

**REGULAR MEETING**  
**TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10**  
**BOARD OF DIRECTORS**  
**JUNE 12, 2019**

Members Present:

Paul Barker, President  
Milam Johnson, Vice President  
Steve Robertson, Director  
Jon Luce, Director

Members Absent:

Harvey Ford, Secretary/Treasurer

Others Present:

Carla Glass, General Manager, TCWCID #10  
Louise Winder, TCWCID #10  
Taylor Kolmodin, Municipal Accounts  
Tom Arndt, Dannenbaum Engineering Company  
Mike Morin, Crossroads Utility Services  
Helen Gilbert, Gilbert Wilburn, PLLC  
Daniel McDowell, Able Restoration Services  
Mary Lovey Wood, Trail of Madrones

**1. MEETING CALLED TO ORDER**

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:04 pm, with a quorum present.

**2. APPROVAL OF MINUTES FROM:**

(A) REGULAR MEETING OF MAY 8, 2019 - MOTION WAS MADE by Director Robertson, seconded by Director Luce to approve the regular minutes as presented for May 8, 2019. The motion passed unanimously.

(B) SPECIAL MEETING OF June 3, 2019 - MOTION WAS MADE by Director Robertson, seconded by Director Luce to approve the special minutes as presented for June 3, 2019. The motion passed unanimously.

**3. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE FOLLOWING ITEMS (GENERAL MANAGER)**

(A) ELECTRONIC METER PROGRAM - Tom Arndt, with Dannenbaum Engineering Company, presented contracts from Atlas Utility Supply Company and Badger Meter for a combined total of \$1,599,302.20 to be approved by the Board. MOTION WAS MADE by Director Johnson, seconded by Director Robertson to approve contracts from both Atlas Utility and Badger Meter for the purpose of installing electronic meters. The motion passed unanimously.

(B) STATUS OF SURPLUS PROPERTY: 5450 BEE CAVE ROAD SUITE 2A AUSTIN TX 78746 - General Manager Glass requested that the Board discuss the item in Executive Session.

(C) 314 EANES - MORATORIUM VIOLATION STATUS – No movement.

4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING DISTRICT BILLS AND BOOKKEEPER'S REPORT (MUNICIPAL ACCOUNTS)

Taylor Kolmodin, of Municipal Accounts, reviewed the District's financials with the Board. There were no unusual items noted. MOTION WAS MADE by Director Robertson, seconded by Director Luce to approve the checks from the Maintenance, Operating and Capital Projects accounts, as presented. The motion passed unanimously.

5. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (DANNENBAUM ENGINEERING COMPANY)

(A) BEE CAVE ROAD – General Manager Glass informed the Board that TXDOT recommended District 10 to enter into an Interlocal Agreement with the City of West Lake Hills for paving on the Camp Craft portion of the project and issue a letter to TxDot confirming that will accept their quantities. This would allow the project to move forward without delay and due to the need to complete work before school starts, it is the best solution. MOTION WAS MADE by Director Luce, seconded by Director Robertson to approve the Interlocal Agreement and issue a letter to TxDot. The motion passed unanimously.

(B) PUMP STATION NO. 3 AND STANDBY GENERATOR –An Amendment was presented in the amount of \$10,000 to cover the cost of additional structural engineering work on the electrical building that was increased in size. MOTION WAS MADE by Director Johnson, seconded by Director Robertson to authorize President Barker to sign the Amendment once ready. The motion passed unanimously.

(C) BUCKEYE TRAIL WATERLINE – Mr. Arndt presented Pay Application No. 4 for Muniz Concret and Contracting to the Board for their approval. MOTION WAS MADE by Director Johnson, seconded by Director Luce to approve Pay Application No. 4 in the amount of \$75,400. The motion passed unanimously.

(D) SCADA CONTROL SYSTEM – No movement.

(E) RED BUD TRAIL PUMP STATION – SECOND FEED – Austin energy is working on the design and will meet with the District next week to discuss progression.

(F) YAUPON VALLEY WATERLINE –The contractor has completed the waterline installation on the private portion of the road and will begin moving those customers over from the temporary line to the new line in the coming weeks. Pay Application No. 4 for Muniz Concrete and Contracting was submitted to the Board for their approval. MOTION WAS MADE by Director Robertson, seconded by Director Johnson to approve Pay Application No. 4 in the amount of \$81,872. The motion passed unanimously.

(G) WILD CAT HOLLOW – Mr. Arndt informed the Board that Phase One is being reviewed by Austin Water Utility and Phase Two is still under design.

(H) ROB ROY PUMP STATION AND HEDGE LANE –Dannenbaum Engineering Company is ready for formal submittal and payment for a site plan permit to the City of Austin.

(I) COUSTEAU WATERLINE – Combined with project (H) Rob Roy Pump Station and Hedge Lane.

(J) EANES SCHOOL ROAD – Mr. Arndt informed the Board that the contract with Prota Construction needs to be executed, but was not available yet for signature. MOTION WAS MADE by Director Luce, seconded by Director Robertson to authorize President Barker to sign the contract once available. The motion passed unanimously. General Manager Glass presented the proposal for inspections by Able Restoration. MOTION WAS MADE by Director Luce, seconded by Director Robertson to accept the contract with Able Restoration Services. The motion passed unanimously.

(K) MCCONNELL PUMP STATION AND STANDBY GENERATOR – Mr. Arndt informed the Board that plans should be complete in the next 2 weeks and project is on track for summer 2019. The project will need to be submitted again to the City of West Lake Hills for variance approval.

(L) ST. JOHN NEUMANN - Westlake Shopping Center Connection – No movement.

(M) 5524 BEE CAVE RD. - No movement.

6. DISCUSS, CONSIDER AND TAKE ACTION AS NECESSARY REGARDING WATER SERVICE REQUESTS (GENERAL MANAGER)

(A) LEDGEWAY EAST – The District is still waiting on a formal water service request.

(B) OLD OLIVER RANCH SUBDIVISION – No movement.

(C) THE ADDIE - LOOP 360 MULTIFAMILY – Plans have been received and are currently under review.

(D) 6420 BEE CAVE ROAD - General Manager Glass informed the Board that we are asking for an alternate design that includes the hydraulic pneumatic tank system.

7. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ANNEXATION REQUESTS (GENERAL MANAGER GLASS)

General Manager Glass reviewed the annexation process and noted that the proposed annexation request is being presented by Mary Lovey- Wood. Ms. Wood requested permission to proceed to the next step for seeking annexation. MOTION WAS MADE by Director Luce, seconded by Director Robertson to approve Ms. Wood to proceed to the next step with the City of Austin to request permission to annex. The motion passed unanimously.

8. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING UTILITY OPERATIONS REPORT, INCLUDING POSSIBLE ACTION ON ACCOUNT WRITE-OFFS (CROSSROADS UTILITY SERVICE)

(A) TELEMETRY LINES FOR PUMP STATIONS – Mike Morin with Crossroads Utility Services informed the Board that four lines have been installed by AT&T and Crossroads is working on setting up equipment.

Mr. Morin presented and reviewed the monthly management and operations report, noting a 16.2% water loss, a slight increase from last month and attributes to construction work in the area. No write offs were presented.

**9. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING DISTRICT ATTORNEY REPORT (COUNSEL GILBERT)**

(A) AUSTIN RATE APPEAL - Helen Gilbert, with Gilbert Wilburn, PLLC, informed the Board that the City of Austin filed their rate application in April, and that Gilbert Wilburn, PLLC has filed a motion to intervene on behalf of the four Districts.

(B) LEGISLATIVE UPDATE – Ms. Gilbert informed the Board the majority of bills that would impact the District haven't gone forward.

**10. CUSTOMER SERVICE COMPLAINTS (GENERAL MANAGER)**

No action taken.

**EXECUTIVE SESSION**

At 12:55 pm, General Manager Glass announced that the Board would adjourn to Executive Session pursuant to Texas Government Code Section 551.071, 551.072 or 551.074 to deliberate matters concerning surplus property.

At 1:37 pm, General Manager Glass reconvened the Board in open session, noting that the Board took no action and took no votes on any items in Executive Session.

**11. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION**

STATUS OF SURPLUS PROPERTY - No action taken.

**12.. ADJOURNMENT**

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 1:37 pm.

**PASSED, APPROVED, AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_ 2019.**

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Harvey S. Ford, Secretary  
Paul E. Barker, President

(DISTRICT SEAL)