

**REGULAR MEETING  
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10  
BOARD OF DIRECTORS  
DECEMBER 9, 2020**

Members Present:

Paul Barker, President  
Jon Luce, Director  
Steve Robertson, Director  
Greg Reynolds, Director

Members Absent:

Buster McCall, Director

Others Present:

Carla Orts, General Manager, TCWCID #10  
Louise Winder, TCWCID #10  
Taylor Kolmodin, Municipal Accounts  
Tom Arndt, Dannenbaum Engineering Co.  
Randall Wilburn, Gilbert Wilburn, PLLC  
Mike Morin, Crossroads Utility Services

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:00 pm, with a quorum present.

2. ALL CONSENT AGENDA ITEMS LISTED ARE CONSIDERED TO BE ROUTINE BY THE BOARD OF DIRECTORS AND WILL BE ENACTED BY ONE (1) MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A BOARD MEMBER (GENERAL MANAGER)

(A) Approval of Minutes From:

(i) Regular Meeting November 11, 2020

(B) Discuss, Consider, and Take Action Regarding District Bills and Bookkeeper's Report (Municipal Accounts)

(C) Discuss, Consider, and Take Action as Necessary Regarding District Employee Health Insurance Renewal (General Manager)

(D) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs (Crossroads Utility Services)

MOTION WAS MADE by Director Robertson, seconded by Director Reynolds to approve the consent agenda items. The motion passed unanimously.

3. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING COVID-19 TEMPORARY POLICY CHANGES (GENERAL MANAGER)

After a brief discussion, MOTION WAS MADE by President Barker, seconded by Director Robertson to extend the temporary policy for a six (6) month period starting January 1, 2021. The motion passed unanimously.

4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING LEAK DETECTION SURVEY STATUS

Mr. Morin informed the Board that the leak detection service found several major leaks, water loss percentages are expected to reflect this within 2 months.

5. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING SPILLER PUMP STATION STATUS

General Manager Orts informed the Board that we received a letter from TCEQ approving the emergency plan. Mr. Arndt with Dannenbaum Engineering informed the Board that they will submit for a permanent plan in February 2021.

6. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING REQUIRED 5 YEAR TANK DIVE INSPECTION, QUOTE FROM US UNDERWATER

General Manager Orts presented a quote in the amount of \$17,400 from U S Underwater, and informed the Board that the quote was reviewed by Crossroads Utility and Dannenbaum Engineering and both agree it is fair and reasonable. MOTION WAS MADE by Director Robertson, seconded by Director Luce to approve the quote. The motion passed unanimously.

7. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING REQUIRED 5 YEAR ARBITRAGE STUDY, QUOTES FROM OMNICAP AND BLX GROUP, LLC

MOTION WAS MADE by Director Luce, seconded by Director Reynolds to proceed with BLX Group, LLC for the arbitrage study services and authorize the President to execute the contract. The motion passed unanimously.

8. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (DANNENBAUM ENGINEERING COMPANY)

(A) DRUMMOND PUMP STATION – Dannenbaum Engineering presented Pay Application No. 6 in the amount of \$362,914.39 to Prota Construction, Inc. MOTION WAS MADE by Director Luce, seconded by President Barker to approve Pay Application No. 6 as presented. The motion passed unanimously.

(B) WILD CAT HOLLOW – The District and the City will have separate contracts with the contractor. The contract will be awarded to one individual contractor in January 2021. The City will be making a contribution to cover additional paving on the project and will enter into and Interlocal Agreement with the District.

(C) ROB ROY PUMP STATION & HEDGE LANE – Dannenbaum Engineering is waiting on comments from Austin Energy.

(D) MCCONNELL PUMP STATION & STANDBY GENERATOR – Dannenbaum Engineering presented Pay Application No. 3 in the amount of \$174,583.40 to MGC Contractors, Inc. MOTION WAS MADE by President Barker, seconded by Director Luce to approve Pay Application No. 3 as presented. The motion passed unanimously.

9. CUSTOMER SERVICE COMPLAINTS (GENERAL MANAGER)

No action taken.

10. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CITY OF AUSTIN CONTRACT RENEWAL (RANDALL WILBURN)

No action taken.

11. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION

No action taken.

12. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 12:38 pm.

**Respectfully Submitted**

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Jon Luce, Secretary/Treasurer