Arndt, Dannenbaum Engineering Co.
Randall Wilburn, Gilbert Wilburn, PLLC
Mike Morin, Crossroads Utility Services
Daniel McDowell, Able Restoration Services
Chris Alguire, resident in Lower Camelot

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:01 pm, with a quorum present.

2. ALL CONSENT AGENDA ITEMS LISTED ARE CONSIDERED TO BE ROUTINE BY THE BOARD OF DIRECTORS AND WILL BE ENACTED BY ONE (1) MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A BOARD MEMBER (GENERAL MANAGER)

(A) Approval of Minutes From:

(i) Regular Meeting February 10, 2021

(B) Discuss, Consider, and Take Action Regarding District Bills and Bookkeeper's Report (Municipal Accounts)

(C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs (Crossroads Utility Services)

MOTION WAS MADE by Director Robertson, seconded by Director McCall to approve the consent agenda items. The motion passed unanimously.

3. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ANNEXATION REQUESTS (GENERAL MANAGER)

(A) LOWER CAMELOT - General Manager Orts informed the Board that City of Austin has consented to the annexation and the Board Attorney is working on the CCN transfer documents. Additionally, all petitions and related fees are outstanding and will be submitted shortly. MOTION WAS MADE by Director Robertson, seconded by President Barker to grant annexation contingent on receipt of all legal documents, annexation petitions and fees. The contingency will be released once Attorney Randall Wilburn is satisfied that all necessary actions are complete. The motion passed unanimously. Dannenbaum Engineering presented a Professional Services Agreement for Lower Camelot Waterline Improvements in the amount of \$243,862. MOTION WAS MADE by Director Luce, seconded by Director McCall to approve the Professional Services Agreement as presented. The motion passed unanimously.

4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (DANNENBAUM ENGINEERING COMPANY)

(A) DRUMMOND PUMP STATION – Dannenbaum Engineering presented Pay Application No. 9 in the amount of \$203,007.80 to Prota Construction, Inc. MOTION WAS MADE by President Barker, seconded by Director Luce to approve Pay Application No. 9 as presented. The motion passed unanimously.

(B) WILD CAT HOLLOW – Mr. Arndt with Dannenbaum Engineering informed the Board that the pre-construction meeting was held and they are expecting to send the Notice to Proceed on March 15, 2021.

(C) ROB ROY PUMP STATION & HEDGE LANE – Mr. Arndt informed the Board that they are waiting on approval from Austin Water.

(D) MCCONNELL PUMP STATION & STANDBY GENERATOR –Dannenbaum Engineering presented Pay Application No. 6 in the amount of \$256,654.85 to MGC Contractors, Inc. Dannebaum Engineering presented Change Order No. 4 in the amount of \$108,731 to clean up from the tank overflow, Change Order No. 5 in the amount of \$102,206 to install a 16"-line stop, Change Order No. 6 in the amount of \$48,957 to repair a valve, and Change Order No. 7 in the amount of \$7,745 to clean up storm damage. MOTION WAS MADE by President Barker, seconded by Director Robertson to approve Pay Application No. 6 and Change Order No. 4 - No. 7 as presented. The motion passed unanimously.

5. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING 31 COUSTEAU - TEMPORARY WAIVER REQUEST (GENERAL MANAGER)

General Manager Orts informed the Board that the homeowner at 31 Cousteau Lane is asking for a temporary waiver and will request a fire flow test after the new waterline is installed.

The Board moved into Executive Session at 12:36 pm.

The regular meeting was reconvened at 12:56 pm, no action taken during executive session. After consideration, MOTION WAS MADE by President Barker, seconded by Director

Reynolds to deny the request for a waiver. The motion passed unanimously. 31 Cousteau is subject to the moratorium.

6. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING WINTER WEATHER EVENT (GENERAL MANAGER)

Manager Orts informed the Board that a summary of events had been provided in their packet.

7. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING DANNENBAUM ENGINEERING PREPAREDNESS STUDY OF PRESSURE MONITORS, CELL BASED HYDRANT MONITORING, AND MCCONNELL PUMP STATION BACKUP OPTIONS (GENERAL MANAGER)

General Manager Orts informed the Board that she is in discussions with Dannenbaum Engineering to explore available options for emergency preparedness. These options include pressure monitors, cell based hydrant monitoring, and backup options for the McConnell Pump Station. General Manager Orts is asking the Board to approve a not to exceed quote from Dannenbaum Engineering of \$35,000 and authorize President Barker to sign once available. MOTION WAS MADE by Director Luce, seconded by President Barker to sign the quote once available.

8. CUSTOMER SERVICE COMPLAINTS (GENERAL MANAGER)

No action taken.

9. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ENGAGEMENT LETTER WITH CARLTON LAW FIRM FOR RANDALL WILBURN (GENERAL MANAGER)

MOTION WAS MADE by Director Luce, seconded by President Barker to approve the General Counsel Engagement letter with The Carlton Law Firm as presented. The motion passed unanimously.

10. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CITY OF AUSTIN CONTRACT RENEWAL (RANDALL WILBURN)

Mr. Wilburn informed the Board that negotiations are still ongoing.

11. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION

No action taken.

12. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 12:57 pm.

Respectfully Submitted

Jon Luce, Secretary/Treasurer