

**REGULAR MEETING  
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10  
BOARD OF DIRECTORS  
SEPTEMBER 9, 2020**

Members Present:

Paul Barker, President  
Jon Luce, Director  
Steve Robertson, Director  
Buster McCall, Director

Members Absent:

None

Others Present:

Carla Orts, General Manager, TCWCID #10  
Louise Winder, TCWCID #10  
Taylor Kolmodin, Municipal Accounts  
Tom Arndt, Dannenbaum Engineering Co.  
Randy Wilburn, Gilbert Wilburn, PLLC  
Mike Morin, Crossroads Utility Services

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:00 pm, with a quorum present.

2. ALL CONSENT AGENDA ITEMS LISTED ARE CONSIDERED TO BE ROUTINE BY THE BOARD OF DIRECTORS AND WILL BE ENACTED BY ONE (1) MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THE ITEMS IS NECESSARY UNLESS DESIRED BY A BOARD MEMBER (GENERAL MANAGER)

- (A) Approval of Minutes From:
  - (i) Regular Meeting August 12, 2020;
  - (ii) Special Meeting September 2, 2020;
  
- (B) Discuss, Consider, and Take Action Regarding District Bills and Bookkeeper's Report (Municipal Accounts);
  
- (C) Discuss, Consider, and Take Action as Necessary Regarding Utility Operations Report, Including Possible Action on Account Write-Offs (Crossroads Utility Service):
  - (i) Spiller Lane Pressure Issues;
  - (ii) Leak Detection Survey Status;

MOTION WAS MADE by Director Luce, seconded by Director Robertson to approve the consent agenda items. The motion passed unanimously.

3. DISCUSS, CONSIDER, AND TAKE ACTION REGARDING PUBLIC HEARING ON TAX RATE (GENERAL MANAGER)

(A) PUBLIC HEARING – General Manager Orts opened the floor to the public for discussion.

(B) CLOSE PUBLIC HEARING

After verifying that no persons were present or requesting to comment, the floor was closed.

4. DISCUSS, CONSIDER, AND TAKE ACTION REGARDING THE 2021 BUDGET (GENERAL MANAGER)

(A) EXECUTION OF THE RESOLUTION ADOPTING THE BUDGET - MOTION WAS MADE by President Barker, seconded by Director Luce to approve and adopt Resolution No. 2020-09-9.1 for the 2020-2021 Budget as presented. The motion passed unanimously.

5. DISCUSS, CONSIDER, AND TAKE ACTION REGARDING ADOPTION OF THE 2020 RETAIL WATER RATE

(A) EXECUTION OF THE RESOLUTION ADOPTING THE 2020 RETAIL WATER RATE – The Board was informed that the proposed rates were unchanged from the previous year. MOTION WAS MADE by Director Robertson, seconded by President Barker to approve and adopt Order No. 2020-09-9.2 for the 2020 Retail Water Rate as presented. The motion passed unanimously.

6. DISCUSS, CONSIDER, AND TAKE ACTION REGARDING THE ADOPTION OF THE 2020 TAX RATE

(A) EXECUTION OF THE RESOLUTION ADOPTING THE 2020 TAX RATE – The proposed rate includes .0290 per \$100 M&O and .0550 per \$100 for I&S totaling .084. MOTION WAS MADE by Director Luce, seconded by President Barker to approve and adopt Order No. 2020-09-09.3 for the 2020 Tax Rate. The motion passed unanimously.

(B) EXECUTION OF THE NOTICE TO PURCHASER - MOTION WAS MADE by Director Luce, seconded by President Barker to approve the Notice to Purchaser. The motion passed unanimously.

7. DISCUSS, CONSIDER, AND TAKE ACTION REGARDING ANNUAL REVIEW OF DISTRICT INVESTMENT POLICY (GENERAL MANAGER)

(A) EXECUTION OF THE RESOLUTION AFFIRMING THE INVESTMENT POLICY- MOTION WAS MADE by Director Robertson, seconded by President Barker to approve and adopt Resolution No. 2019-09-09.4 to affirm the District Investment Policy. The motion passed unanimously.

8. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND

PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (DANNENBAUM ENGINEERING COMPANY)

(A) DRUMMOND PUMP STATION – Dannenbaum Engineering presented Pay Application No. 3 in the amount of \$524,883.03 to Prota Construction, Inc. MOTION WAS MADE by President Barker, seconded by Director Luce to approve Pay Application No. 3 as presented. The motion passed unanimously. The waterline has been completed from Sprague to Red Bud and the communications conduit should be completed by mid October. The crew anticipates paving the road before Thanksgiving.

(B) WILD CAT HOLLOW - Phase One is complete, Dannenbaum Engineering presented Pay Application No. 10 to release the retainage, in the amount of \$56,748.00, to Prota Construction, Inc. MOTION WAS MADE by President Barker, seconded by Director Robertson to approve Pay Application No. 10 as presented. The motion passed unanimously. Dannenbaum Engineering has received plans for Phase Two and expecting to bid Phase Two in the next few weeks.

(C) ROB ROY PUMP STATION & HEDGE LANE – Dannenbaum Engineering is working on updating the plans to reflect the new electrical route.

(D) MCCONNELL PUMP STATION & STANDBY GENERATOR – General Manager Orts presented a proposal for inspection services from Able Restoration Services. MOTION WAS MADE by Director Robertson, seconded by Director Luce to approve the contract with Able Restoration Services. The motion passed unanimously.

9. CUSTOMER SERVICE COMPLAINTS (GENERAL MANAGER)

106 LAUREL VALLEY - SEEKING WATER USE FORGIVENESS - After a brief discuss, General Manager Orts instructed Mr. Morin with Crossroads Utility to inform the customer that the Board approved the water use forgiveness as requested.

12 CICERO - SEEKING ADDITIONAL MONTHS ON LEAK ALLOWANCE - After a brief discussion, MOTION WAS MADE by Director Robertson, seconded by Director McCall to allow an additional two (2) months of leak allowance. The motion passed unanimously.

10. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING CITY OF AUSTIN CONTRACT RENEWAL (RANDALL WILBURN)

(A) AGREEMENT FOR CONSULTATION SERVICES BY CLIF W DRUMMOND - After a brief discussion, MOTION WAS MADE by Director Robertson, seconded by Director McCall to authorize President Barker to sign the contract for consultation services with Mr. Drummond once it is available. The motion passed unanimously.

11. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION

No action taken.

12. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 12:50 pm.

**PASSED, APPROVED, AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

\_\_\_\_\_

(DISTRICT SEAL)