

**REGULAR MEETING**  
**TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT #10**  
**BOARD OF DIRECTORS**  
**JANUARY 9, 2019**

Members Present:

Paul Barker, President  
Milam Johnson, Vice President  
Harvey Ford, Secretary/Treasurer  
Jon Luce, Director  
Steve Robertson, Director

Others Present:

Carla Glass, General Manager, TCWCID #10  
Louise Winder, TCWCID #10  
Taylor Kolmodin, Municipal Accounts  
Tom Arndt, Dannenbaum Engineering Company  
Mike Morin, Crossroads Utility Services  
Randy Wilburn, Gilbert Wilburn, PLLC  
Jimmy Romell, Maxwell Locke & Ritter LLP

**1. MEETING CALLED TO ORDER**

The Regular Meeting of the Travis County W.C& I.D #10 Board of Directors was called to order at 12:00 pm, with a quorum present.

**2. APPROVAL OF MINUTES FROM:**

**(A) REGULAR MEETING OF DECEMBER 12, 2018** - MOTION WAS MADE by Director Robertson, seconded by Director Ford to approve the regular minutes as presented for December 12, 2018. The motion passed unanimously.

**3. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING DISTRICT AUDIT (MAXWELL LOCKE & RITTER LLP)**

MOTION WAS MADE by Director Ford, seconded by Director Robertson to approve and adopt the 2018 audit as presented. The motion passed unanimously.

**4. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE FOLLOWING ITEMS (GENERAL MANAGER)**

**(A) ELECTRONIC METER PROGRAM** - At the conclusion of an in-depth discussion regarding the 3 proposals that were submitted, MOTION WAS MADE by Director Ford seconded by Director Robertson to award the electronic meter implementation contract to Atlas Utility Supply. A coordination meeting will be scheduled in the coming weeks. The motion passed unanimously.

5. DISCUSS, CONSIDER, AND TAKE ACTION REGARDING DISTRICT BILLS AND BOOKKEEPER'S REPORT (MUNICIPAL ACCOUNTS)

Taylor Kolmodin, of Municipal Accounts, reviewed the District's financials with the Board. There were no unusual items to address. MOTION WAS MADE by Director Ford, seconded by Director Johnson to approve the checks from the Maintenance, Operating and Capital Projects accounts, as presented. The motion passed unanimously. MOTION WAS MADE by Director Ford, seconded by Director Robertson to accept the Bookkeeper's Report as presented. The motion passed unanimously.

6. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING THE DISTRICT'S CAPITAL PROJECTS, INCLUDING POSSIBLE ACTION ON PAY APPLICATIONS, CHANGE ORDERS, CONTRACTS, AMENDMENTS, AND PROGRESS UPDATES FOR THE FOLLOWING PROJECTS (DANNENBAUM ENGINEERING COMPANY)

- (A) BEE CAVE ROAD - Under construction.
- (B) PUMP STATION NO. 3 AND STANDBY GENERATOR - No movement.
- (C) BUCKEYE TRAIL WATERLINE – A pre-construction meeting was held earlier in the week. Construction is expected to begin January 21st, 2019.
- (D) SCADA CONTROL SYSTEM – No movement.
- (E) RED BUD TRAIL PUMP STATION – SECOND FEED – Tom Ardnt, with Dannenbaum Engineering Company, informed the Board that the City of Austin is reviewing the application for service.
- (F) YAUPON VALLEY WATERLINE – A pre-construction meeting was held earlier in the week. Construction is expected to begin January 21st, 2019.
- (G) WILD CAT HOLLOW – No movement.
- (H) ROB ROY PUMP STATION AND HEDGE LANE – No movement.
- (I) COUSTEAU WATERLINE – No movement.
- (J) EANES SCHOOL ROAD - The District will be meeting with the school to request an easement.
- (K) MCCONNELL PUMP STATION AND STANDBY GENERATOR - The District is proceeding through the variance process with the City of West Lake Hills. Manager Glass requested that a small pump be replaced or repaired in an effort to resolve a low-pressure issue on Spiller Lane. MOTION WAS MADE by Director Ford, seconded by Director Johnson to approve the request. The motion passed unanimously.
- (L) ST. JOHN NEUMANN - Westlake Shopping Center Connection - The survey has begun, the District will meet with the Church to discuss the necessary easement acquisition.
- (M) 5524 BEE CAVE RD. - No movement.

7. DISCUSS, CONSIDER AND TAKE ACTION AS NECESSARY REGARDING WATER SERVICE REQUESTS (GENERAL MANAGER)

- (A) LEDGEWAY EAST - A review fee deposit has been submitted, the District is waiting for the developer to submit the plans.

8. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING UTILITY OPERATIONS REPORT, INCLUDING POSSIBLE ACTION ON ACCOUNT WRITE-OFFS (CROSSROADS UTILITY SERVICE)

Mike Morin presented and reviewed the monthly management and operations report, noting a 16.48% water loss. There were no other significant items to report.

9. DISCUSS, CONSIDER, AND TAKE ACTION REGARDING THE CITY OF AUSTIN RATE APPEAL (COUNSEL WILBURN)

Randall Wilburn, with Gilbert Wilburn, PLLC, informed the Board that we are waiting on the City of Austin to file a request for implementation of new rates with the Public Utility Commission.

10. CUSTOMER SERVICE COMPLAINTS (GENERAL MANAGER)

None to discuss.

11. DISCUSS, CONSIDER, AND TAKE ACTION AS NECESSARY REGARDING ITEMS DISCUSSED DURING EXECUTIVE SESSION

No action taken.

12. ADJOURNMENT

There being no further business brought before the regular meeting of the Board of Directors, the meeting was adjourned at 1:14 pm.

Respectfully Submitted,

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Harvey L. Ford, Secretary/ Treasurer