

**REGULAR MEETING  
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10  
BOARD OF DIRECTORS  
MARCH 11, 2020**

Members Present:

Paul Barker, President  
Milam Johnson, Vice President  
Harvey Ford, Secretary/Treasurer  
Jon Luce, Director  
Steve Robertson, Director

Others Present:

Carla Orts, General Manager, TCWCID #10  
Louise Winder, TCWCID #10  
Taylor Kolmodin, Municipal Accounts  
Tom Arndt, Dannenbaum Engineering Co.  
Randy Wilburn, Gilbert Wilburn, PLLC  
Daniel McDowell, Able Restoration Services  
Mike Morin, Crossroads Utility Services  
John Schuler, Time Insurance  
Gary Hampton, Keystone Construction  
Josh Scoville, Keystone Construction  
Austin Adkins, Keystone Construction

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:02 pm, with a quorum present.

2. APPROVAL OF MINUTES FROM:

(A) REGULAR MEETING OF FEBRUARY 12, 2020 - MOTION WAS MADE by Director Robertson, seconded by Director Ford to approve the regular minutes as presented for February 12, 2020. The motion passed unanimously.

3. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING DISTRICT BILLS AND BOOKKEEPER'S REPORT (MUNICIPAL ACCOUNTS)

Taylor Kolmodin, of Municipal Accounts, reviewed the District's financials with the Board. There were no unusual items noted. MOTION WAS MADE by Director Robertson, seconded by Director Johnson to approve the checks from the Maintenance, Operating and Capital Projects accounts, as presented. The motion passed unanimously. MOTION WAS MADE by Director Luce, seconded by Director Ford to approve the Bookkeeper's Report, as presented. The motion passed unanimously.

4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE FOLLOWING ITEMS (GENERAL MANAGER)

(A) ELECTRONIC METER PROGRAM – General Manager Orts informed the Board that the contractor is 99.2% complete. Dannenbaum Engineering presented Change Order No. 5 in the amount of \$2,752.37 and Pay Application No. 8 in the amount of \$967.09. MOTION WAS MADE by Director Ford, seconded by the Director Robertson to approve Change Order No. 5 and Pay Application No. 8 to Atlas Utility Supply Company, as presented. The motion passed unanimously.

(B) 711 WINDSONG - MORATORIUM VARIANCE REQUEST - After a brief discussion, MOTION WAS MADE by Director Ford, seconded by Director Robertson to deny the moratorium variance request. The motion passed unanimously.

5. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (DANNENBAUM ENGINEERING COMPANY)

(A) BEE CAVE ROAD – Dannenbaum is ?? so Crossroads can check them.

(B) DRUMMOND PUMP STATION AND STANDBY GENERATOR – This project will be discussed at the end of the meeting.

(C) BUCKEYE TRAIL WATERLINE – Dannenbaum informed the Board that the final walk through was completed yesterday. Pay Application No. 13 was presented in the amount of \$22,263.00. MOTION WAS MADE by Director Ford, seconded by Director Robertson to approve the Pay Application No. 13 made payable to Muniz Concrete & Contracting Inc. The motion passed unanimously.

(D) SCADA CONTROL SYSTEM – No movement.

(E) WAKEFIELD PUMP STATION – SECOND FEED – Dannenbaum informed the Board that they are still working on this project.

(F) YAUPON VALLEY WATERLINE – Dannenbaum presented Pay Application No. 12 in the amount of \$48,764.32. MOTION WAS MADE by Director Ford, seconded by Director Robertson to approve Pay Application No. 12 to Muniz Concrete & Contracting Inc. on condition of receiving the warranty bond and affidavit of all bills paid. The motion passed unanimously. General Manager Orts noted that this item will be removed from the agenda.

(G) WILD CAT HOLLOW – Dannenbaum informed the Board that the waterline should be installed by the end of the month, and Phase Two design should be completed by the end of the month. Pay Application No. 5 was presented in the amount of \$218,261.70. MOTION WAS MADE to by Director Ford, seconded by Director Robertson to approve Pay Application No. 5 to Prota Construction Inc. The motion passed unanimously.

(H) ROB ROY PUMP STATION AND HEDGE LANE – Dannenbaum informed the Board that they have received Right of Entry from the property owners and will start the electrical survey today.

(I) COUSTEAU WATERLINE – Combined with project (H) Rob Roy Pump Station and Hedge Lane.

(J) EANES SCHOOL ROAD – Dannenbaum informed the Board that the project is complete and presented Change Order No. 1 in the amount of \$44,742.00 for extra paving and additional six (6) dual water services and a small deduct. MOTION WAS MADE by Director Robertson, seconded by Director Johnson to approve Change Order

No. 1 to Prota Construction Inc. The motion passed unanimously. Dannenbaum presented Pay Application No. 7 in the amount of \$50,316.00 and Pay Application No. 8 in the amount of \$51,125.00. MOTION WAS MADE by Director Ford, seconded by Director Robertson to approve Pay Application No. 7 and Pay Application No. 8 to Prota Construction Inc. The motion passed unanimously.

(K) MCCONNELL PUMP STATION AND STANDBY GENERATOR – Dannebaum informed the Board that there is a coversheet for President Barker to sign. A decision was made to move the next Board Meeting to April 16, 2020 so Dannenbaum Engineering will have time to review the bid for this project.

(L) ST. JOHN NEUMANN - Westlake Shopping Center Connection – No movement.

(M) 5524 BEE CAVE RD. - No movement.

6. DISCUSS, CONSIDER AND TAKE ACTION AS NECESSARY REGARDING WATER SERVICE REQUESTS (GENERAL MANAGER)

(A) OLD OLIVER RANCH SUBDIVISION – Dannenbaum informed the Board that the taps have been installed. General Manager Orts noted that this item will be removed from the agenda.

(B) THE ADDIE - LOOP 360 MULTIFAMILY – General Manager Orts informed the Board that they are still trying to get an easement.

(C) 6420 BEE CAVE ROAD - Dannenbaum informed the Board they they are still trying to get a permit from the City of Austin.

7. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING UTILITY OPERATIONS REPORT, INCLUDING POSSIBLE ACTION ON ACCOUNT WRITE-OFFS (CROSSROADS UTILITY SERVICE)

Mike Morin with Crossroads Utility Services presented and reviewed the monthly management and operations report, noting a water loss of 14.38%. No write-offs were presented.

(A) 56 PASCAL LANE - 2ND LEAK ALLOWANCE REQUEST - General Manager informed the Board that we allowed a leak allowance last summer for 2 months usage for the customer at 56 Pascal Lane, but the lastest leak was higher than the 1st leak. MOTION WAS MADE by Director Ford, seconded by Director Luce to allow for a variance and grant a second leak allowance adjustment for the customer at 56 Pascal Lane. The motion passed unanimously.

(B) BLUEFIN MERCHANT APPLICATION – No movement.

(C) T TECH, LLC SERVICE AGREEMENT – No movement.

(D) FACILITIES MAINTENANCE - No movement.

8. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ANNEXATION REQUESTS (GENERAL MANAGER)

(A) Daniel Heyl - 3.32 acres - 5129 Buckman Mountain Rd. - General Manager Orts informed the Board that this item will be removed from the Agenda unless we hear back from this individual.

(B) Lower Camelot Water Supply Customers - General Manager Orts informed the Board that 100% of the residents voted to be annexed into the District. MOTION WAS MADE by Director Ford, seconded by Director Robertson to authorize Lower Camelot to

proceed with the filings with the City of Austin for annexation and to authorize the District to begin preparing the application to file with the Public Utility Commission. The motion passed unanimously.

After a brief discussion, General Manager Glass recommended to the Board that they accept the study from Dannenbaum Engineering and use it for any annexations that come before the Board on a case by case basis. MOTION WAS MADE by Director Robertson, seconded by Director Ford to accept the study from Dannenbaum Engineering, as presented. The motion passed unanimously.

9. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING DISTRICT ATTORNEY REPORT (COUNSEL WILBURN)

(A) AUSTIN RATE APPEAL - Mr. Wilburn informed the Board that he will be meeting tomorrow with the City of Austin on the renewal contract.

(B) LEGISLATIVE UPDATE – Mr. Wilburn informed the Board that there are no items to report.

10. CUSTOMER SERVICE COMPLAINTS (GENERAL MANAGER)

No action taken.

11. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION

The Board moved in to Executive Session at 1:35 pm and adjourned at 2:21 pm with no action taken.

The regular meeting was reconvened at 2:22 pm with the following actions taking place: MOTION WAS MADE by Director Ford, seconded by Director Johnson to accept Dannenbaum Engineering's recommendation and award the contract to Prota Construction Inc. to construct the Drummond Pump Station and standby generator. The motion passed unanimously.

12. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 2:23 pm.

**PASSED, APPROVED, AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_ 2020.**

\_\_\_\_\_  
Harvey L. Ford, Secretary

(DISTRICT SEAL)