

**REGULAR MEETING
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10
BOARD OF DIRECTORS
JANUARY 13, 2021**

Members Present:

Paul Barker, President
Jon Luce, Director
Steve Robertson, Director
Buster McCall, Director
Greg Reynolds, Director

Others Present:

Carla Orts, General Manager, TCWCID #10
Louise Winder, TCWCID #10
Taylor Kolmodin, Municipal Accounts
Tom Arndt, Dannenbaum Engineering Co.
Randall Wilburn, Gilbert Wilburn, PLLC
Mike Morin, Crossroads Utility Services
Jimmy Romell, Maxwell Locke & Ritter
Shaina Oleson, Maxwell Locke & Ritter

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:00 pm, with a quorum present.

2. ALL CONSENT AGENDA ITEMS LISTED ARE CONSIDERED TO BE ROUTINE BY THE BOARD OF DIRECTORS AND WILL BE ENACTED BY ONE (1) MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A BOARD MEMBER (GENERAL MANAGER)

(A) Approval of Minutes From:

(i) Regular Meeting December 9, 2020

(B) Discuss, Consider, and Take Action Regarding District Bills and Bookkeeper's Report (Municipal Accounts)

(C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs (Crossroads Utility Services)

MOTION WAS MADE by President Barker, seconded by Director Luce to approve the consent agenda items. The motion passed unanimously.

3. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING DISTRICT AUDIT REPORT (MAXWELL LOCKE & RITTER)

Jimmy Romell with Maxwell Locke & Ritter presented the audit report. MOTION WAS MADE by Director Robertson, seconded by President Barker to accept and adopt the audit as presented. The motion passed unanimously.

4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING LEAK DETECTION SURVEY STATUS

Mr. Morin informed the Board that water loss percentage dropped significantly due to the leak detection survey finding many leaks and the repairs being made to address them.

5. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING SERVICE LINE UPGRADES

General Manager Orts informed the Board that the moratorium was presenting issues relating to maintenance of service lines. Director Luce recused himself from voting for this item. After a thorough discussion, MOTION WAS MADE by President Barker, seconded by Director McCall to have the District modify its tap policy to cover any existing domestic service line upgrade as District maintenance if upgrade is required by the District as a result of fire suppression system installation. The motion passed unanimously.

6. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (DANNENBAUM ENGINEERING COMPANY)

(A) DRUMMOND PUMP STATION –Dannenbaum Engineering presented Pay Application No. 7 in the amount of \$387,825.15 to Protta Construction, Inc. MOTION WAS MADE by President Barker seconded by Director Robertson to approve Pay Application No. 7 as presented. The motion passed unanimously.

(B) WILD CAT HOLLOW –Mr. Arndt with Dannenbaum Engineering presented the Bid Recommendation Summary to the Board for Wildcat Hollow Phase II waterline project. After a brief discussion, MOTION WAS MADE by Director Robertson, seconded by Director McCall to accept Dannenbaum Engineering's recommendation and award the contract to QA Construction Services, Inc. The motion passed unanimously.

General Manager Orts presented the Interlocal Agreement with the City of West Lake Hills relating to paving contrintion from the City to enable full width paving of the roadway. This ILA also includes the City's portion of mobilization and Right-of-Way clearing. MOTION WAS MADE by Director Robertson, seconded by Director Luce to authorize President Barker to sign the Interlocal Agreement once available. The motion passed unanimously.

(C) ROB ROY PUMP STATION & HEDGE LANE – General Manager Orts informed the Board that the Rob Roy HOA is requesting that we pave the entire road after installing the new water lines. After a brief discussion, the Board instructed General Manager Orts to inform the Rob Roy HOA that they may contribute funds to pay for half of the road if they chose to do so. Dannenbaum Engineering is waiting on comments from Austin Energy and will then proceed with bidding this project.

(D) MCCONNELL PUMP STATION & STANDBY GENERATOR – Dannenbaum Engineering presented two (2) Change Orders that are required by Austin Energy. Change

Order No. 2 in the amount of \$30,951.00 for neutral conductors and Change Order No. 3 in the amount of \$81,420.00 for duct bank extensions. MOTION WAS MADE by Director Reynolds, seconded by President Barker to approve Change Order No. 2 and Change Order No. 3 as presented. The motion passed unanimously. Dannenbaum Engineering presented Pay Application No. 4 in the amount of \$37,145.00 to MGC Contractors, Inc. MOTION WAS MADE by President Barker, seconded by Director Robertson to approve Pay Application No. 4 as presented. The motion passed unanimously.

7. CUSTOMER SERVICE COMPLAINTS (GENERAL MANAGER)

No action taken.

8. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CITY OF AUSTIN CONTRACT RENEWAL (RANDALL WILBURN)

No action taken.

9. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION

No action taken.

10. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 1:11 pm.

Respectfully Submitted

Jon Luce, Secretary/Treasurer