

REGULAR MEETING
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10
BOARD OF DIRECTORS
JULY 10, 2019

Members Present:

Paul Barker, President
Milam Johnson, Vice President
Harvey Ford, Secretary/Treasurer
Jon Luce, Director

Members Absent:

Steve Robertson, Director

Others Present:

Carla Glass, General Manager, TCWCID #10
Louise Winder, TCWCID #10
Taylor Kolmodin, Municipal Accounts
Tom Arndt, Dannenbaum Engineering Company
Mike Morin, Crossroads Utility Services
Randy Wilburn, Gilbert Wilburn, PLLC
Daniel McDowell, Able Restoration Services
Ric Thompson, Thompson Land
Buster McCall, McCall Realty
Becky Combs, Customer

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:08 pm, with a quorum present.

2. APPROVAL OF MINUTES FROM:

(A) REGULAR MEETING OF JUNE 12, 2019 - MOTION WAS MADE by Director Luce, seconded by Director Johnson to approve the regular minutes as presented for June 12, 2019. The motion passed unanimously.

(B) WORK SESSION OF June 18, 2019 - MOTION WAS MADE by Director Ford, seconded by Director Johnson to approve the work session as presented for June 18, 2019. The motion passed unanimously.

3. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE FOLLOWING ITEMS (GENERAL MANAGER)

(A) ELECTRONIC METER PROGRAM - Badger Meter has ordered the electronic meters and anticipate arrival of product in 6-8 weeks. During the interim period Atlas Utility will be working with Crossroads Utility to implement the appropriate software.

(B) STATUS OF SURPLUS PROPERTY: 5450 BEE CAVE ROAD SUITE 2A AUSTIN TX 78746 – The property has sold and funded. Item will be removed from agenda.

(C) 314 EANES - MORATORIUM VIOLATION STATUS – No movement.

4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING RESOLUTION NO. 2019-7-10.1 SETTING THE LIMIT OF THE FEE FOR DIRECTORS OF THE DISRICT (GENERAL MANAGER)

General Manager Glass presented the Resolution setting fees at \$150 per meeting not to exceed \$7,200 annually. MOTION WAS MADE by Director Ford, seconded by Director Johnson to approve Resolution No. 2019-7-10.1. The motion passed unanimously.

5. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING MAXWELL LOCKE & RITTER PROPOSAL FOR AUDIT SERVICES (GENERAL MANAGER)

MOTION WAS MADE by Director Ford, seconded by Director Johnson to approve the proposal for audit services as presented. The motion passed unanimously.

6. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING DISTRICT BILLS AND BOOKKEEPER'S REPORT (MUNICIPAL ACCOUNTS)

Taylor Kolmodin, of Municipal Accounts, reviewed the District's financials with the Board. There were no unusual items noted. MOTION WAS MADE by Director Ford, seconded by Director Luce to approve the checks from the Maintenance, Operating and Capital Projects accounts, as presented. The motion passed unanimously.

7. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (DANNENBAUM ENGINEERING COMPANY)

(A) BEE CAVE ROAD – General Manager Glass informed the Board that the Westlake Drive portion of the project was ready to begin. The Board announced concerns regarding night work and how it would impact the residents due to the close proximity of homes. It was discussed that the City of Westlake had polled residents in the area and the majority of residents on Westlake Drive in the direct construction zone chose night time work over day time work. The Board members once again stated that they were surprised and worried that the residents might not realize the level of noise to expect. General Manager Glass relayed to the Board that TxDot is able to switch to day time work if needed. The Board was more comfortable proceeding with the night time work knowing an alternative option is available if the majority of residents reach out with negative feedback.

(B) PUMP STATION NO. 3 AND STANDBY GENERATOR –Tom Arndt, with Dannenbaum Engineering Company, informed the Board that they have submitted the site plans to the City of West Lake Hills and they should be completed sometime next month.

(C) BUCKEYE TRAIL WATERLINE – Mr. Arndt presented Pay Application No. 5 for Muniz Concret and Contracting to the Board for their approval. MOTION WAS MADE by Director Ford, seconded by Director Luce to approve Pay Application No. 5 in the amount of \$44,242.65. The motion passed unanimously.

(D) SCADA CONTROL SYSTEM – General Manager Glass informed the Board that AT&T has not completed installation of the new lines and continues to be difficult to resolve the open order.

(E) RED BUD TRAIL PUMP STATION – SECOND FEED – Mr. Arndt informed the Board they are working on the electrical design and will likely have something to send to Austin Energy next week.

(F) YAUPON VALLEY WATERLINE – Mr. Arndt presented Pay Application No. 5 for Muniz Concret and Contracting to the Board for their approval. MOTION WAS MADE by Director Ford, seconded by Director Johnson to approve Pay Application No. 5 in the amount of \$42,889.98. The motion passed unanimously.

(G) WILD CAT HOLLOW –Phase One is being reviewed by Austin Water Utility and Phase Two is still under design.

(H) ROB ROY PUMP STATION AND HEDGE LANE –The site plan for has been submitted for review to the City of Austin and to TCEQ. Mr. Arndt and General Manager Glass informed the Board that the District will reach out to the HOA when construction gets close.

(I) COUSTEAU WATERLINE – Combined with project (H) Rob Roy Pump Station and Hedge Lane.

(J) EANES SCHOOL ROAD –The pre construction meeting is complete and Prota Construction will finish the Camp Craft Road portion of the project, including paving, before school starts. They will move on to Eanes School Road immediately following.

(K) MCCONNELL PUMP STATION AND STANDBY GENERATOR – Plans are near completion and the project is scheduled to bid out next month.

(L) ST. JOHN NEUMANN - Westlake Shopping Center Connection – No movement.

(M) 5524 BEE CAVE RD. - No movement.

8. DISCUSS, CONSIDER AND TAKE ACTION AS NECESSARY REGARDING WATER SERVICE REQUESTS (GENERAL MANAGER)

(A) LEDGEWAY EAST – Buster McCall and Ric Thompson were in attendance to give a presentation on the scope of the project and answer any questions. MOTION WAS MADE by Director Ford, seconded by Director Luce to approve the water service request and authorize President Barker to sign the plans once available.

(B) OLD OLIVER RANCH SUBDIVISION – The project is pending review until the Eanes School Road waterline installation is complete. The owner of the site is requesting to have taps made during the waterline construction. The District is drafting an agreement to help achieve the request and will require payment in advance. This agreement will not constitute water service approval.

(C) THE ADDIE - LOOP 360 MULTIFAMILY – Plans have been received and are currently under review.

(D) 6420 BEE CAVE ROAD - General Manager Glass informed the Board that the District's engineer has determined an alternate design is needed that includes a hydro pneumatic tank.

9. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ANNEXATION REQUESTS (GENERAL MANAGER GLASS)

(A) Trail of Madrones - 4.42 Acres - Mary Lovey Wood - No movement.

10. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING PLATS (GENERAL MANAGER)

(A) 300 LAUREL VALLEY - Proposed Final Subdivison Plat for East Ledgeway Subdivison, subdiving a 13.0-Acre Tract North of Laurel Valley Road into Seven (7) Single-Family Residential Lots (Legal Description: East Ledgeway Subdivison, Resubdivison of Lot 1, Block A of the A. F. Deloney Subdivison - 13.0 Acres)

After review of the plats, MOTION WAS MADE by Director Ford, seconded by Director Luce to approve and authorize President Barker to execute the plats. The motion passed unanimously.

11. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING UTILITY OPERATIONS REPORT, INCLUDING POSSIBLE ACTION ON ACCOUNT WRITE-OFFS (CROSSROADS UTILITY SERVICE)

(A) TELEMETRY LINES FOR PUMP STATIONS – Mike Morin with Crossroads Utility Services informed the Board that all of the equipment is in and it will take a few weeks to prepare for the switch over.

Mr. Morin presented and reviewed the monthly management and operations report, noting a 12.75% water loss, which is consistent with previous months.

Mr. Morin informed the Board that a write-off was needed. MOTION WAS MADE by Director Ford, seconded by Director Johnson to approve the write-off as presented. The motion passed unanimously.

12. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING DISTRICT ATTORNEY REPORT (COUNSEL GILBERT)

(A) AUSTIN RATE APPEAL - Randy Wilburn, with Gilbert Wilburn, PLLC, informed the Board that the City of Austin rate application is still pending with the PUC.

(B) LEGISLATIVE UPDATE – Mr. Wilburn informed the Board that he is following SB2 and will notify the Board if it has any effect on the District.

13. CUSTOMER SERVICE COMPLAINTS (GENERAL MANAGER)

No action taken.

14. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION

No action taken.

15. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 1:11 pm.

PASSED, APPROVED, AND ADOPTED this _____ day of _____ 2019.

Harvey S. Ford, Secretary

(DISTRICT SEAL)

RESOLUTION NO. 2019-07-10

RESOLUTION SETTING THE LIMIT OF THE FEE OF OFFICE FOR DIRECTORS OF TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 10

WHEREAS, a regular meeting of the Board of Directors of Travis County Water Control & Improvement District No. 10 (the "District") was held on July 10, 2019;

WHEREAS, the District posted notices of this regular meeting properly;

WHEREAS, a quorum of the Board of Directors of the District was present at the regular meeting;

WHEREAS, Section 49.060 of the Texas Water Code authorizes a director to receive fees of office of not more than \$150 a day for each day the director actually spends performing the duties of a director;

WHEREAS, Section 49.060 of the Texas Water Code also limits the total fee that a director may receive during any year to an amount not greater than \$7,200

WHEREAS, a motion was made and seconded to adopt a written resolution 1) authorizing directors to elect at each director's discretion whether to receive pay of fees for service as outlined in Section 49.060 of the Texas Water Code, 2) setting the limit on the fees of office that a director may elect to receive to \$150 a day for each day the director actually spends performing the duties of a director, and 3) setting the maximum amount that the director may receive at an amount not greater than \$7,200 per any given year;

NOW THEREFORE BE IT RESOLVED THAT:

1. This Board of Directors hereby limits the amount of the fees of office that a director may elect to receive to \$150 a day for each day the director actually spends performing the duties of a director; and
2. This Board of Directors hereby limits the maximum amount of fees that the director may receive during any given year to an amount not greater than \$7,200.

ADOPTED this 12th day of June 2019.

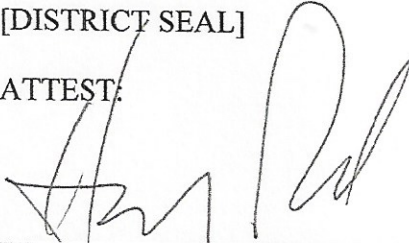
TRAVIS CO. WATER CONTROL & IMPROVEMENT DISTRICT NO. 10



Paul Barker, President

[DISTRICT SEAL]

ATTEST:



Harvey S. Ford, Secretary