

REGULAR MEETING
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10
BOARD OF DIRECTORS
APRIL 10, 2019

Members Present:

Paul Barker, President
 Milam Johnson, Vice President
 Harvey Ford, Secretary/Treasurer
 Jon Luce, Director
 Steve Robertson, Director

Members Absent:

None

Others Present:

Carla Glass, General Manager, TCWCID #10
 Louise Winder, TCWCID #10
 Taylor Kolmodin, Municipal Accounts
 Tom Arndt, Dannenbaum Engineering Company
 Mike Morin, Crossroads Utility Services
 Randy Wilburn, Gilbert Wilburn, PLLC
 Daniel McDowell, Able Restoration Services

1. MEETING CALLED TO ORDER

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:05 pm, with a quorum present.

2. APPROVAL OF MINUTES FROM:

(A) REGULAR MEETING OF MARCH 13, 2019 - MOTION WAS MADE by Director Robertson, seconded by Director Johnson to approve the regular minutes as presented for March 13, 2019. The motion passed unanimously.

3. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE FOLLOWING ITEMS (GENERAL MANAGER)

(A) ELECTRONIC METER PROGRAM - General Manager Glass informed the Board that the contract is still being reviewed by our attorney at this time.

(B) STATUS OF SURPLUS PROPERTY: 5450 BEE CAVE ROAD SUITE 2A AUSTIN TX 78746 - General Manager Glass requested that the Board discuss the item in Executive Session.

4. DISCUSS, CONSIDER, AND TAKE ACTION REGARDING DISTRICT BILLS AND BOOKKEEPER'S REPORT (MUNICIPAL ACCOUNTS)

Taylor Kolmodin, of Municipal Accounts, reviewed the District's financials with the Board. There were no unusual items noted. MOTION WAS MADE by Director Robertson, seconded by Director Luce to approve the checks from the Maintenance,

Operating and Capital Projects accounts, as presented. The motion passed unanimously. MOTION WAS MADE by Director Robertson, seconded by Director Luce to approve the Bookkeeper's Report as presented. The motion passed unanimously.

5. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (DANNENBAUM ENGINEERING COMPANY)

(A) BEE CAVE ROAD – Tom Arndt presented two Change Orders for the Board's consideration. Change Order No. 11 in the amount of -\$17,930.10 for unused parts and Change Order No. 29 in the amount of \$37,187.29 for missed services and connections. MOTION WAS MADE by Director Robertson, seconded by Director Luce to approve both Change Orders. The motion passed unanimously.

(B) PUMP STATION NO. 3 AND STANDBY GENERATOR – The project is currently in the electrical design phase.

(C) BUCKEYE TRAIL WATERLINE – Tom Arndt informed the Board that the temporary waterline is in place. Mr. Arndt presented a Change Order for temporary bypass driveway adjustments for Board approval and one Pay Application to be approved. MOTION WAS MADE by Director Ford, seconded by Director Johnson to approve Change Order No. 2 in the amount of \$11,231 and Pay Application No. 2 in the amount of \$311,178. The motion passed unanimously.

(D) SCADA CONTROL SYSTEM – No movement.

(E) RED BUD TRAIL PUMP STATION – SECOND FEED – No movement.

(F) YAUPON VALLEY WATERLINE – Tom Arndt reported that the temporary waterline is in, and that one Pay Application needs to be approved. MOTION WAS MADE by Director Ford, seconded by Director Robertson to approve Pay Application No. 2 in the amount of \$175,635. The motion passed unanimously.

(G) WILD CAT HOLLOW – Phase One is ready to be submitted to the City of Austin. The District is anticipating a summer 2019 bid for this section. Phase Two will likely be early 2020.

(H) ROB ROY PUMP STATION AND HEDGE LANE – Plans will be submitted to the City of Austin next week.

(I) COUSTEAU WATERLINE – Combined with project (H) Rob Roy Pump Station and Hedge Lane.

(J) EANES SCHOOL ROAD – Due to timing constraints with the Eanes ISD school schedule, it was requested that the bidding process coincide with the City of Austin review. MOTION WAS MADE by Director Ford, seconded by Director Luce to to authorize Dannenbaum Engineering Company to proceed with the bid process as requested. The motion passed unanimously.

(K) MCCONNELL PUMP STATION AND STANDBY GENERATOR – A proposal was submitted to the Board for construction of the retaining wall. The item was declined by Board due to concerns about high cost. Mr. Arndt was asked to obtain other quotes for comparison.

- (L) ST. JOHN NEUMANN - Westlake Shopping Center Connection – No movement.
 (M) 5524 BEE CAVE RD. - No movement.

6. DISCUSS, CONSIDER AND TAKE ACTION AS NECESSARY REGARDING WATER SERVICE REQUESTS (GENERAL MANAGER)

- (A) LEDGEWAY EAST – No movement.
 (B) WEST LAKE COURT BUILDING 5 - 3663 BEE CAVE RD. – MOTION WAS MADE by Director Robertson, seconded by Director Luce to approve the water service request and authorize President Barker to sign the plans contingent upon receipt of a recommendation letter from Dannenbaum Engineering. The motion passed unanimously.

7. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING UTILITY OPERATIONS REPORT, INCLUDING POSSIBLE ACTION ON ACCOUNT WRITE-OFFS (CROSSROADS UTILITY SERVICE)

- (A) TELEMETRY LINES FOR PUMP STATIONS – Mike Morin with Crossroads Utility Services reported that the equipment has been ordered.

Mike Morin presented and reviewed the monthly management and operations report, noting a 22.12% water loss. While the water loss is higher than normal, it is likely attributed to Bee Cave Road contractors continuing to hit District waterlines during their construction this past month, and the overflow event at Riske Tank. There were no other significant items to report.

Mike Morin addressed District accounts that remain uncollectable. MOTION WAS MADE by Director Robertson, seconded by Director Ford to approve the write-off's as presented. The motion passed unanimously.

8. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING DISTRICT ATTORNEY REPORT (COUNSEL WILBURN)

- (A) AUSTIN RATE APPEAL - Randall Wilburn, with Gilbert Wilburn, PLLC, informed the Board that the City of Austin has not yet filed with the PUC.

(B) LEGISLATIVE UPDATE – Mr. Wilburn informed that Board that there are 2 House Bills that would possibly affect the District. He will be following the bills and provide updates as needed.

9. CUSTOMER SERVICE COMPLAINTS (GENERAL MANAGER)

Rohan Patel, homeowner at 314 Eanes School Road, was conferenced in to discuss the status of a violation of the District's moratorium and make a plea for leniency. The Board accepted Mr. Patel's statement and took it under consideration with no action taken.

EXECUTIVE SESSION

At 12:28pm, General Manager Glass announced that the Board would adjourn to Executive Session pursuant to Texas Government Code Section 551.071 and 551.072 to

deliberate matters concerning real property.

At 1:14pm, General Manager Glass reconvened the Board in open session, noting that the Board took no action and took no votes on any items in Executive Session.

10. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION

No action taken.

11. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 1:54 pm.

PASSED, APPROVED, AND ADOPTED this 8th day of May 2019.

(DISTRICT SEAL)

Harvey S. Ford, Secretary