

REGULAR MEETING
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10
BOARD OF DIRECTORS
JUNE 12, 2019

Members Present:

Paul Barker, President
Milam Johnson, Vice President
Steve Robertson, Director
Jon Luce, Director

Members Absent:

Harvey Ford, Secretary/Treasurer

Others Present:

Carla Glass, General Manager, TCWCID #10
Louise Winder, TCWCID #10
Taylor Kolmodin, Municipal Accounts
Tom Arndt, Dannenbaum Engineering Company
Mike Morin, Crossroads Utility Services
Helen Gilbert, Gilbert Wilburn, PLLC
Daniel McDowell, Able Restoration Services
Mary Lovey Wood, Trail of Madrones

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:04 pm, with a quorum present.

2. APPROVAL OF MINUTES FROM:

(A) REGULAR MEETING OF MAY 8, 2019 - MOTION WAS MADE by Director Robertson, seconded by Director Luce to approve the regular minutes as presented for May 8, 2019. The motion passed unanimously.

(B) SPECIAL MEETING OF June 3, 2019 - MOTION WAS MADE by Director Robertson, seconded by Director Luce to approve the special minutes as presented for June 3, 2019. The motion passed unanimously.

3. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE FOLLOWING ITEMS (GENERAL MANAGER)

(A) ELECTRONIC METER PROGRAM - Tom Arndt, with Dannenbaum Engineering Company, presented contracts from Atlas Utility Supply Company and Badger Meter for a combined total of \$1,599,302.20 to be approved by the Board. MOTION WAS MADE by Director Johnson, seconded by Director Robertson to approve contracts from both Atlas Utility and Badger Meter for the purpose of installing electronic meters. The motion passed unanimously.

(B) STATUS OF SURPLUS PROPERTY: 5450 BEE CAVE ROAD SUITE 2A AUSTIN TX 78746 - General Manager Glass requested that the Board discuss the item in Executive Session.

(C) 314 EANES - MORATORIUM VIOLATION STATUS – No movement.

4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING DISTRICT BILLS AND BOOKKEEPER'S REPORT (MUNICIPAL ACCOUNTS)

Taylor Kolmodin, of Municipal Accounts, reviewed the District's financials with the Board. There were no unusual items noted. MOTION WAS MADE by Director Robertson, seconded by Director Luce to approve the checks from the Maintenance, Operating and Capital Projects accounts, as presented. The motion passed unanimously.

5. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (DANNENBAUM ENGINEERING COMPANY)

(A) BEE CAVE ROAD – General Manager Glass informed the Board that TXDOT recommended District 10 to enter into an Interlocal Agreement with the City of West Lake Hills for paving on the Camp Craft portion of the project and issue a letter to TxDot confirming that will accept their quantities. This would allow the project to move forward without delay and due to the need to complete work before school starts, it is the best solution. MOTION WAS MADE by Director Luce, seconded by Director Robertson to approve the Interlocal Agreement and issue a letter to TxDot. The motion passed unanimously.

(B) PUMP STATION NO. 3 AND STANDBY GENERATOR –An Amendment was presented in the amount of \$10,000 to cover the cost of additional structural engineering work on the electrical building that was increased in size. MOTION WAS MADE by Director Johnson, seconded by Director Robertson to authorize President Barker to sign the Amendment once ready. The motion passed unanimously.

(C) BUCKEYE TRAIL WATERLINE – Mr. Arndt presented Pay Application No. 4 for Muniz Concret and Contracting to the Board for their approval. MOTION WAS MADE by Director Johnson, seconded by Director Luce to approve Pay Application No. 4 in the amount of \$75,400. The motion passed unanimously.

(D) SCADA CONTROL SYSTEM – No movement.

(E) RED BUD TRAIL PUMP STATION – SECOND FEED – Austin energy is working on the design and will meet with the District next week to discuss progression.

(F) YAUPON VALLEY WATERLINE –The contractor has completed the waterline installation on the private portion of the road and will begin moving those customers over from the temporary line to the new line in the coming weeks. Pay Application No. 4 for Muniz Concrete and Contracting was submitted to the Board for their approval. MOTION WAS MADE by Director Robertson, seconded by Director Johnson to approve Pay Application No. 4 in the amount of \$81,872. The motion passed unanimously.

(G) WILD CAT HOLLOW – Mr. Arndt informed the Board that Phase One is being reviewed by Austin Water Utility and Phase Two is still under design.

(H) ROB ROY PUMP STATION AND HEDGE LANE –Dannenbaum Engineering Company is ready for formal submittal and payment for a site plan permit to the City of Austin.

(I) COUSTEAU WATERLINE – Combined with project (H) Rob Roy Pump Station and Hedge Lane.

(J) EANES SCHOOL ROAD – Mr. Arndt informed the Board that the contract with Prota Construction needs to be executed, but was not available yet for signature. MOTION WAS MADE by Director Luce, seconded by Director Robertson to authorize President Barker to sign the contract once available. The motion passed unanimously. General Manager Glass presented the proposal for inspections by Able Restoration. MOTION WAS MADE by Director Luce, seconded by Director Robertson to accept the contract with Able Restoration Services. The motion passed unanimously.

(K) MCCONNELL PUMP STATION AND STANDBY GENERATOR – Mr. Arndt informed the Board that plans should be complete in the next 2 weeks and project is on track for summer 2019. The project will need to be submitted again to the City of West Lake Hills for variance approval.

(L) ST. JOHN NEUMANN - Westlake Shopping Center Connection – No movement.

(M) 5524 BEE CAVE RD. - No movement.

6. DISCUSS, CONSIDER AND TAKE ACTION AS NECESSARY REGARDING WATER SERVICE REQUESTS (GENERAL MANAGER)

(A) LEDGEWAY EAST – The District is still waiting on a formal water service request.

(B) OLD OLIVER RANCH SUBDIVISION – No movement.

(C) THE ADDIE - LOOP 360 MULTIFAMILY – Plans have been received and are currently under review.

(D) 6420 BEE CAVE ROAD - General Manager Glass informed the Board that we are asking for an alternate design that includes the hydraulic pneumatic tank system.

7. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ANNEXATION REQUESTS (GENERAL MANAGER GLASS)

General Manager Glass reviewed the annexation process and noted that the proposed annexation request is being presented by Mary Lovey- Wood. Ms. Wood requested permission to proceed to the next step for seeking annexation. MOTION WAS MADE by Director Luce, seconded by Director Robertson to approve Ms. Wood to proceed to the next step with the City of Austin to request permission to annex. The motion passed unanimously.

8. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING UTILITY OPERATIONS REPORT, INCLUDING POSSIBLE ACTION ON ACCOUNT WRITE-OFFS (CROSSROADS UTILITY SERVICE)

(A) TELEMETRY LINES FOR PUMP STATIONS – Mike Morin with Crossroads Utility Services informed the Board that four lines have been installed by AT&T and Crossroads is working on setting up equipment.

Mr. Morin presented and reviewed the monthly management and operations report, noting a 16.2% water loss, a slight increase from last month and attributes to construction work in the area. No write offs were presented.

9. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING DISTRICT ATTORNEY REPORT (COUNSEL GILBERT)

(A) AUSTIN RATE APPEAL - Helen Gilbert, with Gilbert Wilburn, PLLC, informed the Board that the City of Austin filed their rate application in April, and that Gilbert Wilburn, PLLC has filed a motion to intervene on behalf of the four Districts.

(B) LEGISLATIVE UPDATE – Ms. Gilbert informed the Board the majority of bills that would impact the District haven't gone forward.

10. CUSTOMER SERVICE COMPLAINTS (GENERAL MANAGER)

No action taken.

EXECUTIVE SESSION

At 12:55 pm, General Manager Glass announced that the Board would adjourn to Executive Session pursuant to Texas Government Code Section 551.071, 551.072 or 551.074 to deliberate matters concerning surplus property.

At 1:37 pm, General Manager Glass reconvened the Board in open session, noting that the Board took no action and took no votes on any items in Executive Session.

11. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION

STATUS OF SURPLUS PROPERTY - No action taken.

12.. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 1:37 pm.

PASSED, APPROVED, AND ADOPTED this _____ day of _____ 2019.

~~Harvey S. Ford, Secretary~~
 Paul E. Barker, President

(DISTRICT SEAL)

RESOLUTION NO. 2019-06-12.2

**RESOLUTION AUTHORIZING THE EXECUTION OF THE CLOSING DOCUMENTS FOR
THE SALE OF THE DISTRICT'S SURPLUS PROPERTY**

WHEREAS, a regular meeting of the Board of Directors of Travis County Water Control & Improvement District No. 10 (the "District") was held on June 12, 2019;

WHEREAS, the District posted notices of this regular meeting properly;

WHEREAS, a quorum of the Board of Directors of the District (the "Board") was present at the regular meeting;

WHEREAS, the District has engaged a licensed real estate agent to assist it in selling its former office located at 5450 Bee Caves Road, Suite 2A, Austin, Texas 78746 since this property is surplus and no longer needed by the District ("Surplus Property").

WHEREAS, during a special meeting on June 3, 2019, the Board adopted resolution 2019-06-03 finding its former office to be Surplus Property in accordance with Section 49.226 of the Texas Water Code and authorizing General Manager Glass to proceed with the realtor's recommendation for the sale of the Surplus Property.

WHEREAS, under Section 49.054 of the Texas Water Code, the Board's President is the chief executive officer of the District authorized to execute all documents on behalf of the District unless the Board by resolution authorizes the General Manager to execute a document or documents on behalf of the District.

WHEREAS, in order for General Manager Glass to proceed with the realtor's recommendation, the Board previously authorized her to execute the Commercial Contract for the sale of the Surplus Property.


NOW THEREFORE BE IT RESOLVED THAT:

1. The Board of Directors hereby authorizes General Manager Glass to sign, in place of the Board President, any documents necessary to effectuate the sale of the Surplus Property.


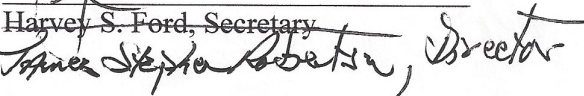
ADOPTED this 12th day of June 2019.

**TRAVIS COUNTY WATER CONTROL &
IMPROVEMENT DISTRICT NO. 10**

[DISTRICT SEAL]


Paul Barker, President

ATTEST:


Harvey S. Ford, Secretary

James Stephen Roberts, Director