

**REGULAR MEETING
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10
BOARD OF DIRECTORS
NOVEMBER 11, 2020**

Members Present:

Paul Barker, President
Jon Luce, Director
Steve Robertson, Director
Buster McCall, Director
Greg Reynolds, Director

Members Absent:

None

Others Present:

Carla Orts, General Manager, TCWCID #10
Louise Winder, TCWCID #10
Taylor Kolmodin, Municipal Accounts
Tom Arndt, Dannenbaum Engineering Co.
Helen Gilbert, Gilbert Wilburn, PLLC
Mike Morin, Crossroads Utility Services

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:00 pm, with a quorum present.

2. DISCUSS, CONSIDER, AND TAKE ACTION REGARDING ELECTION OF OFFICERS FOR THE WATER DISTRICT 10 BOARD OF DIRECTORS (GENERAL MANAGER)

MOTION WAS MADE by Director McCall, seconded by Director Reynolds to nominate Paul Barker as President, Steve Robertson as Vice President, and Jon Luce as Secretary/Treasurer. The motion passed unanimously.

3. ALL CONSENT AGENDA ITEMS LISTED ARE CONSIDERED TO BE ROUTINE BY THE BOARD OF DIRECTORS AND WILL BE ENACTED BY ONE (1) MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A BOARD MEMBER (GENERAL MANAGER)

(A) Approval of Minutes From:

(i) Regular Meeting October 14, 2020;

(B) Discuss, Consider, and Take Action Regarding District Bills and Bookkeeper's Report (Municipal Accounts); after a brief discussion, the District will proceed with the MAC additional investment proposal as

presented, inclusive of additional cd's, moving from Texpool to Texpool Prime and opening a money market style account at First Citizen's bank.

- (C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs (Crossroads Utility Service):
- (i) Spiller Lane Pressure Issues; the emergency temporary in line booster system has been installed and the site has been re-vegetated, Dannenbaum Engineering will continue the process of securing TCEQ approval for the permanent phase.
 - (ii) Leak Detection Survey Status; a large leak was discovered at Camp Craft and Bee Cave Road in addition to several smaller leaks and leaking fire hydrants. Crossroads continues to make the repairs as the leak detection efforts proceed.

MOTION WAS MADE by Director Robertson, seconded by Director McCall to approve the consent agenda items. The motion passed unanimously.

4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (DANNENBAUM ENGINEERING COMPANY)

(A) DRUMMOND PUMP STATION – Dannenbaum Engineering presented Pay Application No. 5 in the amount of \$303,398.73 to Protta Construction, Inc. MOTION WAS MADE by Director Robertson, seconded by Director Reynolds to approve Pay Application No. 5 as presented. The motion passed unanimously. The residential portion of this project is complete, the remainder of the work will be on the District property.

(B) WILD CAT HOLLOW – The project is currently being bid at this time. The District and the City will have separate contracts with the contractor. The standard Interocal Agreement for paving will be in place between the District and the City. The contract will be awarded to one individual contractor in January 2021.

(C) ROB ROY PUMP STATION & HEDGE LANE – Dannenbaum Engineering has submitted to Austin Energy for approval.

(D) MCCONNELL PUMP STATION & STANDBY GENERATOR – Dannenbaum Engineering presented Pay Application No. 2 in the amount of \$366,130.00 to MGC Contractors, Inc. MOTION WAS MADE by President Barker, seconded by Director Luce to approve Pay Application No. 2 as presented. The motion passed unanimously. Dannenbaum Engineering presented Change Order No. 1 in the amount of \$4,172.00 to MGC Contractors, Inc. as presented. MOTION WAS MADE by President Barker, seconded by Director Reynolds to approve Change Order No. 1 as presented. The motion passed unanimously. The District is continuing efforts to secure multiple electrical easements on behalf of City of Austin for the project.

5. CUSTOMER SERVICE COMPLAINTS (GENERAL MANAGER)

No action taken.

6. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CITY OF AUSTIN CONTRACT RENEWAL (HELEN GILBERT)

No action taken.

7. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION

No action taken.

8. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 12:24 pm.

Respectfully Submitted

Jon Luce, Secretary/Treasurer